

**FIRST MEETING OF IQAC**

**DATE: 04-08-2016**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

Ref: IQAC/01/2016-17

Notice for conducting 1<sup>st</sup>IQAC meeting for the academic year 2016-17

Dear Sir/Madam,

The first meeting of IQAC for the academic year 2016-17 is scheduled to be held as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 03-08-2016

Time: 4:00 PM

Venue: AV Room



Signature

**IQAC CO-ORDINATOR**

## FIRST MEETING OF IQAC

**Date:** 04-08-2016

**Time:** 4:30PM

### **AGENDA:**

1. Call of the meeting by order from the Chairman.
2. Issuing of departmental profile.
3. Quality review of academic and co-curricular activities.
4. Vote of thanks.

### **PROCEEDINGS:**

The Chairman welcomed all the members of IQAC and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

**The call of the order: Call of the order was given by coordinator of the IQAC.**

#### **AGENDA 1.1**

##### **Issuing of Departmental profile**

It was discussed in the meeting to issue department profile for the academic year 2016-2017. The head of the department were informed to collect all the supporting documents like workshop, seminar certificates and all the details of academic activities.

#### **AGENDA 1.2**

##### **Quality review of academic and co-curricular activities.**

The members discussed about students performance in the previous semester and their attendance. They discussed about participation of students in cultural, sports and other co-curricular activities. The faculty was insisted to prepare students for the celebration of Independence Day.

### **VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 1.1 and 1.2.

### **RESOLUTION:**

It was unanimously resolved by the committee to accept the decisions taken with reference to the agendas and to follow up the action.

### **VOTE OF THANKS:**

The chairman and the coordinator thanked all the members.

**IQAC CHAIRMAN**  
  
**Principal**  
**D. V. S. College Of Arts & Science**  
**Shinoga.**

**Action taken Report:**

1. The department profile was issued and academic activities related details and documents were collected.
2. The students were made to participate in cultural and co-curricular activities and the academic qualities were reviewed.

**SECOND MEETING OF IQAC**

**DATE: 22-08-2016**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

Ref: IQAC/02/2016-2017

Notice for conducting 2<sup>nd</sup> IQAC meeting for the academic year 2016-2017

Dear Sir/Madam,

The second meeting of IQAC for the academic year 2016-2017 is scheduled to be held as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 19-08-2016

Time: 4 PM

Venue: AV Room



Signature

**IQAC CO-ORDINATOR**

## SECOND MEETING OF IQAC

**Date:** 22/08/2016

**Time:** 4PM

### **AGENDA:**

1. Call of the meeting by order from the Chairman.
2. To initiate to conduct a national level seminar in the discipline of humanities.
3. To issue counseling forms and to conduct counseling for the students to the academic year 2016-2017.
4. Vote of thanks.

### **PROCEEDINGS:**

The Chairman welcomed all the members of IQAC and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by coordinator of the IQAC.

#### **AGENDA 2.1**

##### **To initiate to conduct a national level seminar in the discipline of humanities.**

The members in the meeting discussed to conduct national level seminar in one of the courses of humanities. Faculties from the department of humanities decided to conduct a seminar in History course. The members in the meeting suggested conducting the seminar smoothly with all the preparations.

#### **AGENDA 2.2**

##### **To issue counseling forms and to conduct counseling for the students to the academic year 2016-2017.**

The members in the meeting discussed how to conduct academic counseling for each student. The class teachers will be distributed with the counseling forms in which the respective class teachers has to collect the forms and to conduct counseling for allotted students.

### **VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 2.1 and 2.2

### **RESOLUTION:**

It was unanimously resolved by the committee to accept the decisions taken with reference to the agendas and to follow up the action.

### **VOTE OF THANKS:**

The chairman and the coordinator thanked all the members.

  
IQAC CHAIRMAN

Principal  
D. V. S. College Of Arts & Science  
Shimoga.

**Action taken Report:**

1. A well-prepared National-level Seminar was conducted on History course.
2. A student counseling programme was conducted in the academic year.



**THIRD MEETING OF IQAC**

**DATE: 31-08-2016**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

Ref: IQAC/03/2016-2017

Notice for conducting 3<sup>rd</sup> IQAC meeting for the academic year 2016-217

Dear Sir/Madam,

The third meeting of IQAC for the academic year 2016-17 is scheduled to be held as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 19-08-2016

Time: 4 PM

Venue: AV Room



Signature  
**IQAC CO-ORDINATOR**

## THIRD MEETING OF IQAC

**Date:** 31/08/2016

**Time:** 4PM

### **AGENDA:**

1. Call of the meeting by order from the Chairman.
2. To discuss about implementation of ICT application in teaching, learning and evaluation.
3. To check and to strengthen the career guidance and placement cell.
4. Vote of thanks.

### **PROCEEDINGS:**

The Chairman welcomed all the members of IQAC and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by coordinator of the IQAC.

#### **AGENDA 3.1**

##### **To discuss about implementation of ICT application in teaching, learning and evaluation.**

It was decided to optimize the information and communication technology in teaching, learning and evaluation. It was insisted to the entire faculty to use newly installed projector in the AV Room in teaching and learning for science and arts stream students. As per the guidelines from the Kuvempu University through student portal, internal assessment marks should be uploaded before the freezing date.

#### **AGENDA 3.2**

##### **To check and to strengthen the career guidance and placement cell.**

The teaching faculties of different departments were initiated to strengthen the cell's activities. The career and placement cell coordinators were insisted to launch a proper and sustained approach to our students to place them on a meaningful career.

### **VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 3.1 and 3.2

### **RESOLUTION:**

It was unanimously resolved by the committee to accept the decisions taken with reference to the agendas and to follow up the action.

### **VOTE OF THANKS:**

The chairman and the coordinator thanked all the members.

  
IQAC CHAIRMAN

  
Principal  
D. V. S. College Of Arts & Science  
Shimoga.

**Action taken Report:**

1. The ICT enabled tools were effectively used during lecturing and learning processes and during evaluations.
2. The Career guidance and Placement Cells were strengthened and activities related to the cell were frequently checked and monitored.

**FOURTH MEETING OF IQAC**

**DATE: 08-10-2016**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

Ref: IQAC/04/2016-17

Notice for conducting 4<sup>th</sup> IQAC meeting for the academic year 2016-17

Dear Sir/Madam,

The fourth meeting of IQAC for the academic year 2019-20 is scheduled to be held as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 07-10-2016

Time: 4 PM

Venue: AV Room



Signature

**IQAC CO-ORDINATOR**

## FOURTH MEETING OF IQAC

**Date:** 08-10-2016

**Time:** 4PM

### **AGENDA:**

1. Call of the meeting by order from the Chairman.
2. To conduct remedial class for the slow learners.
3. To ensure documentation in all the departments and office for submission of AQAR 2015-2016
4. Vote of thanks.

### **PROCEEDINGS:**

The Chairman welcomed all the members of IQAC and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by coordinator of the IQAC.

#### **AGENDA 4.1**

##### **To conduct remedial class for the slow learners.**

It was discussed to undertake necessary measures by the concerned class teachers in order to facilitate the slow learners of the entire stream. For this purpose remedial classes must be engaged by all the departments compulsorily.

#### **AGENDA 4.2**

##### **To ensure documentation in all the departments and office for submission of AQAR 2015-2016**

For the academic year 2015-16 the entire faculty was informed to accumulate necessary documents for the submission of AQAR within the fifteen days.

### **VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 4.1 and 4.2.

### **RESOLUTION:**

It was unanimously resolved by the committee to accept the decisions taken with reference to the agendas and to follow up the action.

### **VOTE OF THANKS:**

The chairman and the coordinator thanked all the members.

  
IQAC CHAIRMAN

Principal  
D. V. S. College Of Arts & Science  
Shimoga.

**Action taken Report:**

1. The remedial classes were effectively engaged by all the departments for the slow learners.
2. Necessary documentations were prepared and submitted by all the departments and the office for submission of the AQAR.



**FIFTH MEETING OF IQAC**

**DATE: 02/11/2016**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

Ref: IQAC/05/2016-17

Notice for conducting 5<sup>th</sup> IQAC meeting for the academic year 2016-17

Dear Sir/Madam,

The fourth meeting of IQAC for the academic year 2016-17 is scheduled to be held as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 01-11-2016

Time: 4 PM

Venue: AV Room



Signature

**IQAC CO-ORDINATOR**

## FIFTH MEETING OF IQAC

**Date:** 02-11-2016

**Time:** 4PM

### **AGENDA:**

1. Call of the meeting by order from the Chairman.
2. To discuss about the inauguration of Golden Jubilee
3. To prepare for affiliation process.
4. Vote of thanks.

### **PROCEEDINGS:**

The Chairman welcomed all the members of IQAC and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by coordinator of the IQAC.

#### **AGENDA 5.1**

##### **To discuss about the inauguration of Golden Jubilee**

In order to celebrate the inauguration of Golden Jubilee of our college various committees were formed and the committee coordinators were directed to assign the duties for committee members.

#### **AGENDA 5.2**

##### **To prepare for affiliation process.**

The IQAC coordinator instructed to faculty to prepare relevant documents, reports and files regarding affiliation process.

### **VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 5.1 and 5.2.

### **RESOLUTION:**

It was unanimously resolved by the committee to accept the decisions taken with reference to the agendas and to follow up the action.

### **VOTE OF THANKS:**

The chairman and the coordinator thanked all the members.

  
IQAC CHAIRMAN  
  
Principal  
D. V. S. College Of Arts & Science  
Shimoga.

**Action taken Report:**

1. Various committees were formed for the inaugural of the Golden Jubilee of the college and the Committee coordinators and members were assigned duties.
2. The relevant documents, files and reports were made prepared for the affiliation process.

**FIRST MEETING OF IQAC**

**DATE: 01-08-2017**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

2017-18

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

Ref: IQAC/01/2017-18

Notice for conducting 1<sup>st</sup> IQAC meeting for the academic year 2017-18

Dear Sir/Madam,

The first meeting of IQAC for the academic year 2017-18 is scheduled to be held as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 01/08/2019

Time: 4 PM

Venue: IQAC Office



Signature

**IQAC CO-ORDINATOR**

## FIRST MEETING OF IQAC

**Date:** 01/08/2017

**Time:** 4 PM

### **AGENDA:**

1. Call of the meeting by order from the Chairman.
2. To collect Annual reports from all the Departments
3. Motivate all the Department(Science, Arts and Commerce) faculties to attend/ organize seminars/ conferences
4. Vote of thanks.

### **PROCEEDINGS:**

The Chairman welcomed all the members of IQAC and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

**The call of the order: Call of the order was given by coordinator of the IQAC.**

### **AGENDA 1.1**

#### **To Collect Annual reports from all the departments**

The members discussed about the preparation of annual reports from all the departments which includes curricular and co-curricular activities. All the members gave their consent to submit the report.

### **AGENDA 1.2**

#### **Motivate all the departments (Science, Arts and Commerce) faculties to attend/ organize seminars/ conferences**

The members debated about the importance of the faculties to attend/ organize the seminars and conferences. The members were also discussed about the funding agencies in India such as DST, DBT, SERB etc to apply for the refunding the seminars and conferences expenses.

### **VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 1.1 and 1.2.

### **RESOLUTION:**

It was unanimously resolved by the committee to accept the decisions taken with reference to the agendas and to follow up the action.

### **VOTE OF THANKS:**

The chairman and the coordinator thanked all the members.

  
IQAC CHAIRMAN

Principal  
D. V. S. College Of Arts & Sciences  
Shimoga.

**Action taken Report:**

1. The annual reports regarding curricular and co-curricular activities were prepared by all the departments.
2. The faculties of all the streams were enthralled to attend /organize more workshops and seminars, based on the motivation.



**SECOND MEETING OF IQAC**

**DATE: 14-08-2017**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

Ref: IQAC/02/2017-18

Notice for conducting 2<sup>nd</sup> IQAC meeting for the academic year 2017-18

Dear Sir/Madam,

The second meeting of IQAC for the academic year 2017-18 is scheduled to be held as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 14-08-2017

Time: 4 PM

Venue: IQAC Office

A handwritten signature in blue ink, consisting of a large loop followed by several smaller strokes.

Signature

**IQAC CO-ORDINATOR**

## SECOND MEETING OF IQAC

**Date:** 14/08/2017

**Time:** 4 PM

### AGENDA:

1. Call of the meeting by order from the Chairman.
2. To conduct orientation programme for 1<sup>st</sup> semester students
3. Quality review of academic and co-curricular activities and suggestions for improvement
4. Vote of thanks.

### PROCEEDINGS:

The Chairman welcomed all the members of IQAC and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

**The call of the order: Call of the order was given by coordinator of the IQAC.**

### AGENDA 2.1

#### To conduct orientation programme for 1<sup>st</sup> semester students

It was discussed in the meeting to conduct orientation programme for first year students. The orientation programme plays very important role for UG students. The orientation programmes were aimed at to make acquainted the students to an unknown college campus environment, its faculties, Library and infrastructures.

### AGENDA 2.2

#### Quality review of academic and co-curricular activities and suggestions for improvement

The members debated about the quality of the various academic and co-curricular activities which were carried out during the last academic year and each member gave their own suggestions to improve the quality of academic and co-curricular activities.

### VOTE:

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 2.1 and 2.2.


### RESOLUTION:

It was unanimously resolved by the committee to accept the decisions taken with reference to the agendas and to follow up the action.

### VOTE OF THANKS:

The chairman and the coordinator thanked all the members.

  
IQAC CHAIRMAN

  
Principal  
D. V. S. College Of Arts & Science  
Shimoga.

**Action taken Report:**

1. The Orientation programme was conducted for the First year UG students of all the streams in the college.
2. The quality of academic and co-curricular activities which were reviewed in the previous academic year was improved in the present academic year.

**THIRD MEETING OF IQAC**

**DATE: 22-09-2017**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

Ref: IQAC/03/2017-18

Notice for conducting 3<sup>rd</sup> IQAC meeting for the academic year 2017-18

Dear Sir/Madam,

The first meeting of IQAC for the academic year 2017-18 is scheduled to be held as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 22/09/2017

Time: 4 PM

Venue: IQAC Office



Signature

**IQAC CO-ORDINATOR**

## THIRD MEETING OF IQAC

**Date:**22/09/2017

**Time:** 4PM

### **AGENDA:**

1. Call of the meeting by order from the Chairman.
2. To discuss about orientation programme on ICT tools.
3. To promote departments to organize seminars, workshops etc.
4. To update department programme and to digitalize all the documents
5. Vote of thanks.

### **PROCEEDINGS:**

The Chairman welcomed all the members of IQAC and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

**The call of the order: Call of the order was given by coordinator of the IQAC.**

#### **AGENDA 3.1**

##### **To discuss about orientation programme on ICT tools**

The members in the meeting discussed to conduct an orientation programme to the faculties about the different ICT tools that can be used for the smooth functioning of the online classes.

#### **AGENDA 3.2**

##### **To promote departments to organize seminars, workshops etc**

Departments were instructed to organize state/ national/ international seminars, workshops, etc. for academic improvements and to improve the teacher's academic profile.

#### **AGENDA 3.3**

##### **To update department programme and to digitalize all the documents**

The members were asked to update all the programmes conducted by the department to the IQAC office in the college. They were informed to submit hard copy as well as instructed to digitalize all the documents.

### **VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 3.1 to 3.3.

### **RESOLUTION:**

It was unanimously resolved by the committee to accept the decisions taken with reference to the agendas and to follow up the action.

### **VOTE OF THANKS:**

The chairman and the coordinator thanked all the members.

  
IQAC CHAIRMAN

Principal  
D. V. S. College Of Arts & Science  
Shimoga.

**Action taken Report:**

1. The orientation programme was conducted for the faculties on usage of ICT tools.
2. The departments of the college conducted many conferences, seminars and workshops.
3. Digitalization and updation of documents were done by all the departments of the college.



**FOURTH MEETING OF IQAC**

**DATE: 29-11-2017**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

Ref: IQAC/04/2017-18

Notice for conducting 4<sup>th</sup> IQAC meeting for the academic year 2017-18

Dear Sir/Madam,

The first meeting of IQAC for the academic year 2017-18 is scheduled to be held as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 29/11/2017

Time: 4 PM

Venue: IQAC Office



Signature

**IQAC CO-ORDINATOR**

## FOURTH MEETING OF IQAC

**Date:** 29/11/2017

**Time:** 4 PM

### **AGENDA:**

1. Call of the meeting by order from the Chairman.
2. To promote sports and talent activities
3. Feedback remedial measures implemented to improve teachers performance
4. Vote of thanks.

### **PROCEEDINGS:**

The Chairman welcomed all the members of IQAC and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

**The call of the order: Call of the order was given by coordinator of the IQAC.**

#### **AGENDA 4.1**

##### **To promote sports and talent activities**

The members discussed about promoting the importance of co-curricular activities in the college. It was decided to conduct sports activities in the college and promote health awareness among the students. Also, they discussed about conducting cultural activities by organizing various competitions.

#### **AGENDA 4.2**

##### **Feedback remedial measures implemented to improve teachers performance**

All the members were discussed about the important measures implementation in the college to improve the teaching performance.

#### **VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 4.1 to 4.2.

#### **RESOLUTION:**

It was unanimously resolved by the committee to accept the decisions taken with reference to the agendas and to follow up the action.

#### **VOTE OF THANKS:**

The chairman and the coordinator thanked all the members.

  
IQAC CHAIRMAN

Principal  
D. V. S. College Of Arts & Science  
Shimoga.

**Action taken Report:**

1. Sports activities were encouraged by the college and the physical director, which helped many students of the college to develop sportsmanship and participate in many state and national level sports competitions.
2. Measures were taken to improve teaching performances by implementing teaching-friendly things.

**FIFTH MEETING OF IQAC**

**DATE: 06-12-2017**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

Ref: IQAC/05/2017-18

Notice for conducting 1<sup>st</sup> IQAC meeting for the academic year 2017-18

Dear Sir/Madam,

The first meeting of IQAC for the academic year 2017-18 is scheduled to be held as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 06/12/2017

Time: 4 PM

Venue: IQAC Office



Signature

**IQAC CO-ORDINATOR**

## FIFTH MEETING OF IQAC

**Date:** 06/12/2017

**Time:** 4 PM

### AGENDA:

1. Call of the meeting by order from the Chairman.
2. To initiate training to strengthen placement cell and collaborate with training agencies.
3. To promote departments to organize seminars, workshops etc
4. Vote of thanks.

### PROCEEDINGS:

The Chairman welcomed all the members of IQAC and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by coordinator of the IQAC.

#### AGENDA 5.1

##### **To initiate training to strengthen placement cell and collaborate with training agencies**

The members discussed about various trainings that could be given to students in order to strengthen their skills to face the recruitment process and hence improve the number of students placed every year.

#### AGENDA 5.2

##### **To promote departments to organize seminars, workshops etc**

Departments were instructed to organize state/ national/ international seminars, workshops, etc. for academic improvements and to improve the teacher's academic profile.

### VOTE:

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 5.1 and 5.2.

### RESOLUTION:

It was unanimously resolved by the committee to accept the decisions taken with reference to the agendas and to follow up the action.

### VOTE OF THANKS:

The chairman and the coordinator thanked all the members.

  
IQAC CHAIRMAN

Principal  
D. V. S. College Of Arts & Science  
Shimoga.

**Action taken Report:**

1. Training programmes were undertaken to strengthen the Placement Cell by collaborating with some training agencies.
2. The departments of the college conducted many conferences, seminars and workshops.



**SIXTH MEETING OF IQAC**

**DATE: 08-12-2017**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**OFFICE OF THE IQAC**

Ref: IQAC/6/ 2017-18

Notice for conducting 6th IQAC meeting for the academic year 2017-18

Dear Sir/Madam,

The IQAC meeting for the academic year 2017-18 is scheduled to be held as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 08-12-2017

Time: 4 PM

Venue: A.V Room



Signature

**IQAC CO-ORDINATOR**

## SIXTH MEETING OF IQAC

**Date:** 08-12-2017

**Time:** 4 PM

### **AGENDA:**

1. Call of the meeting by order from the Chairman.
2. To discuss about the preparation of NAAC reports of all criteria.
3. To discuss about the 'Bridge Courses' for all even semester classes.
4. Feedback of Bridge courses from the students.
5. Vote of thanks.

### **PROCEEDINGS:**

The Chairman welcomed all the members of IQAC and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion. The call of the order: Call of the order was given by coordinator of the IQAC.

#### **AGENDA 6.1 :To discuss about the preparation of NAAC reports of all criteria**

All the Criteria Co-ordinators were informed about the revised format for the submission of the reports of their concerned Criteria. Members working under the particular criteria were assigned with a particular task for collecting the needed information and were requested to submit the collected information within next week.

#### **AGENDA 6.2: To discuss about the conduction of 'Bridge Courses' to Even Semester classes.**

The Class teachers were informed to take up the responsibility of conducting 'Bridge Courses' to their Concerned Classes. They were given the task of monitoring the Bridge Courses held for their respective classes in all subjects.

#### **AGENDA 6.3 :To collect feedbacks from Students about 'Bridge Courses'**

Class teachers were given instructions to collect Feedback forms about the Bridge Courses held.

### **VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 6.1 to 6.3.

### **RESOLUTION:**

It was unanimously resolved by the committee to accept the decisions taken with reference to the agendas and to follow up the action.

### **VOTE OF THANKS:**

The Chairman and coordinator of IQAC thanked all the members.

  
IQACCHAIRMAN

Principal  
D. V. S. College Of Arts & Science  
Shimoga.

**Action taken Report:**

1. The task of collection of documents for the NAAC was started for preparation of reports, based on respective criteria.
2. The bridge course classes were conducted prior to the commencement of the even semester classes.

**SEVENTH MEETING OF IQAC**

**DATE: 17-01-2018**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**OFFICE OF THE IQAC**

Ref: IQAC/7/ 2017-18

Notice for conducting 7th IQAC meeting for the academic year 2017-18

Dear Sir/Madam,

The IQAC meeting for the academic year 2017-18 is scheduled to be held as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 17-01-2018

Time: 4:30 PM

Venue: Principal Chamber



**Signature**

**IQAC CO-ORDINATOR**

## SEVENTH MEETING OF IQAC

**Date:** 17-01-2018

**Time:** 4:30 PM

### **AGENDA:**

1. Call of the meeting by order from the Chairman.
2. To discuss about revising the Research Activities Committee
3. To discuss about organising a program regarding 'Research Skills'.
4. To discuss about the Internal Reforms
5. Vote of thanks.

### **PROCEEDINGS:**

The Chairman welcomed all the members of IQAC and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by coordinator of the IQAC.

#### **AGENDA 7.1: To discuss about revising the Research Activities Committee**

The members of IQAC decided to revise the Research Activities Committee and reformed it with minor changes. The reports of this committee were reviewed and few suggestions were given to enhance the presentation.

#### **AGENDA 7.2 : To discuss about organising a program regarding "Research Skills"**

IQAC Co-ordinator and the members decided to organize a program based on enhancing "Research Skills" on 24.1.2018, with the consent of the Respected Principal and D.V.S Management. Necessary preparations were discussed and needed arrangements were assigned among the members.

#### **AGENDA 7.3: To discuss about the Internal Reforms**

Many discussions and suggestion regarding reforms to be brought in conducting internal examinations were carried out by IQAC members. Pattern of Internal assessment were slightly changed as a measure of Student-Centric learning process.

### **VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 7.1 to 7.3.

### **RESOLUTION:**

It was unanimously resolved by the committee to accept the decisions taken with reference to the agendas and to follow up the action.

### **VOTE OF THANKS:**

The Chairman and coordinator of IQAC thanked all the members.



**IQACCHAIRMAN**

**Principal**

**n. V. S. College Of Arts & Science  
Shimoga.**

**Action taken Report:**

1. The Research Activities committee was reframed and the old reports were reviewed and suggested for the betterment.
2. The management organized a programme regarding Research Skills to enhance research based activities in the college.
3. The pattern of the Internal Assessments was revised to benefit the students' learning.



**EIGHTH MEETING OF IQAC**

**DATE: 09-02-2018**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**OFFICE OF THE IQAC**

Ref: IQAC/8/ 2017-18

Notice for conducting 8th IQAC meeting for the academic year 2017-18

Dear Sir/Madam,

The IQAC meeting for the academic year 2017-18 is scheduled to be held as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 09-02-2018

Time: 4:30 PM

Venue: Principal Chamber



Signature

**IQAC CO-ORDINATOR**

## EIGHTH MEETING OF IQAC

**Date:** 09-02-2018

**Time:** 4:30 PM

### **AGENDA:**

1. Call of the meeting by order from the Chairman.
2. To discuss about the Counselling process to be taken by the Class teachers
3. To discuss about documentation of 'Bridge Course' & 'Remedial Classes'
4. Vote of thanks.

### **PROCEEDINGS:**

The Chairman welcomed all the members of IQAC and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.  
The call of the order: Call of the order was given by coordinator of the IQAC.

#### **AGENDA 8.1: To discuss about the Counseling process to be taken by the Class teachers**

Under the guidance of IQAC, all the Class-teachers were informed to carry out the process of 'Counseling' of students. They were provided with Counselling forms needed for this and were educated to interact with the students and were educated about the importance of Students' counseling through their academic career.

#### **AGENDA 8.2 : To discuss about documentation of 'Bridge Course' & 'Remedial Classes'**

IQAC members were instructed to collect the documents related to 'Bridge course' & 'Remedial Classes', which were carried by Class teachers.

### **VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 8.1 to 8.2.

### **RESOLUTION:**

It was unanimously resolved by the committee to accept the decisions taken with reference to the agendas and to follow up the action.

### **VOTE OF THANKS:**

The Chairman and coordinator of IQAC thanked all the members.

  
IQAC CHAIRMAN

  
Principal  
D. V. S. College Of Arts & Science  
Shimoga.

**Action taken Report:**

1. The student counseling was carried out in the college to improve their learning.
2. The bridge course and remedial classes were conducted, followed by their proper documentation by the respective departments.

**NINTH MEETING OF IQAC**

**DATE: 05-03-2018**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**OFFICE OF THE IQAC**

Ref: IQAC/9/ 2017-18

Notice for conducting 9th IQAC meeting for the academic year 2017-18

Dear Sir/Madam,

The IQAC meeting for the academic year 2017-18 is scheduled to be held as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 05-03-2018

Time: 4:30 PM

Venue: Principal Chamber



**Signature**

**IQAC CO-ORDINATOR**

## NINTH MEETING OF IQAC

**Date:** 05-03-2018

**Time:** 4:30 PM

### AGENDA:

1. Call of the meeting by order from the Chairman.
2. To discuss about the submission of NAAC final report
3. To discuss about all IQAC initiatives & NAAC activities
4. To discuss about forming various committees
5. Vote of thanks.

### PROCEEDINGS:

The Chairman welcomed all the members of IQAC and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

**The call of the order: Call of the order was given by coordinator of the IQAC.**

#### AGENDA 9.1: To discuss about the submission of NAAC final report

IQAC Co-ordinator discussed about the advancements and progress in the up gradation of all reports of various criteria. Then, the members were assigned to collect various other information required for the completion of reports and were given a timeline to submit the final report.

#### AGENDA 9.2: To discuss about all IQAC initiatives & NAAC activities

Members of IQAC discussed all possible initiatives to be taken up for the progress of both curriculum & co-curricular stream. Members also decided to improvise the usage of Smart classrooms and also discussed to implement other possible teaching aids of Modern technology.

#### AGENDA 9.3: To discuss about forming various committees

IQAC Co-ordinator & IQAC members suggested Principal about forming various other committees in the college so as to run many progressive activities extensively.

### VOTE:

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 9.1 to 9.3.

### RESOLUTION:

It was unanimously resolved by the committee to accept the decisions taken with reference to the agendas and to follow up the action.

### VOTE OF THANKS:

The Chairman and coordinator of IQAC thanked all the members.



**IQAC CHAIRMAN**

**Principal**

**D. V. S. College Of Arts & Science  
Shimoga.**

**Action taken Report:**

1. The documents, files and reports required for the NAAC were in the verge of completion.
2. The IQAC initiatives were followed and the activities related to the NAAC were speeded.
3. Many other Committees were formed in addition to the present committees to run smoothly the progressive activities in the college.



**TENTH MEETING OF IQAC**

**DATE: 28-03-2018**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**OFFICE OF THE IQAC**

Ref: IQAC/10/ 2017-18

Notice for conducting 10th IQAC meeting for the academic year 2017-18

Dear Sir/Madam,

The IQAC meeting for the academic year 2017-18 is scheduled to be held as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 28-03-2018

Time: 11:00AM

Venue: Principal Chamber



**Signature**

**IQAC CO-ORDINATOR**

## TENTH MEETING OF IQAC

**Date:** 28-03-2018

**Time:** 11:00 AM

### **AGENDA:**

1. Call of the meeting by order from the Chairman.
2. To collect Feedback from Parents about the overall college activities
3. To discuss about Exit meeting for 6<sup>th</sup> semester students
4. Vote of thanks.

### **PROCEEDINGS:**

The Chairman welcomed all the members of IQAC and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

**The call of the order: Call of the order was given by coordinator of the IQAC.**

### **AGENDA 10.1 : To collect Feedback from Parents about the overall college activities**

Members of IQAC decided to collect the opinion about our college regarding academics and co-curricular activities from parents. In this regard, feedback forms were formulated and were circulated among the students to get the feedback from their parents regarding all aspects of our college.

### **AGENDA 10.2 : To discuss about Exit meeting for 6<sup>th</sup> semester students**

IQAC members decided to organise an "Exit meeting" for all 6<sup>th</sup> semester students. It was decided to provide all needed information regarding future opportunities available for them in this meeting.

### **VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 10.1 & 10.2.

### **RESOLUTION:**

It was unanimously resolved by the committee to accept the decisions taken with reference to the agendas and to follow up the action.

### **VOTE OF THANKS:**

The Chairman and coordinator of IQAC thanked all the members.

  
IQAC CHAIRMAN

Principal  
D. V. S. College Of Arts & Science  
Shimoga.

**Action taken Report:**

1. The feedback was collected from the parents through the students regarding various activities conducted in the college.
2. An Exit meeting was conducted for the outgoing Final year students regarding future career opportunities and other related information.

**FIRST MEETING OF IQAC**

**DATE: 11<sup>th</sup> JUNE 2018**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE OF SHIVAMOGGA**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

Ref: IQAC/1/2018-19

Notice for conducting 1<sup>st</sup> IQAC meeting for the academic year 2018-19

Dear Sir/Madam,

The first meeting of IQAC for the academic year 2018-19 is scheduled to be held as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 11-06-2018

Time: 4 PM

Venue: IQAC Office



Signature

IQAC

COORDINATOR

## FIRST MEETING OF IQAC

**Date:** 11-06-2018

**Time:** 4PM

### **AGENDA:**

1. Call of the meeting by order from the Chairman.
2. To discuss about improvising department profile.
3. Feedback of 3<sup>rd</sup> and 5<sup>th</sup> semester students to be collected.
4. Reports of various committees to be collected.
5. Vote of thanks.

### **PROCEEDINGS:**

The Chairman welcomed all the members of IQAC and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by coordinator of the IQAC.

#### **AGENDA 1.1**

**To discuss about improvisation of department profile to keep in pace, with the NAAC guidelines.**

The members discussed about the preparation of department profile which needs to be improvised in order to meet the requirements of NAAC new guidelines. All the members suggested instruct the departments heads to reform the department profiles. The members suggested that the HOD's need to be guided to improvise the profiles as per the new model and proposed format.

#### **AGENDA 1.2**

**To collect feedbacks from the students of 2<sup>nd</sup> and 3<sup>rd</sup> year.**

The members deliberated on the collection of feedbacks from students regarding faculties, for semester scheme, as it is done on annual basis. The members were informed to make arrangements to collect the feedbacks from 2<sup>nd</sup> and 3<sup>rd</sup> year students as they are familiar with the college and teaching faculty.

#### **AGENDA 1.3**

**Reports of various committees to be collected.**

The members deliberated for the collection of reports from various committees academic, cultural, sports etc as they are necessary for the compiling of AQAR and affiliation reports. The reports are to be collected and need to be modified and upgraded according to the new formats.

**VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 1.1 to 1.3.

**RESOLUTION:**

It was unanimously resolved by the committee to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The Chairman and coordinator of IQAC thanked all the members.

  
IQAC  
CHAIRMAN  
Principal  
D.V.S. College of Arts & Science  
Shivamogga.



**Action Taken Report:**

1. Prepared new format for the Department Profile.
2. Collected Students feedback.
3. Reports of Various Committee meetings were collected.

**SECOND MEETING OF IQAC**

**DATE: 09-10-2018**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE , SHIVAMOGGA**

Ref: IQAC/02/2018-19

Notice for conducting 2<sup>nd</sup> IQAC meeting for the academic year 2018-19.

Dear Sir/Madam,

The second meeting of IQAC for the academic year 2018-19 is scheduled to be held as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 09-10-2018

Time: 4 PM

Venue: IQAC Office



Signature

IQAC

COORDINATOR

## SECOND MEETING OF IQAC

Date: 09-10-2018

Time: 4PM

### AGENDA:

1. Call of the meeting by order from the Chairman.
2. To prepare AQAR for the academic year 2017-18.
3. To collect curricular and co curricular reports.
4. To evaluate all the documents for preparing affiliation report.
5. Vote of thanks.

### PROCEEDINGS:

The Chairman welcomed all the members of IQAC and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by coordinator of the IQAC.

#### AGENDA 2.1

##### To prepare AQAR of the academic year 2017-18.

The members and the staff were informed to assist in the preparation of AQAR of the academic year 2017-18 as it is annual procedure which requires much upgrading as per the NAAC guidelines. The HOD's of all the departments were requested to initiate towards the process of preparing AQAR.

#### AGENDA 2.2

##### To collect curricular and co curricular reports.

The members were informed in the meeting to collect the reports of various activities of both curricular and co curricular committees. The reports are to be compiled and updated in order to include in the AQAR of 2017-18.

#### AGENDA 2.3

##### To evaluate all the documents for preparing affiliation report.

The members were informed about the need to concentrate on the affiliation report actively, which the institution will go through the process of university affiliation. The meeting suggested for the evaluation of all the documents which are required for the affiliation report.

**VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 2.1 to 2.3.

**RESOLUTION:**

It was unanimously resolved by the committee to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The chairman and the coordinator thanked all the members.

  
IQAC  
CHAIRMAN  
Principal  
D.V.S. College of Arts & Science  
Shivamogga.

**Action Taken Report:**

1. Prepared AQAR of the academic year 2017-18.
2. Collected reports of all curricular and co-curricular activities conducted by all departments.
3. Prepared documents for the University Affiliation.

**THIRD MEETING OF IQAC**

**DATE: 01-03-2019**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

Ref: IQAC/03/2018-19

Notice for conducting 3<sup>rd</sup> IQAC meeting for the academic year 2018-19

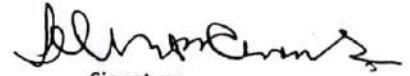
Dear Sir/Madam,

The third meeting of IQAC for the academic year 2018-19 is scheduled to be held as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 01-03-2019

Time: 4 PM

Venue: IQAC Office



Signature

IQAC

COORDINATOR



## THIRD MEETING OF IQAC

**Date:** 01-03-2019

**Time:** 4PM

### **AGENDA:**

1. Call of the meeting by order from the Chairman.
2. To discuss regarding NAAC 4<sup>th</sup> cycle report.
3. To initiate criteria wise works.
4. Vote of thanks.

### **PROCEEDINGS:**

The Chairman welcomed all the members of IQAC and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by coordinator of the IQAC.

#### **AGENDA 3.1**

##### **To discuss regarding NAAC 4<sup>th</sup> cycle report.**

The members discussed about the NAAC 4<sup>th</sup> cycle report which is to be prepared. The meeting witnessed the members debating over the issues. The members suggested suitable measures to be taken for the preparation of NAAC 4<sup>th</sup> cycle. The members also suggested the need to upgrade the formats for NAAC process. As it helps in compiling the report.

#### **AGENDA 3.2**

##### **To initiate criteria wise works.**

The coordinators of the 7 criteria and the IQAC members were informed to initiate their concentration towards the works to be done in their respective criteria. The members were asked to work in their criteria and to collect relevant reports and documents, which will help them to prepare criteria - wise reports. The members discussed on the works to be done on the grey areas recognized for further improvement.

### **VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 3.1 to 3.2.

**RESOLUTION:**

It was unanimously resolved by the committee to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The chairman and the coordinator thanked all the members.

  
IQAC  
CHAIRMAN  
Principal  
D.V.S. College of Arts & Science  
Shivamogga.

**Action Taken Report:**

1. Collected all NAAC Criteria document formats.
2. Criteria members are nominated and distributed Criteria works.

**FOURTH MEETING OF IQAC**

**DATE: 08-05-2019**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE , SHIVAMOGGA**

Ref: IQAC/04/2018-19

Notice for conducting 4<sup>th</sup> IQAC meeting for the academic year 2018-19

Dear Sir/Madam,

The fourth meeting of IQAC for the academic year 2018-19 is scheduled to be held as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 08-05-2019

Time: 4 PM

Venue: IQAC Office



Signature

IQAC

COORDINATOR

## FOURTH MEETING OF IQAC

**Date:** 08-05-2019

**Time:** 4PM

### **AGENDA:**

1. Call of the meeting by order from the Chairman.
2. To distribute the empty criteria forms to the coordinators of the criteria and to inform about the work to be done.
3. To discuss about the compiling of the reports of four years from 2014 to 2018.
4. Vote of thanks.

### **PROCEEDINGS:**

The Chairman welcomed all the members of IQAC and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by coordinator of the IQAC.

#### **AGENDA 4.1**

**To distribute the empty criteria forms to the coordinators of the criteria and to inform about the work to be done.**

The members debated on the criteria form and the formats issued by NAAC which are to be filled by the coordinators. The members discussed about the new modifications which are introduced by NAAC. It was decided that the members and coordinators of the criteria are to be guided and informed about the deliberations which are required to complete the criteria initiatives.

#### **AGENDA 4.2**

**To discuss about the compiling of the reports from 2014 to 2018.**

The members discussed about the need to compile all the reports and documents from 2014-18 as it is required for the preparation of NAAC report of the 4<sup>th</sup> cycle. The coordinators were informed to complete the assigned work with proper guidance and assistance. The criteria coordinators were informed to submit the reports by 05-06-2019.

### **VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 4.1 to 4.2.

**RESOLUTION:**

It was unanimously resolved by the committee to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The chairman and the coordinator thanked all the members.

  
IQAC  
CHAIRMAN  
Principal  
D.V.S. College of Arts & Science  
Shivamogga.

**Action Taken Report:**

1. IQAC Coordinator distributed formats of the NAAC documents to all Criteria Coordinators and members.
2. Criteria Coordinators prepared report on documents of all departments from 2014-2018.



**FIRST MEETING OF IQAC**

**DATE: 02-08-2019**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

Ref: IQAC/01/2019-20

Notice for conducting 1<sup>st</sup> IQAC meeting for the academic year 2019-20

Dear Sir/Madam,

The first meeting of IQAC for the academic year 2019-20 is scheduled to be held as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 02/08/2019

Time: 4 PM

Venue: IQAC Office

  
Signature  
**IQAC CO-ORDINATOR**

## **FIRST MEETING OF IQAC**

**Date:** 02/08/2019

**Time:** 4PM

### **AGENDA:**

1. Call of the meeting by order from the Chairman.
2. To initiate MOUs, recruitment and placement activities.
3. Recommendation to management committee to take up major repair and renovation works.
4. To initiate training to strengthen placement cell and collaborate with training agencies.
5. Vote of thanks.

### **PROCEEDINGS:**

The Chairman welcomed all the members of IQAC and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by coordinator of the IQAC.

#### **AGENDA 1.1**

##### **To initiate MOUs, recruitment and placement activities.**

It was discussed in the meeting to initiate as many MOUs possible to support teaching, learning and research activities. The members opined that such MOUs will strengthen the departments in improving their quality.

#### **AGENDA 1.2**

##### **Recommendation to management committee to take up major repair and renovation works.**

The members discussed the need to take up the major repair and renovation work as suggested by a team of engineers in the cellar block as it was flooded during rainy season in order to maintain the quality standard of the building.

### **AGENDA 1.3**

#### **To initiate training to strengthen placement cell and collaborate with training agencies.**

The members debated about various training activities that could be conducted in order to strengthen the abilities and skills of the students and prepare them for the placement.

#### **VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 1.1 to 1.3.

#### **RESOLUTION:**

It was unanimously resolved by the committee to accept the decisions taken with reference to the agendas and to follow up the action.

#### **VOTE OF THANKS:**

The chairman and the coordinator thanked all the members.

  
**IQAC CHAIRMAN**

 **Principal**  
**D. V. S. College Of Arts & Science**  
**Shimoga.**

**Action taken Report:**

1. Many MoUs were initiated as far as possible to boost the improvement of qualities of the departments.
2. The management committee took up the issue and major repairs and renovation works were carried out.
3. Some of the training agencies were collaborated by the placement cell of the college to increase the number of students to get prepared for the placements via training activities.

**SECOND MEETING OF IQAC**

**DATE: 11-09-2019**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

Ref: IQAC/02/2019-20

Notice for conducting 2<sup>nd</sup> IQAC meeting for the academic year 2019-20

Dear Sir/Madam,

The second meeting of IQAC for the academic year 2019-20 is scheduled to be held as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 11-09-2019

Time: 4 PM

Venue: IQAC Office



Signature

**IQAC CO-ORDINATOR**

## SECOND MEETING OF IQAC

**Date:**11/09/2019

**Time:** 4PM

### **AGENDA:**

1. Call of the meeting by order from the Chairman.
2. To discuss about mentoring, parents meeting and students counseling
3. To promote departments to organize seminars, workshops etc.
4. To update department programme and to digitalize all the documents.
5. Vote of thanks.

### **PROCEEDINGS:**

The Chairman welcomed all the members of IQAC and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by coordinator of the IQAC.

### **AGENDA 2.1**

#### **To discuss about mentoring, parents meeting and students counseling**

It was instructed in the meeting that the teachers must involve mentoring system and keep in touch with the students. It was also discussed to conduct parents meeting regularly to update the parents about the progress about their wards. The class teachers were instructed to counsel students.

### **AGENDA 2.2**

#### **To promote departments to organize seminars, workshops etc**

Departments were instructed to organize state/ national/ international seminars, workshops, etc. for academic improvements and to improve the teacher's academic profile.



### **AGENDA 2.3**

#### **To update department programme and to digitalize all the documents**

The members were asked to update all the programmes conducted by the department to the IQAC office in the college. They were informed to submit hard copy as well as instructed to digitalize all the documents.

#### **VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 2.1 to 2.3.

#### **RESOLUTION:**

It was unanimously resolved by the committee to accept the decisions taken with reference to the agendas and to follow up the action.

#### **VOTE OF THANKS:**

The chairman and the coordinator thanked all the members.

  
IQAC CHAIRMAN

  
Principal  
D. V. S. College Of Arts & Science  
Shimoga.

**Action taken Report:**

1. The mentors were appointed for the batch of students and parents meetings were held regularly and students counseling was also conducted.
2. The departments of the college conducted many seminars and lectures.
3. Further digitalization of the documents was furnished by all the departments of the college.

**THIRD MEETING OF IQAC**

**DATE: 07-01-2020**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

Ref: IQAC/03/2019-20

Notice for conducting 3<sup>rd</sup> IQAC meeting for the academic year 2019-20

Dear Sir/Madam,

The third meeting of IQAC for the academic year 2019-20 is scheduled to be held as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 07-01-2020

Time: 4 PM

Venue: IQAC Office



Signature

**IQAC CO-ORDINATOR**

## THIRD MEETING OF IQAC

**Date:** 07/01/2020

**Time:** 4PM

### **AGENDA:**

1. Call of the meeting by order from the Chairman.
2. To strengthen placement cell and make MOUs functional with Edubridge.
3. To promote sports and talent activities.
4. To discuss about installation of high speed internet through OFC.
5. To conduct PratibhaPuraskara and P. Lankeshprogramme.
6. Vote of thanks.

### **PROCEEDINGS:**

The Chairman welcomed all the members of IQAC and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by coordinator of the IQAC.

### **AGENDA 3.1**

#### **To strengthen placement cell and make MOUs functional with Edubridge.**

The members discussed about various trainings that could be given to students in order to strengthen their skills to face the recruitment process and hence improve the number of students placed every year. Also, it was discussed about the MOU with Edubridge, where the students were trained by the professionals from EduBridge.

### **AGENDA 3.2**

#### **To promote sports and talent activities.**

The members discussed about promoting the importance of co-curricular activities in the college. It was decided to conduct sports activities in the college and promote health awareness among the students. Also, they discussed about conducting cultural activities by organizing various competitions.

### **AGENDA 3.3**

#### **To discuss about installation of high speed internet through OFC**

The members were informed about installing high speed internet through OFC where all the departments can have access with good internet facility.

### **AGENDA 3.4**

#### **To conduct PratibhaPuraskara and P. Lankeshprogramme.**

In order to honor the students who have scored highest marks in the respective academic year and who have secured ranks, it was decided to conduct PratibhaPuraskara. Also, it was discussed to conduct one day programme on the great writer P. Lankesh.

### **VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 3.1 to 3.4.

### **RESOLUTION:**

It was unanimously resolved by the committee to accept the decisions taken with reference to the agendas and to follow up the action.

### **VOTE OF THANKS:**

The chairman and the coordinator thanked all the members.

  
IQAC CHAIRMAN

  
Principal  
D. V. S. College Of Arts & Science  
Shimoga.

**Action taken Report:**

1. The students were trained by the training agency named Edu Bridge, hence making the MoUs regarding placements functional.
2. The sports and talent activities were further more encouraged by the college which helped the students to participate and win more competitions.
3. Good and high speed internet facility was provided to all the departments of the college through Optical Fibre Cables connectivity.
4. "Pratibha Puraskar" programme was held to felicitate the students of the college who had secured ranks in the University examinations in the previous academic year.

**FOURTH MEETING OF IQAC**

**DATE: 16-03-2020**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**



**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

Ref: IQAC/04/2019-20

Notice for conducting 4<sup>th</sup> IQAC meeting for the academic year 2019-20

Dear Sir/Madam,

The fourth meeting of IQAC for the academic year 2019-20 is scheduled to be held as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 16-03-2020

Time: 4 PM

Venue: IQAC Office



Signature  
**IQAC CO-ORDINATOR**

## FOURTH MEETING OF IQAC

**Date:** 16-03-2020

**Time:** 4PM

### **AGENDA:**

1. Call of the meeting by order from the Chairman.
2. To discuss and schedule dates for extended profile.
3. To discuss about A and AA from external so as to assist the status of extended profile and to ascertain with DVV process.
4. Due to pandemic COVID-19 departments were instructed to organize workshops/seminars online.
5. Vote of thanks.

### **PROCEEDINGS:**

The Chairman welcomed all the members of IQAC and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by coordinator of the IQAC.

#### **AGENDA 4.1**

**To discuss and schedule dates for extended profile.**

The members debated about the scheduled dates regarding the extended profile.

#### **AGENDA 4.2**

**To discuss about A and AA from external so as to assist the status of extended profile and to ascertain with DVV process.**

The members were instructed about A and AA from NAAC experts regarding the extended profile and to ascertain with DVV process which are mandatory procedures in the NAAC process.

### **AGENDA 4.3**

**Due to pandemic COVID-19 departments were instructed to organize workshops/seminars online.**

The members in the meeting discussed about conducting online workshops, seminars, webinars, e-quizzes, e- competitions etc. due to the lockdown in order to keep students motivated. The members discussed about various platforms and online modes in order to conduct these e-activities.

### **VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 4.1 to 4.3

### **RESOLUTION:**

It was unanimously resolved by the committee to accept the decisions taken with reference to the agendas and to follow up the action.

### **VOTE OF THANKS:**

The chairman and the coordinator thanked all the members.

  
**IQAC CHAIRMAN**  
  
Principal  
D. V. S. College Of Arts & Science  
Shimoga.

**Action taken Report:**

1. The extended profiles were submitted in the scheduled dates.
2. The requirements for the NAAC DVV process were on the verge of final preparation and were furnished.
3. Due to the unexpected badly-hit COVID-19 pandemic and frequent lockdowns, all the departments of the college conducted many virtual academic activities like workshops, e-competitions etc., and hence galvanizing webinars more.

**FIFTH MEETING OF IQAC**

**DATE: 16/05/2020**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

Ref: IQAC/05/2019-20

Notice for conducting 5<sup>th</sup> IQAC meeting for the academic year 2019-20

Dear Sir/Madam,

The fifth meeting of IQAC for the academic year 2019-20 is scheduled to be held as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 16-05-2020

Time: 4 PM

Venue: IQAC Office

A handwritten signature in blue ink, consisting of a large, stylized 'S' followed by several loops and a horizontal line.

Signature

**IQAC CO-ORDINATOR**

## **FIFTH MEETING OF IQAC**

**Date:** 16-05-2020

**Time:** 4PM

### **AGENDA:**

1. Call of the meeting by order from the Chairman.
2. To discuss about future course of action to go for assessment and accreditation process due to lockdown.
3. To discuss about creating students corner in the college website for uploading e-content by teachers.
4. Vote of thanks.

### **PROCEEDINGS:**

The Chairman welcomed all the members of IQAC and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by coordinator of the IQAC.

#### **AGENDA 5.1**

**To discuss about future course of action to go for assessment and accreditation process due to lockdown.**

The members in the meeting discussed regarding necessary preparation to go for assessment and accreditation process.

#### **AGENDA 5.2**

**To discuss about creating students corner in the college website for uploading e-content by teachers.**

The members discussed about the need to make e-content available to the students. Hence it was discussed about creating students corner in the college website where the student can access their respective subject's e-content uploaded by the teachers.

### **VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 5.1 to 5.2.

**RESOLUTION:**

It was unanimously resolved by the committee to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The chairman and the coordinator thanked all the members.



**IQAC CHAIRMAN**

**Principal**  
**D. V. S. College Of Arts & Science**  
**Shimoga.**



**Action taken Report:**

1. The necessary requirements for the assessment and the accreditation process of the college were prepared and e-documents were prioritized for the submission due to lockdown.
2. The unprecedented COVID-19 pandemic lockdowns resulted in boosting virtual activities and to motivate the learning process of the students during harsh times, a Student Corner was created in the College website and e-contents were uploaded in it by the teaching faculties.

**SIXTH MEETING OF IQAC**

**DATE: 29-08-2020**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

Ref: IQAC/06/2019-20

Notice for conducting 6<sup>th</sup> IQAC meeting for the academic year 2019-20

Dear Sir/Madam,

The sixth meeting of IQAC for the academic year 2019-20 is scheduled to be held as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 29-08-2020

Time: 4 PM

Venue: IQAC Office



**Signature**  
**IQAC CO-ORDINATOR**

## **SIXTH MEETING OF IQAC**

**Date:** 29-08-2020

**Time:** 4PM

### **AGENDA:**

1. Call of the meeting by order from the Chairman.
2. To discuss about conducting online classes.
3. To discuss about orientation programme on ICT tools.
4. To discuss about the preparations for offline examinations and creating sanitization task force.
5. About reconstitution of IQAC as per latest guidelines of NAAC
6. Vote of thanks.

### **PROCEEDINGS:**

The Chairman welcomed all the members of IQAC and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by coordinator of the IQAC.

#### **AGENDA 6.1**

##### **To discuss about conducting online classes**

The members discussed about conducting online classes for the first years as well as second years. The teachers were suggested to use different online modes and engage students in academic activities.

#### **AGENDA 6.2**

##### **To discuss about orientation programme on ICT tools**

The members in the meeting discussed to conduct an orientation programme to the faculties about the different ICT tools that can be used for the smooth functioning of the online classes.

### **AGENDA 6.3**

**To discuss about the preparations for offline examinations and creating sanitization task force.**

The members discussed about the necessary preparations needed to conduct offline examination for final year students as per the guidelines issued by the university and Government of Karnataka- SOP. Also, the sanitization task force was created in order to supervise and ensure the safety of students and the faculties.

### **AGENDA 6.4**

**About reconstitution of IQAC as per latest guidelines of NAAC**

The members discussed about reconstituting the IQAC of the college as per the latest guidelines of NAAC.

### **VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 6.1 to 6.3.

### **RESOLUTION:**

It was unanimously resolved by the committee to accept the decisions taken with reference to the agendas and to follow up the action.

### **VOTE OF THANKS:**

The chairman and the coordinator thanked all the members.

  
**IQACCHAIRMAN**

**Principal**  
**D. V. S. College Of Arts & Science**  
**Shimoga.**

### **Action taken Report:**

1. The pandemic lockdowns forced the educational sector to encourage online classes and hence online classes were conducted with immense enthusiasm as per the time table by all the faculties of the college.
2. An orientation programme on usage of different ICT tools was held for the teaching faculties for smooth functioning and conduction of online classes.
3. Offline examinations for final year students were conducted in the college as per the guidelines of the Government and fumigation of the college was done in regular intervals to ensure safety of students and faculties, hence following the SOPs and strict COVID-19 protocols.
4. The IQAC of the college was reconstituted according to the new guidelines of the NAAC.

**FIRST MEETING OF IQAC**

**DATE: 16/05/2020**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

2020-21

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

Ref: IQAC/01/2020-21

Notice for conducting 1<sup>st</sup> IQAC meeting for the academic year 2020-21

Dear Sir/Madam,

The first meeting of IQAC for the academic year 2020-21 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 16-05-2020

Time: 4 PM

Venue: IQAC Office



Signature

**IQAC CO-ORDINATOR**



## **FIRST MEETING OF IQAC**

**Date:** 16-05-2020

**Time:** 4PM

### **AGENDA:**

1. Call of the meeting by order from the Chairman.
2. To discuss about future course of action to go for assessment and accreditation process due to lockdown.
3. To discuss about creating students corner in the college website for uploading e-content by teachers.
4. Vote of thanks.

### **PROCEEDINGS:**

The Chairman welcomed all the members of IQAC and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by coordinator of the IQAC.

#### **AGENDA 1.1**

**To discuss about future course of action to go for assessment and accreditation process due to lockdown.**

The members in the meeting discussed regarding necessary preparation to go for assessment and accreditation process.

## **AGENDA 1.2**

**To discuss about creating a student's corner in the college website for uploading e-content by teachers.**

The members discussed about the need to make e-content available to the students. Hence it was discussed about creating students corner in the college website where the student can access their respective subject's e-content uploaded by the teachers.

### **VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 1.1 to 1.2.

### **RESOLUTION:**

It was unanimously resolved by the committee to accept the decisions taken with reference to the agendas and to follow up the action.

### **VOTE OF THANKS:**

The chairman and the coordinator thanked all the members.

  
**IQAC CHAIRMAN**

**Principal**  
**D. V. S. College Of Arts & Scie**  
**Shimoga.**

**Action taken Report:**

1. The necessary requirements for the assessment and the accreditation process of the college were prepared and e-documents were prioritized for the submission due to lockdown.
2. The unprecedented COVID-19 pandemic lockdowns resulted in boosting virtual activities and to motivate the learning process of the students during harsh times, a Student Corner was created in the College website and e-contents were uploaded in it by the teaching faculties.

**SECOND MEETING OF IQAC**

**DATE: 29-08-2020**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

Ref: IQAC/02/2020-21

Notice for conducting 2nd IQAC meeting for the academic year 2020-21

Dear Sir/Madam,

The second meeting of IQAC for the academic year 2020-21 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 29-08-2020

Time: 4 PM

Venue: IQAC Office

  
Signature

**IQAC CO-ORDINATOR**

## **SECOND MEETING OF IQAC**

**Date:** 29-08-2020

**Time:** 4PM

### **AGENDA:**

1. Call of the meeting by order from the Chairman.
2. To discuss about conducting online classes.
3. To discuss about orientation programme on ICT tools.
4. To discuss about the preparations for offline examinations and creating sanitization task force.
5. Vote of thanks.

### **PROCEEDINGS:**

The Chairman welcomed all the members of IQAC and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by coordinator of the IQAC.

### **AGENDA 2.1**

#### **To discuss about conducting online classes.**

The members discussed about conducting online classes for the first years as well as second years. The teachers were suggested to use different online modes and engage students in academic activities.

## **AGENDA 2.2**

### **To discuss about organizing orientation programme on ICT tools.**

The members in the meeting discussed to conduct an orientation programme to the faculties about the different ICT tools that can be used for the smooth functioning of the online classes.

## **AGENDA 2.3**

### **To discuss about the preparations for offline examinations and creating sanitization task force.**

The members discussed about the necessary preparations needed to conduct offline examination for final year students as per the guidelines issued by the university and Government of Karnataka- SOP. Also, the sanitization task force was created in order to supervise and ensure the safety of students and the faculties.

## **VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 2.1 to 2.3.

## **RESOLUTION:**

It was unanimously resolved by the committee to accept the decisions taken with reference to the agendas and to follow up the action.

## **VOTE OF THANKS:**

The chairman and the coordinator thanked all the members.

  
**IQAC CHAIRMAN**

**Principal**  
**D. V. S. College Of Arts & Sciences**  
**Shimoga.**

**Action taken Report:**

1. The online classes were encouraged and various modes were adopted to conduct more online classes.
2. An orientation programme on usage of different ICT tools was held for the teaching faculties for smooth functioning and conduction of online classes.
3. Offline examinations for final year students were conducted in the college as per the guidelines of the Government and sanitization was performed on the instructions of the sanitization taskforce in regular intervals in the college to ensure safety of students and faculties, hence following the SOPs and strict COVID-19 protocols.



**THIRD MEETING OF IQAC**

**DATE: 11-09-2020**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

Ref: IQAC/03/2020-21

Notice for conducting 3<sup>rd</sup> IQAC meeting for the academic year 2020-21

Dear Sir/Madam,

The third meeting of IQAC for the academic year 2020-21 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 11-09-2020

Time: 4 PM

Venue: IQAC Office



Signature

**IQAC CO-ORDINATOR**

## **THIRD MEETING OF IQAC**

**Date:** 11/09/2020

**Time:** 4PM

### **AGENDA:**

1. Call of the meeting by order from the Chairman.
2. To discuss about mentoring, parents meeting and students counseling
3. To promote departments to organize seminars, workshops etc.
4. To update department programme and to digitalize all the documents.
5. Vote of thanks.

### **PROCEEDINGS:**

The Chairman welcomed all the members of IQAC and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by coordinator of the IQAC.

#### **AGENDA 3.1**

##### **To discuss about mentoring, parents meeting and students counseling**

It was instructed in the meeting that the teachers must involve mentoring system and keep in touch with the students. It was also discussed to conduct parents meeting regularly to update the parents about the progress about their wards. The class teachers were instructed to counsel students.

#### **AGENDA 3.2**

##### **To promote departments to organize seminars, workshops etc.**

Departments were instructed to organize state/ national/ international seminars, workshops, etc. for academic improvements and to improve the teacher's academic profile.

### **AGENDA 3.3**

#### **To update department programmes and to digitalize all the documents.**

The members were asked to update all the programmes conducted by the department to the IQAC office in the college. They were informed to submit hard copy as well as instructed to digitalize all the documents.

#### **VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 3.1 to 3.3.

#### **RESOLUTION:**

It was unanimously resolved by the committee to accept the decisions taken with reference to the agendas and to follow up the action.

#### **VOTE OF THANKS:**

The chairman and the coordinator thanked all the members.

**IQAC CHAIRMAN**

Principal  
D. V. S. College Of Arts & Science  
Shimoga.

### **Action taken Report:**

1. The college conducted activities like parents-teachers meet and students counseling programme after lifting up of the lockdowns and constant mentoring of students was done by appointing mentors to the bunch of students.
2. The faculties of various departments of the college engaged in participating/hosting various activities such as workshops, seminars, webinars at University/State/National/International levels.
3. All the programmes/activities which were organized/participated by the faculties were updated, documented and recorded by the respective departments of the college both in hard copies and soft copies.