



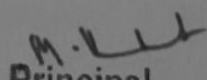
**D.V.S. College of Arts and Science, Shivamogga**  
**Sir M.V. Road, P.BNo.81, SHIVAMOGGA-577201, Karnataka State**

**1.1.1 The Institution effective curriculum delivery through a well-planned and documented process**

**Details of Department Meetings**

Sl.No	Department Name	2016-17	2017-18	2018-19	2019-20	2020-21
1	KANNADA	13	1	9	13	8
2	ENGLISH	-	-	7	6	5
3	HISTORY	3	6	3	2	1
4	PHYSICS	6	5	3	4	1
5	CHEMISTRY	10	9	8	17	13
6	ELECTRONICS	9	7	9	11	9
7	BOTANY	4	4	4	4	4
8	ZOOLOGY	7	6	7	10	3
9	COMPUTER SCIENCE	18	5	5	7	9
10	COMMERCE	Nil	Nil	1	3	3

**NOTE: The above table reflect the department meetings. The sample photocopy of the meetings is attached.**

  
**Principal**  
**D. V. S. College Of Arts & Science**  
**Shimoga.**




# Meeting

3-10-15

Meeting is regard to discuss about II Internal paper setting and also to prepare tentative time table for lab Exam,

~~HEAD~~  
D. - College  
- Amroha




## Members attended:-

- 1) Sudhakar. H.N → 
- 2) Anil Kumar. H.V → 
- 3) Sheila. K.R → 

4-1-16

work abstract of II, IV and VI<sup>th</sup> semester for the teaching staff, and the teaching plan is planned for this academic year. Also discuss about previous semester academic result statistic.

## Members attended:-

- 1) Sudhakar. H.N → 
- 2) Anil Kumar. H.V → 
- 3) Sheila. K.R → 

07-02-17

Regarding to discuss about  
1st internal assignment paper  
setting for II, IV and VI<sup>th</sup>  
Semester is carried out  
and also discussed about  
Progress of students pergo  
- umance

HEAD

DATE

Signature

Members attended :-

1) Sudhakar . H.N → S

2) Dr. Anil Kumar → Anil Kumar

3) Sheela . K.R → Sheela

4) Geetha S.N.R. → Geetha

2019 - Suat Rhoda abhyas

4-1-18

In this meeting work allotment for the staff members of I, III and V Semester is done. Teaching plan is made. Discussed about Student performance in the previous Semester also.

HEAD  
Dept. of  
Maths & Sciences

Members attended:-

1) Sudhakara H.V. →

2) Dr. Anil Kumar H.V. →

3) Sheela K.R. →

4) Srusti S.N.R. →

## Departmental Staff Meeting

Date - 10/12/19

Venue - Dept Staff room

Time - 12.00 PM

Agenda - 1) Distribution of Syllabus of II, IV & V sem  
2) Analysis of Progress of students, I, III & SS  
3) Others with the permission of HOD.

### Proceeding

In the beginning of the meeting Dept HOD welcome all the faculty of the dept & further discussed about chapters allotment to the different faculty.

→ II sem - Bryophytes, IV sem - Ecology, V sem - Plant Physiology (P1) distributed to Sudhakara H. And he agreed.

Dr. Anil Kumar H.V. Agreed to teach plant breeding for the VI sem (P8)

Sheela K.R. is agreed to teach pteridophyte II sem, Ecological Adaptation IV sem, Evolution V sem

To Bhuvaneshwari D Environmental Biology IV sem is allotted. Gymnosperms & Paleobotany.

Mainly discussed on result of I, III & SS sem

Resolution - As above discussion all faculty agreed to teach above mentioned chapters in this Academic year.

# Departmental Staff Meeting

Date - 10/12/19

Venue - Dept Staff room

Time - 12:00 PM

Agenda - i) Distribution of Syllabus of I, IV & V S.  
2) Analysis of Progress of Students, I, III & S  
3) Others with the permission of HOD.

## Proceeding

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→ II sem - Bryophytes, IV sem - Ecology, V sem - Plant physiology (P1) distributed to Sudhakara H. And he agreed.

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Sheela K.R is agreed to teach pteridophyte II sem, Ecological Adaptation IV sem, Evolution V sem

To Bhuvaneshwari D Environmental Biology IV sem is allotted. Gymnosperms & Palaeobotany.

Mainly discussed on result of I, III & V sem

Resolution - As above discussion all faculty agreed to teach above mentioned chapters in this Academic year.

2020-2021

DEPARTMENTAL STAFF MEETING

DATE: 26/08/2020

VENUE: DEPARTMENT STAFF

TIME: 11:00 AM

AGENDA: 1) DISTRIBUTION OF SYLLABUS OF SECOND, FOURTH AND SIXTH SEMESTER

2) ANALYSIS OF PROGRESS OF STUDENTS FIRST, THIRD AND FIFTH SEMESTER EXAM

3) OTHERS WITH THE PERMISSION OF HOD

PROCEEDINGS:

IN THE BEGINNING OF THE MEETING DEPARTMENT HEAD WELCOME ALL THE FACULTY OF THE DEPARTMENT FURTHER DISCUSS ABOUT CHAPTERS ALLOTMENT TO THE FACULTY

I SEM (ALGAE), III SEM (ANATOMY AND HISTOLOGY), V SEM (CELL BIOLOGY) DISTRIBUTED TO SUDHAKARA. H. N AND HE AGREE.

DR.ANIL KUMAR.H.V AGREED TO TEACH EMBRYOLOGY FOR THE THIRD SEMESTER.

SHEELA.K.R AGREED TO TEACH FUNGI AND LICHENS, TAXONOMY

MAINLY DISCUSSED ON RESULT OF II, IV, VI SEM

RESOLUTION: AS ABOVE DISCUSSED ALL FACULTY AGREED TO TEACH ABOVE MENTIONED CHAPTERS IN THIS SEMESTER

MEMBER ATTENDED:

1) SUDHAKARA.H.N

2) DR.ANIL KUMAR.H.V

3) SHEELA.K.R

21/1/15 ರಂದು ನಮ್ಮ ವಿಭಾಗದ ಅಧ್ಯಾಪಕರು ಮತ್ತು ಸಹಾಯಕರು  
ನಮ್ಮ ವಿಭಾಗದ ಸಿಲಬಸ್ ಮತ್ತು Time table ಹಾಗೂ ವಿಷಯಗಳ ಬಗ್ಗೆ ಚರ್ಚಿಸಿ-  
ಲಾಯಿತು. ಈಗಿನ ಸಂದರ್ಭದಲ್ಲಿ ನಮ್ಮ ವಿಭಾಗದ ಸಿಲಬಸ್  
ಮಾಹಿತಿ ಕೆಳಕಂಡಂತಿರುತ್ತದೆ.

T.S. ಅಧ್ಯಾಪಕರು: I<sup>st</sup> Semisester marathas, Shivaji Adm.  
of his life, battle of panipat, moghal Adm. Society,  
Art & Religion. II<sup>nd</sup> BA III<sup>rd</sup> Semisester Netaji Subhash Chandra Bose to  
Communism, Development of education, Ambedkar, Independent  
India, Political Shift. III<sup>rd</sup> BA VI<sup>th</sup> Semisester History of modern Asia  
ಮಾಹಿತಿ ಕೆಳಕಂಡಂತಿರುತ್ತದೆ.

K.G. Venkatesh: I<sup>st</sup> BA II<sup>nd</sup> Semisester English medium  
The moghal dynasty ಹಾಗೂ ಇತರ ವಿಷಯಗಳು.  
II<sup>nd</sup> BA VI<sup>th</sup> Semisester History of Karnataka ವಿಷಯಗಳು  
ಮಾಹಿತಿ ಕೆಳಕಂಡಂತಿರುತ್ತದೆ.

Hareesh Kumar: I<sup>st</sup> BA II<sup>nd</sup> Semisester Delhi  
Sultanate - Alauddin Khilji, Mohamud bin Tughlaq,  
contributions of Delhi Sultanate. Socio-Religious reforms  
and II<sup>nd</sup> BA IV<sup>th</sup> Semisester Factors rise of Nationalist  
movement, military Nationalist Garhmin  
ಮಾಹಿತಿ ಕೆಳಕಂಡಂತಿರುತ್ತದೆ.

ಪ್ರಾ. T.S. Gopal

ಪ್ರಾ.

ಪ್ರಾ. K.G. Venkatesh

ಪ್ರಾ.



5. 16/3/15 ರಂದು ನಮ್ಮ ವಿಭಾಗದ ವಕೀಲರು II<sup>nd</sup> Test  
 question paper ಪರಿಶೀಲಿಸುವ ಪರೀಕ್ಷಾ ಮೂಲಕ  
 - 1. ಸಂವಿಧಾನದ 45ನೇ ವಿಭಾಗವು. I<sup>st</sup> BA ನಂತರ 2  
 Supervisors & Babbar, Akbar, Aranganjeb, Mughal Adm  
 ಎಂಬ Question ಪರೀಕ್ಷಾ ಮಾಡಲಾಯಿತು II<sup>nd</sup> BA ಸಂವಿಧಾನ  
 ಕುರಿತು Gandhayan Era & Education Reform  
 2<sup>nd</sup> Question paper ಪರಿಶೀಲಿಸಲಾಯಿತು. III<sup>rd</sup> BA &  
 ಸಂವಿಧಾನದ History of Karnataka & Reditu  
 Armed Resistance against British and freedom  
 movement 2<sup>nd</sup> Question paper ಪರಿಶೀಲಿಸಲಾಯಿತು.  
 III<sup>rd</sup> BA History of Modern India. ಸಂವಿಧಾನದ  
 History & Japan 1<sup>st</sup> & 2<sup>nd</sup> Whole of Japan 2<sup>nd</sup>  
 question paper ಪರಿಶೀಲಿಸಲಾಯಿತು.  
 ವಿಭಾಗದ Top Test topics 2<sup>nd</sup> ಪರಿಶೀಲಿಸಲಾಯಿತು.

History Dept

11.000. Rental  
1/10/3/1

T.S. Gupta  
ACG. van Kesteren



1/1/16 2015 2015 2015 syllabus distribution  
2015 2015 2015 II, IV, VI<sup>th</sup> Semester  
Syllabus distribution of  
English

T.S. Gopal: - III<sup>rd</sup> BA<sup>1<sup>st</sup></sup> The whole of History of  
modern India. 2015 2015  
III<sup>rd</sup> BA<sup>2<sup>nd</sup></sup> Both combination English &  
Kannada medieval, from Hattaji Subas  
Chandra Bose to Subodhakar, Mahan,  
Educational College, Jagadguru Mahaswami of  
Sole Ash

I<sup>st</sup> BA Delhi Sultanate contributions of Delhi  
Sultanate, Socio-Religious revival of  
Marathas, 2015 2015

K.G. Venkatesh: - III<sup>rd</sup> BA<sup>1<sup>st</sup></sup> The whole of Karnataka  
History

III<sup>rd</sup> BA<sup>2<sup>nd</sup></sup> from factors for rise of Nationalist  
National movement, Nationalist, Extremists  
Radicals, Gandhian Era, 2015 2015

I<sup>st</sup> BA<sup>2<sup>nd</sup></sup> Nationalist 2015 2015

2015 30/2016 2015 2015 2015  
National Seminar 2015 2015 principal 2015  
2015 2015 Recent Movement & Indian  
Nationalist topic 2015 2015  
2015

Prof. T.S. Gopal

Prof. K.G. Venkatesh

2015

2015

5. 4/7/16 ರಂದು ಸಂಜೆ 23:00ರಲ್ಲಿ ನಡೆಯಿತು

Departmental meeting ನಲ್ಲಿ ನಡೆಯಿತು. ಇದರಲ್ಲಿ  
department ಕಾರ್ಯದರ್ಶಿಯವರು 25/12/2015ರಲ್ಲಿ  
Syllabus ನಲ್ಲಿ ಹಾಕಬೇಕಾದ ಕೆಲವು ಸುಲಭವಾಗಿರುವ  
ಪ್ರಶ್ನೆಗಳನ್ನು ಹೇಳಿದರು. ಇವುಗಳಿಗೆ ಸಂಬಂಧಿಸಿದ Syllabus  
ಹಾಕಬೇಕು ಎಂಬುದಾಗಿತ್ತು.

T-S. Gopal :- I<sup>st</sup> Sem<sup>al</sup> Mauryas, Kushanas,  
Guptas, Vardhanas, Sangam, Pallava & Chola ರಲ್ಲಿ, ಇಲ್ಲಿ  
II<sup>nd</sup> Sem<sup>al</sup> Education development, Acts under  
British rule, Socio-Religious reforms. ಇಲ್ಲಿ  
# V<sup>th</sup> Sem<sup>al</sup> Whole of Karnataka History as  
far Syllabus from Earliest to 1750 AD ಎಂಬ  
ಈ ಭಾಗವು ಹಾಕಬೇಕು ಎಂಬುದಾಗಿತ್ತು.

K.G. Venkatesh :- I<sup>st</sup> Sem<sup>al</sup> Geographical  
features, Sources, Harappan culture, Vedic  
culture. ಇಲ್ಲಿ, III<sup>rd</sup> Sem<sup>al</sup> Advent of Europeans  
~~Expansion of British Empire~~. Expansion of British Empire,  
Land Revenue Settlement ಇಲ್ಲಿ V<sup>th</sup> Sem<sup>al</sup>  
as far Syllabus # to The whole of European  
History from 1789-2000 AD ಈ ಭಾಗವು ಹಾಕಬೇಕು  
ಎಂಬುದಾಗಿತ್ತು.

Naveen Kumar :- I<sup>st</sup> Sem<sup>al</sup> Social Reforms,  
Arabs, Turks ಇಲ್ಲಿ, III<sup>rd</sup> Sem<sup>al</sup> Resistance  
to colonial rule, revolt of 1857, Queen's  
proclamation ನಲ್ಲಿ ಇಲ್ಲಿ ಹಾಕಬೇಕು ಎಂಬುದಾಗಿತ್ತು.

Prof. T-S. Gopal

Prof. K.G. Venkatesh

III<sup>rd</sup> 13<sup>th</sup> of Europ French Revolution unifica  
tion of Italy & Germany Topic no 33 of 37  
Geographical features

TU BA 31253 230000 Geographical features  
Saurashtra, Kutch, Kathiawar of Banarasi  
Question paper 2000-01 with 230000

నాకు ఇది తెలుసు

prof. T.S. Gopal

prof. K.G. Venkatesh.

3. 7/9/16 ರಂದು 2ನೇ ಸಿಬಿಎಂಪಿಎಸ್ ಸೆಷನ್  
 ಕಡೆ Qualification papers ತಯಾರಿಸುವ  
 valuation of ಸಂಬಂಧಿತರ 2018-19 ವೇ Qualification  
 ತಯಾರಿಸುವ ತಯಾರಿಸುವ - 5 ವರ್ಷ  
 4. 15/9/2016 ರಂದು

1st BA Harappan culture, Vedic culture  
 & Guptas. 2nd question paper Sanskrit  
 1st BA Land Revenue settlement, Tribal  
 movement, 1857 movement 2nd question  
 paper Sanskrit

with BA. Karnataka history with  
- Chalukyas, Cholas & Kalyani Hoysals  
and Vijayanagar Empire. with question  
papers provided separately.

Mod BA European History 2018

prof. T. S. Gopal

prof K.G. Venkatesh

*[Handwritten signature]*

prof T.S. Gopal  
prof. K.G. Venkatesh  
Dr. R. Mahesh



15/6/17 TOSU New syllabus was discussed at 9.00.

Syllabus was discussed at first meeting at 10.00  
Prof. T.S. Gopal, K.G. Venkatesh, R. Mahesh  
were present.

Syllabus by T.S. Gopal for 1st BA & 1st Sem  
The Gupta & their contributions # Vardhaman of  
Jainism & their contributions, Sangam  
Literature, cultural contributions of Pallavas.

& Cholas, Arabs & Turks # Vardhaman  
for 1st BA & 1st Sem growth of Education, Regulating  
Act & Pitt's India Act Social reforms, # Vardhaman  
for 1st BA History of Karnataka from earliest to  
1750.

K.G. Venkatesh for 1st BA & 1st Sem chapters of source  
(1) Geographical features (2) Dravidian culture # Vardhaman  
for 1st BA (1) Tribal movement, (2) 1857 revolt. # Vardhaman  
# for 1st BA The whole Europe History from  
1789 - 2000 A.D.

R. Mahesh for 1st BA & 1st Sem vedic culture,  
Jainism & Buddhism & Mauryas & Kushans.  
for 1st BA Advent of Europeans expansion of British  
Empire, Syllabus was discussed  
# Time table by 10.00 AM was discussed  
# 10.30 AM.

prof. T.S. Gopal

prof. K.G. Venkatesh

Dr. R. Mahesh

Be  
[Signature]

2/8/17 ರಂದು ನಡೆದ ಅಧ್ಯಯನ ಸಭೆಯ ವಿವರ

ದಿನದ ಕೆಲಸದ ಬಗ್ಗೆಯೂ ಸಭೆಯ ಸದಸ್ಯರೊಂದಿಗೆ meeting  
ಅಧ್ಯಯನದ ವಿಷಯದ ಬಗ್ಗೆಯೂ ಅಧ್ಯಯನದ ವಿಷಯದ ಬಗ್ಗೆಯೂ  
Geographical features, sources, Agribusiness, etc.  
ಅಧ್ಯಯನದ ವಿಷಯದ ಬಗ್ಗೆಯೂ ಅಧ್ಯಯನದ ವಿಷಯದ ಬಗ್ಗೆಯೂ

II<sup>nd</sup> BA ಯವರ ಉದ್ದೇಶದ ಸ್ಥಳೀಯ, Growth of  
Education, etc. ಅಧ್ಯಯನದ ವಿಷಯದ ಬಗ್ಗೆಯೂ

III<sup>rd</sup> BA ಯವರ French Revolution, Rise of  
Nationalism, etc. Europe, etc. History, etc. ಅಧ್ಯಯನದ  
Sources, Geographical features, Kodambalur,  
Bannavasi, Chalukyas of Badami, etc. ಅಧ್ಯಯನದ  
ಅಧ್ಯಯನದ ವಿಷಯದ ಬಗ್ಗೆಯೂ a quarter paper committee  
ಅಧ್ಯಯನದ

prof. T.S. Gopal

prof. K.G. Venkatesh

Dr. R. Mahesh

8/9/17 ರಂದು ನಡೆದ ಅಧ್ಯಯನ ಸಭೆಯ ವಿವರ

ಸಭೆಯ ಸದಸ್ಯರೊಂದಿಗೆ meeting

Harappan culture, Vedic culture, post Vedic  
of Tharavastu, etc. ಅಧ್ಯಯನದ ವಿಷಯದ ಬಗ್ಗೆಯೂ

II<sup>nd</sup> BA ಯವರ advent of Europe, battle of platts  
of Bayern, Subsidiary Alliance, revolt of 1857, etc.  
ಅಧ್ಯಯನದ ವಿಷಯದ ಬಗ್ಗೆಯೂ

III<sup>rd</sup> BA ಯವರ Europe, History, first world  
war, Russian Revolution, Second world war  
ಅಧ್ಯಯನದ ವಿಷಯದ ಬಗ್ಗೆಯೂ

Karnataka History, Rastakut, Kalyani  
Chalukyas, Hysalar, Vijayanagara, etc. ಅಧ್ಯಯನದ  
ಅಧ್ಯಯನದ ವಿಷಯದ ಬಗ್ಗೆಯೂ

prof. T.S. Gopal

prof. K.G. Venkatesh

Dr. R. Mahesh

11/10/17 ರಂದು 3ನೇ 8ನೇ ವರ್ಷದವರನ್ನು ಕುರಿತು ಪ್ರಶ್ನೆಕೋಶ  
 ವಿಭಾಗದವರೇ ಮಾಡಿ. marks 9A. marks list ನ್ನು  
 ವಸಂತನು.ವರದಿ 2ನೇ 45ನೇ ಪೇಜಿನಲ್ಲಿ 6. 20870 12/10/17  
 ರಂದು 9A marks list ನ್ನು ವಸಂತನು. ಎ.ಎ  
 website re upload ಮಾಡಲಾಯಿತು.

prof. T.S. Gopal  
 prof. K.G. Venkatesh  
 Dr. R. Mahesh


7/12/17 resd. 6th Semister 2018/19 2018/19  
meeting 2018/19.

T.S. Gopal resd. 1st BA 1st Social-Religious movement  
& marathas & 2nd battle of panipat 2018/19  
11 BA 1st development of education, Ambedkar, Nehru,  
political shift. For 11th BA resd. The Whole  
Asia. as for syllabus

K.G. Venkatesh resd. 1st BA 1st History. for

for 1st BA 1st Mughal dynasty

11th BA 1st Gandhian Era

11th BA 1st Karnataka History from 1750-1982

R. Mahesh resd. for 1st BA 1st Delhi Sultanate, and  
contributed Delhi Sultanate

for 11th BA 1st factors responsible for  
rise of Nationalism in India (2) National movement

2018/19 2018/19 2018/19

2018/19 2018/19 2018/19

prof. T.S. Gopal

Dr. K.G. Venkatesh

Dr. R. Mahesh.



16/1/18. இரத்தம் கொண்டு வந்தால் உடனடி சிகிச்சை

- 2nd semesther question paper 2010 and paper valuation of semesther 2nd semesther 2010 - 11 semesther question paper 2010-11 semesther 2010-11 for 11th semesther 2010-11. Allauddin Khilji, Kabir, Gurgunomat & Subism, Babar & establishment of moghal empire and rise of mazathas & Shivaji; 2nd semesther question paper 2010-11

For IV<sup>th</sup> semister work, factors for rise of Nationalism Gandhian methods, Non-cooperation Education Development, and Ambedkar's Social reform. with question paper furnished.


For VI<sup>th</sup> Sem History of Karnataka Reg. Hyder Ali and Tipu Sultan, Wodeyars of Mysore and Commissioner's rule with question paper furnished.

His 10<sup>th</sup> sem history of modern Asia with  
whole china part and question paper  
any one can help. 9876543210

Page T.S. Gopal.

Dr K. G. Venkatesh

Dr R. maheshk



55. R. mahash

4/6/1800AD ನಮ್ಮ 23ನೇ ವರ್ಷದ ವರ್ಷದ  
 ಸಂವತ್ಸರ ವ.ವ. Syllabus ಕ್ಕೆ ಅನುಸಾರವಾಗಿ  
 ಈ ಕೆಳಕಂಡ ವಿಷಯದ ಪಾಠ್ಯಕ್ರಮವನ್ನು ಕೊಡಲಾಗಿದೆ

ಪ್ರೊ. T.S. Gopal ಹೇಳಿಕೆ: 1<sup>st</sup> BA. chapters of, VI, VII,  
 VIII, IX, & X ನ್ನು ಪಾಠ್ಯಕ್ರಮವಾಗಿದೆ.  
 2<sup>nd</sup> BAಯವರ ಪಾಠ್ಯಕ್ರಮವಾಗಿದೆ chapters of V, VI, VII and  
 VIII map ನ್ನು ಪಾಠ್ಯಕ್ರಮವಾಗಿದೆ  
 3<sup>rd</sup> BAಯವರ whole of Karnataka Hist  
 from Earliest period to 1750 AD ವರೆಗೆ  
 ಪಾಠ್ಯಕ್ರಮವಾಗಿದೆ.

Dr. K.G. Venkatesh ಹೇಳಿಕೆ  
 1<sup>st</sup> BA chapters of I, II, III, IV, V ನ್ನು  
 ಪಾಠ್ಯಕ್ರಮವಾಗಿದೆ.  
 2<sup>nd</sup> BAಯವರ chapters of I, II, III, IV ನ್ನು  
~~Dr. K.G. Venkatesh ಹೇಳಿಕೆ~~ ಪಾಠ್ಯಕ್ರಮವಾಗಿದೆ  
 3<sup>rd</sup> BAಯವರ: chapters of whole of  
 European History from 1789-2000 AD ವರೆಗೆ  
 ಪಾಠ್ಯಕ್ರಮವಾಗಿದೆ.

Signatures

ಪ್ರೊ. T.S. Gopal  
 Dr. K.G. Venkatesh



7. 100A 1/8/18 ರೂ 4/8/18 ರೂಗಳ ಸಹಜ ಸಹಜ  
ಮಾನ್ಯತೆ ನೀಡಲಾಯಿತು- 8/0/18 2 16/7/18 ರೂ Question  
paper ಪೂರ್ವದಿಂದ 2ನೇ ಪರೀಕ್ಷೆ 28985 ರೂ 8 ಕ್ಕೆಂದು ನೋಡಿದರು  
- 1ನೇ ಮೇಲೆ question paper ಪೂರ್ವದಿಂದ ಪೂರ್ವದಿಂದ  
- 2ನೇ ಮೇಲೆ question paper ಪೂರ್ವದಿಂದ ಪೂರ್ವದಿಂದ  
- 3ನೇ ಮೇಲೆ question paper ಪೂರ್ವದಿಂದ ಪೂರ್ವದಿಂದ  
- 4ನೇ ಮೇಲೆ question paper ಪೂರ್ವದಿಂದ ಪೂರ್ವದಿಂದ  
- 5ನೇ ಮೇಲೆ question paper ಪೂರ್ವದಿಂದ ಪೂರ್ವದಿಂದ  
- 6ನೇ ಮೇಲೆ question paper ಪೂರ್ವದಿಂದ ಪೂರ್ವದಿಂದ  
- 7ನೇ ಮೇಲೆ question paper ಪೂರ್ವದಿಂದ ಪೂರ್ವದಿಂದ  
- 8ನೇ ಮೇಲೆ question paper ಪೂರ್ವದಿಂದ ಪೂರ್ವದಿಂದ  
- 9ನೇ ಮೇಲೆ question paper ಪೂರ್ವದಿಂದ ಪೂರ್ವದಿಂದ  
- 10ನೇ ಮೇಲೆ question paper ಪೂರ್ವದಿಂದ ಪೂರ್ವದಿಂದ

## Signatures

prof. T.S. Gopal  
Dr. K.G. Venkatesh

*[Handwritten signature]*

37. 23/1/19800 నాన్ అంకెల వలన 4/2/19  
 800 అంకెల వలన 800000 అంకెల  
 question papers తయారీ వలన 4500 వలన  
 అంకెల వలన BA అంకెల వలన  
 Alauddin Khilji, Muhammad-Bin-Tughlaq,  
 Babar & Sher Shah వలన question papers  
 II BA అంకెల వలన: Factors for responsible of  
 national movement, Establishment of National  
 Congress aims & objectives of Congress,  
 moderates, extremists, Non-cooperating  
 Band march, Education development  
 III BA అంకెల వలన: History అంకెల వలన  
 Haider Ali & Tipu Sultan, Krishna Raja Wodeyar  
 Wodeyar III, Dewan Prohmiah, Maratha appals  
 History modern Asia అంకెల వలన  
 The whole of China part వలన question  
 papers తయారీ అంకెల వలన

Singaturas.

prof. T.S. Gopal

Dr. K. G. Venkatesh

Dr.

Dr.

## Department Staff Meeting

Date: 20/2/20

Venue: Staff Room

Time: 12.00

Agenda: Discussing about 2nd I A paper setting

### Proceeding.

In the beginning of the meeting Dept. Head welcome all faculty of the dept. further discussed about the portions covered for the 2nd I A in all the semesters to the faculty members.

And later we discussed paper settings for 2nd I A. our HOD considered the opinion of all the members & finally I A paper is settled.

### Members attended.

HOD

- Dr. K. G. Venkatesh

Faculty members → Navin K. M

→ Swathi R

## Departmental Staff Meeting

Date - 18/3/2020

Venue - Dept. Staff room

Time - 11.00 Am

Agenda: Preparation of timetable for 3rd interim

Proceeding.

In the beginning of the meeting Dept Head welcome all the faculty of the dept further discussed about.

\* conducting 3rd test for the students.

Finally all the members agreed to the time table and everyone involve in practicals preparation.

Members Attended

HOD - Dr. K. G. Venkatesh

Faculty members - Navleen.Kumar.K.M

- Swathi.R

2019 - 2020

ది. 11-12-2019 రండునంత్తుర్ చిహగడ చివాధిగళ్ళ నయకొ  
- చుపి గొచ్చుదియ నానంత్తుర్ కురివాగ్గి పెరకవయ  
నానంత్తుర్ కురిమగయిరు.

శ్రీయ్యుత్ కృష్ణయ్యగారే - త్రిశుకాపర

శ్రీయ్యుత్ చెప్పున చెడిన - చిహగడయ్య

నీతి  
అయ్య అయ్యగారి  
వివాహయ్య.

2020-21

ದಿ-8-21 ರಂದು ಕಡಪು ನಂಜುನ ವಾಸುದ ವಿವಿಧಿಗಳ  
ನವರಂಗವು ಬಹುಮಾನ ಕುರಿತು 2020-21 ನಡೆಯಿತು  
ಕಡಪುಗಾಯಿತು.

ಶ್ರೀಮತಿ ವಿ|| ಗೀತಿಕಾಂತ್ - ಅಧ್ಯಕ್ಷರು  
ಶ್ರೀ ಬಸವರಾಜ - ವ್ಯಾಖ್ಯಾನ.

ಅಂತಿಮ

ಅಧ್ಯಕ್ಷ ಅಧ್ಯಕ್ಷಿ  
ವಿಭಾಗಾಧ್ಯಕ್ಷ:

Department of Chemistry.

30/06/2016  
Thursday

Departmental meeting was conducted on 30.06.16 at 4.p.m in H.O.D chamber. Dr. Venkatachalapathy presided the meeting.

All the staff members are hereby informed to attend the meeting.

*R. Ven*  
Dr. R. Venkatachalapathy.

Associate Professor & Head  
Department of Chemistry  
D.V.S. College of Arts and Sciences  
SHIVAMOGGA-577

Staff Members :

- 1. Sahana Tej. S *TS*
- 2. Samitha. R *SR*
- 3. Sahana. G *SG*
- 4. Varsha. N *VN*
- 5. Soumya K.H. *SKH*

Proceedings :

- 1. Departmental timetable,
- 2. Syllabus allotment
- 3. Departmental workload calculation.
- 4. Commencement of practical classes

Department of chemistry.

30/06/2016  
Thursday

Departmental meeting was conducted on 30-06-16 at 4.p.m in H.O.D chamber. Dr. Venkatachalapathy presided the meeting.

All the staff members are hereby informed to attend the meeting.

*R. Venkatachalapathy*  
Dr. R. Venkatachalapathy

Associate Professor & Head  
Department of Chemistry  
D.V.S. College of Arts and Sciences  
SHIVAMOGGA-577

Staff Members :

- 1. Sahana Tej S *TS*
- 2. Samitha. R *SR*
- 3. Sahana. G *SG*
- 4. Varsha. N *VN*
- 5. Soumya K.H. *SKH*

Proceedings :

- 1. Departmental timetable,
- 2. Syllabus allotment
- 3. Departmental workload calculation.
- 4. Commencement of practical classes


Department of Chemistry

10/08/2016  
Wednesday






Departmental meeting was held on 10.8.16  
at 11.00 AM at H.O.D chamber.

Dr. R. Venkatachalapathy presided the  
meeting.

All the Staff members are hereby informed  
to attend the meeting.

  
Dr. R. Venkatachalapathy.  
Associate Professor & H.O.D  
Department of Chemistry  
D.V.S. College of Arts and Sciences  
SHIVAMOGGA-577 302

Staff members:

- 1) Sahana Taj 
- 2) Samkitha. R 
- 3) Sahana G 
- 4) Varsha N 
- 5) Soumya K H. 

Proceedings:

- 1) Discussed about Question paper setting for  
I internal.
- 2) Reviewed the progress of theory and  
practical classes

Department of Chemistry.

08/09/2016

Thursday.

Departmental meeting is conducted on 08-9-16 in the H.O.D chamber at 4.00pm.

Dr. R. Venkatachalapathy will preside the meeting.

All the Staff members are hereby informed to attend the meeting.

Dr. R. Venkatachalapathy






Associate Professor & Head

Department of Chemistry

D.V.S. College of Arts and Sciences

SHIVAMOGGA-577 201

Staff Members:

- 1) Sahana Taj. S. 
- 2) Samitha. R. 
- 3) Sahana. G. 
- 4) Varsha. N. 
- 5) Soumya K H. 

proceedings

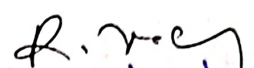
- 1) Question paper setting for II Internal assessment.
- 2) Discussed about the completion of Syllabus and practical classes.

05/10/2016  
Wednesday






## Department of Chemistry.

A meeting of staff members has been arranged at H.O.D chamber on 5.10.16 at 11.00 AM. Meeting will be presided by Dr. R. Venkatachala-pathy.

All the staff members are hereby informed to attend the meeting.

  
Dr. R. Venkatachala-pathy.  
Associate Professor & Head  
Department of Chemistry  
D.V.S. College of Arts and Sciences  
SHIVAMOGGA-577 201

### Staff Members.

- 1) Sahana Taj-s 
- 2) Samkitha. R 
- 3) Sahana. G 
- 4) Varsha. N 
- 5) Soumya K.M. 

### Proceedings:

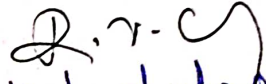
- 1) Conduction of III assessment test and announcement of III test date.
- 2) Commencement of practical examinations.

02.02.16

## Department of Chemistry.




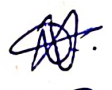

A meeting of staff members of chemistry department is convened on 02.01.17 at 4.00 pm in the H.O.D chamber presided by Dr. R. Venkatachalapathy.

All Staff members are hereby informed to attend the meeting.

  
Dr. R. Venkatachalapathy.

Associate Professor & Head  
Department of Chemistry  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577 101

### Staff Members:

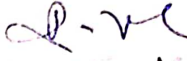
- 1) Sahana Raj-S 
- 2) Samitha R 
- 3) Sahana G 
- 4) Varsha N 
- 5) Soumya K N 

### proceedings






- (1) Timetable allotment
- (2) Syllabus allotment
- (3) About the Commencement of practical classes.

## Department of Chemistry.

A meeting is held on 9/1/17 at 11.00 AM in the presence of Head of the Department, Dr. R. Venkatachalapathy. All the staff members are present in the meeting and the following points are discussed.

  
Dr. R. Venkatachalapathy

### Staff Members:

- (1) Sahana Taj. S. 
- (2) Samlitha Mahima. R. 
- (3) Sahana. G. 
- (4) Varsha. N. 
- (5) Sowmya K.M. 

### proceedings:

- (1) Timetable allotment
- (2) Syllabus distribution.
- (3) About commencement of practical examinations.
- (4) Discussed about I internal question paper setting.
- (5) Reviewed about theory classes progress.

Department of Chemistry: Wed






Departmental meeting was held on 8/2/17  
at 4pm in H.O.D chamber.

Dr. R. Venkatachalapathy presided the  
meeting

All the staff members are hereby informed  
to attend the meeting.

R.V.  
Dr. R. Venkatachalapathy  
(H.O.D)

Staff Members

- (1) Sakana Taj-S. 
- (2) Samitha Mohina. R. 
- (3) Sakana. G. 
- (4) Varsha. N. 
- (5) Sowmya K.M 

proceedings:



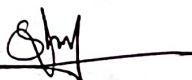


- (1) Question paper setting for II internal  
assessment.
- (2) Discussed about the completion of theory  
classes and practicals.

Department of chemistry: 505

Departmental meeting is called on 25/3/17  
in the department at 12.00 pm. All staff  
members are hereby informed to attend the meeting.

<sup>R.V</sup>  
Dr. Venkatachalapathy

Staff Members.

- (1) Sahana Raj. S. 
- (2) Samkitha Mahima. L. 
- (3) Sahana. G. 
- (4) Varsha. N. 
- (5) Soumya K.M. 

proceedings :

- (1) Future plans of the department.
- (2) Discussed about the Commencement of III  
internals.
- (3) Discussed about the completion of practical  
classes.

## Department of Chemistry,

A meeting is convened on 20/11/17 at 10.30 AM. in H.O.D. chamber. All are informed to attend the meeting.





Thru

Dr. K. Venkatesh <sup>P. V.</sup> Deputy.

### Resolutions:

- (1) Workload calculation.
- (2) Syllabus is distributed to all staff members.
- (3) Stock Verification.
- (4) Time-table preparation.
- (5) Workload of Sakana. G. has been distributed among staff members.

### Staff Members:

- (1) Sakana Raj. S. 
- (2) Samhitha Mahima. R. 
- (3) Vaishya. N. 
- (4) Sonmya K. H. 

## Department of Chemistry.





A staff members meeting has been arranged in H.O.D chamber at 11.00 AM on 12/7/17.

Dr. Venkatachalapathy will preside the meeting. Wed

All staff members are hereby informed to attend the meeting.

R.V.  
Dr. R. Venkatachalapathy.  
[H.O.D].

### Staff Members:

- (1) Sahana Raj-S 
- (2) Samkitha Mahima.R 
- (3) Varsha. N 
- (4) Sonmya K.H. 

### proceedings:

- (1) Question paper setting for internals I & II.
- (2) Informed to submit the teaching plan.
- (3) Reviewed the progress of teaching.

## Department of Chemistry





A Departmental meeting was held on 25/8/17 at 10.30 pm in H.O.D chamber. H.O.D presided the meeting.

All staff-members are hereby informed to attend the meeting.

FR

R.V.  
Dr. R. Venkatachalethy

### Staff Members:

- (1) Sahana Tej-S. 
- (2) Samkitha Mahima.R. 
- (3) Varsha. N. 
- (4) Sonmya K.M. 

### Resolutions:

- (1) Discussed about the commencement of practical examinations.
- (2) preparation of solutions
- (3) equipments stock verification.

2012  
(2012)  
(2012-10)

Department of Chemistry

A Departmental meeting of staff members  
is convened, on 20/9/17 at 10.00 AM in  
H.O.D. Chamber.

All staff members are hereby informed  
to attend the meeting.

Dr. K. Venkatesh Reddy  
(H.O.D.)

Resolutions:

- (i) Commencement of practical examinations
- (ii) Syllabus allotment to staff members.
- (iii) Timetable preparation.
- (iv) preparation of teaching plan.

Staff members:

- (i) Sahana Taj. S.
- (ii) Samhitha Mahima. R.
- (iii) Sahana. G.
- (iv) Varsha. H.
- (v) Sowmya K.H.



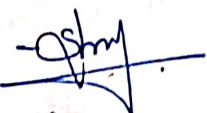


## Department of Chemistry

Department meeting was held on 15/11/21 at 4pm by HOD Dr. R. Venkatachalapathy, in HOD chamber. All the staff members are hereby informed to attend the meeting.

15/11/21

R.V.  
Dr. R. Venkatachalapathy  
HOD of chemistry

### Staff members

- 1) Sahana Taj S 
- 2) Samhitha mahima R 
- 3) Sahana G 
- 4) Varsha N 
- 5) Sowmya. K. M. 

### Proceedings

- 1) Question paper setting for I & II internals
- 2) Preparation of teaching plan
- 3) Preparing solution for practicals.

2020-2021  
Department of chemistry


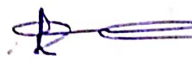



A meeting of staff members of the department is convened on 20/12/17 at 4:30pm in HOD chamber.

All staff members are hereby informed to attend the meeting.

Wid

R.ve  
Dr. R. Venkatachalapathy  
HOD chemistry

Staff members

- 1) Sahana Taj S 
- 2) Samhitha Mahima R 
- 3) Sahana G 
- 4) Varsha N 
- 5) Sowmya. K.M. 

Proceeding.

- 1) calculation of department workload.
- 2) Distribution of workload.
- 3) Preparation of teaching plan

Department of Chemistry

18/1/18  
Thursday

A department meeting is held on 18/1/18 at 4 pm in presence of Head of the department Dr. R. Venkatachalapathy. All the staff members are present in meeting & following proceedings are discussed.

R.V.  
Dr. R. Venkatachalapathy  
HOD Chemistry

Proceeding

- 1) Commencement of practical classes
- 2) Preparation of teaching plan
- 3) Purchase of chemicals & Glasswares
- 4) Stock verification.

Staff members

- 1) Sahana Taj S RS
- 2) Samhitha mahima R RS
- 3) Sahana G RS
- 4) Varsha N RS
- 5) Sowmya. K.M. RS






A staff members meeting arranged in HOD chamber at 10AM on 20/2/12

HOD of department presided the meeting.

All staff members hereby inform to attend the meeting. following staff members are present.

R. Venk  
Dr. R. Venkatachalapathy  
HOD of chemistry

Staff members

- 1) Sahana Taj. S. 
- 2) Sankitha. R. 
- 3) Sahana G. 
- 4) Varsha N. 
- 5) Sowmya K.M. 

Proceedings

- 1) Question papers preparation for I Internals
- 2) Preparation of teaching plan.

## Department of Chemistry

Department meeting convened on 16/3/17  
at 4:30 pm in HOD chamber.






HOD of Chemistry Dr. R. Venkatachalapathy  
presided the meeting.

All staff members are present in the  
meeting & following points are discussed.

Dr. R. Venkatachalapathy  
HOD Chemistry

- 1) completion of valuation of I Internal booklet
- 2) Preparation of question paper for II  
internals
- 3) Preparation of teaching plan

### Staff members

- 1) Sahana Paj.S 
- 2) Sankitha.K 
- 3) Sahana G. 
- 4) Varsha N 
- 5) Sowmya K.M. 

Department meeting held on 16/4/18  
Monday on 11 AM.

Dr. R. Venkatachalapathy HOD of chemistry  
presided meeting.

All staff members are present & following  
points are discussed.

Dr. R. Venkatachalapathy  
HOD chemistry

- 1) Commencement of practical classes
- 2) Internal conductance
- 3) Preparation of teaching plan.
- 4) Preparation & verification of chemicals for  
practical exam.

#### Staff members

- 1) Sahana Raj. S
- 2) Sankitha. R
- 3) Sahana G
- 4) Varsha N
- 5) Sowmya K.M.

A department meeting convened on 4/8/18 at 10:30AM in HOD chamber. HOD of department Dr. R. Venkatachala-pathy presided the meeting.

All staff members are present & following point are discussed.

Dr. R. Venkatachala<sup>R.V.</sup>pathy  
HOD of chemistry

- 1) Time table preparation.
- 2) Syllabus Allotment-
- 3) Preparation of teaching plan.

#### Staff members

- 1) Sahana Taj. S
- 2) Sanbha R
- 3) Sahana G
- 4) Varsha N
- 5) Sowmya K.M.

Analytical  
Chemistry : Sat...  
Par... Chemistry


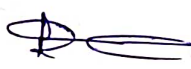



## Department of Chemistry

A meeting of staff members of the department is convened on 14/8/18 at 12:30pm in HOD Chamber. All the staff members are hereby informed to attend meeting.

R.V.  
Dr. R. Venkatachalapathy  
HOD Chemistry

- 1) Commencement of internal assessment test
- 2) Stock book & stock verification.
- 3) Preparing lab.
- 4) Preparation of practical time table

### Staff members.

- 1) Sahana Raj. S 
- 2) Santhya K 
- 3) Sahana G - 
- 4) Varsha N 
- 5) Sowmya K.M. 

## Department of chemistry

Department meeting was held on 20/9/18 at 4:30 pm. All staff members are present in meeting.

Meeting was presided by Dr. R. Venkatachalapathy. Head of chemistry department.

Dr. R. Venkatachalapathy  
HOD chemistry.

### Staff members

- 1) Sahana Paj. S
- 2) Samitha. L
- 3) Sahana G
- 4) Varsha N
- 5) Sowmya K.M.

### Proceedings

- 1) Question paper for III Internals & Commencement date
- 2) Preparation of teaching plan
- 3) chemicals verification.
- 4) Practical lab setting & solution preparation.

## Department of Chemistry

A department meeting was conducted on 12/10/18 at 5pm in HOD chamber. HOD of chemistry Dr. R. Venkatachalapathy presided the meeting.

All staff members hereby informed to attend meeting.

<sup>R.V</sup>  
Dr. R. Venkatachalapathy  
HOD of chemistry

### Staff members

- 1) Sahana Raj. S
- 2) Bonk. The. K
- 3) Sahana G
- 4) Varsha N
- 5) Sowmya K.M.

### Proceedings

- 1) Practical examination - updates
- 2) Preparation of teaching plan.
- 3) Question paper setting
- 4) Lab exam workdone statement preparation
- 5) Stock verification.

## Department of chemistry

A meeting of staff members of the department is convened on 17/12/18 at 12:30 pm in HOD chamber.

All staff members are hereby informed to attend the meeting.

Dr. R. Venkatachalapathy  
HOD chemistry

Staff members:-

- 1) Sahana Raj. S
- 2) Sanketha R
- 3) Sahana G
- 4) Varsha N
- 5) Sowmya K.M.

Proceeding.

- 1) commencement of even semester
- 2) commencement of practical classes
- 3) distribution of syllabus
- 4) Time table preparation.
- 5) distribution of workload.

18/01/2019

Department of Chemistry

A department meeting is held on 18/01/2019 at 12 pm. in HOD chamber. All staff members are present in the meeting.

HOD of chemistry, Dr. R. Venkatachalapathy presided the meeting.








All staff members are present & the following points are discussed.

R.ve  
Dr. R. Venkatachalapathy  
HOD chemistry.

Agenda | Proceedings:

- (1) Review of documents regarding affiliation.
- (2) Review of stock books — Equipments, chemicals & glasswares.
- (3) Paper presentation in Seminar / Conferences.

Staff members:

- (1) Sahana Taj. S. 
- (2) Samhitha R. 
- (3) Sahana G. — 
- (4) Varsha N. 
- (5) Sowmya. K.M. 
- (6) Chethan M Kulkar 
- (7) Praveen T.M. 

Department of Chemistry.

7-3-19

Department meeting was held on 07-03-19 at 11.00 AM., in HOD Chamber. Dr. R. Venkateshachalapathy presided the meeting.

All Staff members were hereby informed to attend the meeting.








D. Venkateshachalapathy  
H.O.D.

Proceedings of the meeting:

- (1) preparation of practical exam timetable.
- (2) Discussed about third internal
- (3) Dates assigned for record submission for H.O.D signature.
- (4) Discussed about the lab setting for practical exams.

Staff Members:


- (1) Sahana Raj. S
- (2) Sankitha Mahima. R
- (3) Sahana. G
- (4) Varsha N.
- (5) Sowmya K. M
- (6) Dr. Chethan M Kuskur
- (7) praveena I. M

Department of Chemistry.

A Departmental meeting was held on 20.05.19 at 1.00 pm in H.O.D. chamber.  
Dr. R. Venkatachalapathy presided the meeting.


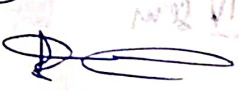



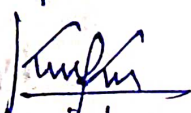
All staff members were hereby informed to attend the meeting.

  
Dr. R. Venkatachalapathy  
H.O.D.

Proceedings of the meeting:

- \* Discussed about the admission process.
- \* Syllabus Distribution
- \* Workload Calculation
- \* Discussed about the Seminar conducting process.

Staff Members:

- (1) Sahana Raj-S. 
- (2) Samktha Mahima. K 
- (3) Sowmya K.M 
- (4) Praveena TM 
- (5) Dr. Arjunaya. K. C. 
- (6) Dr. Chethan. M. Koskur 
- (7) Sahana. G. — Absent - unable to attend meeting
- (8) Varsha. N — Absent because not they needed

A department meeting convened on 4/8/18 at 10:30AM in HOD chamber. HOD of department Dr. R. Venkatachala-pathy presided the meeting.

All staff members are present & following point are discussed.

Dr. R. Venkatachala<sup>R.V.</sup>pathy  
HOD of chemistry

- 1) Time table preparation.
- 2) Syllabus Allotment-
- 3) Preparation of teaching plan.

#### Staff members

- 1) Sahana Taj. S
- 2) Sanbha R
- 3) Sahana G
- 4) Varsha N
- 5) Sowmya K.M.

Analytical  
Chemistry : Sat...  
Par... Chemistry


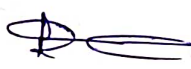



## Department of Chemistry

A meeting of staff members of the department is convened on 14/8/18 at 12:30pm in HOD Chamber. All the staff members are hereby informed to attend meeting.

R.V.  
Dr. R. Venkatachalapathy  
HOD Chemistry

- 1) Commencement of internal assessment test
- 2) Stock book & stock verification.
- 3) Preparing lab.
- 4) Preparation of practical time table

Staff members.

- 1) Sahana Raj. S 
- 2) Santhya K 
- 3) Sahana G - 
- 4) Varsha N 
- 5) Sowmya K.M. 

## Department of chemistry

Department meeting was held on 20/9/18 at 4:30 pm. All staff members are present in meeting.

meeting was presided by Dr. R. Venkatachalapathy. Head of chemistry department.

Dr. R. Venkatachalapathy  
HOD chemistry.

### Staff members

- 1) Sahana Paj. S
- 2) Samitha. L
- 3) Sahana G
- 4) Varsha N
- 5) Sowmya K.M.

### Proceedings

- 1) Question paper for III Internals & Commencement date
- 2) Preparation of teaching plan
- 3) chemicals verification.
- 4) Practical lab setting & solution preparation.



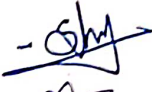


## Department of Chemistry

A department meeting was conducted on 12/10/18 at 5pm in HOD chamber. HOD of chemistry Dr. R. Venkatachalapathy presided the meeting.

All staff members hereby informed to attend meeting.

<sup>R.V</sup>  
Dr. R. Venkatachalapathy  
HOD of chemistry

### Staff members

- 1) Sahana Raj. S. 
- 2) Borkha. K. 
- 3) Sahana G. - 
- 4) Varsha N. 
- 5) Sowmya K.M. 

### Proceedings

- 1) Practical examination :- updates
- 2) Preparation of teaching plan.
- 3) Question paper setting
- 4) Lab exam workdone statement preparation
- 5) Stock verification.






## Department of chemistry

A meeting of staff members of the department is convened on 17/12/18 at 12:30pm in HOD chamber.

All staff members are hereby informed to attend the meeting.

Dr. R. Venkatachalapathy<sup>R.V.</sup>  
HOD chemistry

Staff members:-

- 1) Sahana Raj. S 
- 2) Sanketha R 
- 3) Sahana G 
- 4) Varsha N 
- 5) Sowmya K.M. 

Proceeding.

- 1) commencement of even semester
- 2) commencement of practical classes
- 3) distribution of syllabus
- 4) Time table preparation.
- 5) distribution of workload.

## Department of Chemistry

18/01/2019

A department meeting is held on 18/01/2019 at 12 pm. in HOD chamber. All staff members are present in the meeting.

HOD of chemistry, Dr. R. Venkatachalapathy presided the meeting.








All staff members are present & the following points are discussed.

R.ve  
Dr. R. Venkatachalapathy  
HOD chemistry.

### Agenda | Proceedings:

- (1) Review of documents regarding affiliation.
- (2) Review of stock books — Equipments, chemicals & glasswares.
- (3) Paper presentation in Seminar / Conferences.

### Staff members:

- (1) Sahana Taj. S. 
- (2) Samhitha R. 
- (3) Sahana G. 
- (4) Varsha N. 
- (5) Sowmya. K.M. 
- (6) Chethan M Kumar 
- (7) Praveen T.M. 

Department of Chemistry.

7-3-19

Department meeting was held on 07-03-19 at 11.00 AM., in HOD Chamber. Dr. R. Venkatchalapathy presided the meeting.

All Staff members were hereby informed to attend the meeting.








D.V.C.  
Dr. R. Venkatchalapathy  
H.O.D.

Proceedings of the meeting:

- (1) preparation of practical exam timetable.
- (2) Discussed about third internal
- (3) Dates assigned for record submission for H.O.D signature.
- (4) Discussed about the lab setting for practical exams.

Staff Members:

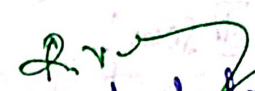
- (1) Sahana Raj. S
- (2) Sankitha Mahima. R
- (3) Sahana. G
- (4) Varsha N.
- (5) Sowmya K. M
- (6) Dr. Chethan M Kulkarni
- (7) Praveena I. M.

Department of Chemistry.

A Departmental meeting was held on 20.05.19 at 1.00 pm in H.O.D. chamber.  
Dr. R. Venkatachalapathy presided the meeting.


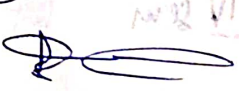



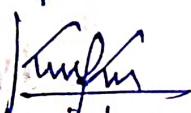
All staff members were hereby informed to attend the meeting.

  
Dr. R. Venkatachalapathy  
H.O.D.

Proceedings of the meeting:

- \* Discussed about the admission process.
- \* Syllabus Distribution
- \* Workload Calculation
- \* Discussed about the Seminar conducting process.

Staff Members:

- (1) Sahana Raj-S. 
- (2) Sanktha Mahima. K 
- (3) Sowmya K.M 
- (4) Praveena T.M 
- (5) Dr. Arjuneya. K. C. 
- (6) Dr. Chethan. M. Koskur 
- (7) Sahana. G. — Absent - unable to attend meeting
- (8) Varsha. N — Absent because not they needed

## Department of Chemistry

A Departmental meeting is scheduled on 10.06.19 at 10-00 A.M in the H.O.D's Chamber. H.O.D will preside the meeting.

All staff members are hereby informed to attend the meeting.

Dr. R. Venkatachalapathy

proceedings of the meeting.

- \* Discussed about the timetable
- \* finalised about the syllabus distribution.
- \* Discussed about the dates of commencement of practical classes.
- \* Distributed the lab-incharge block.

### Staff Members

1. Sahana Taj. S

2. Samkitha Mahima. R

3. Sahana. G

4. Vessha N

5. Sowmya K M

6. praveen S M

7. Dr. Chethan M Kuskur

8. Dr. Anjaneya K C

Department of Chemistry.


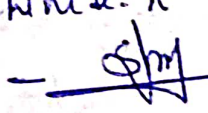


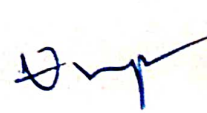
All the Staff members are hereby informed to attend the meeting on 14.08.19 at 12 Noon.  
H.O.D will preside the meeting.

R.V.  
Dr. R. Venkatachalapathy.

proceedings

- 1) Discussed about the syllabus for I and II internals.
- 2) finalised the attendance shortage list.
- 3) Reviewed the progress of theory and practical classes.

Staff Members:

- 1) Sakana Tej-s 
- 2) Samkitha Mahima. R
- 3) Sakana G 
- 4) Varsha N 
- 5) Sowmya K M 
- 6) praveena M
- 7) Dr. Chethan M Kuskur
- 8) Dr. Anjaneya K. C 

## Department of Chemistry

A meeting of staff members is convened on 19.09.19 at 10.30 A.M in H.O.D chamber. H.O.D will preside the meeting.

All staff members are hereby informed to attend the meeting without fail.




Dr. R. Venkatesh <sup>R.V</sup> ~~Chalapathy~~


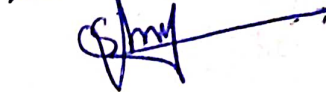
### proceedings

- 1) finalised the dates for practical exam.
- 2) discussed about the completion of syllabus.
- 3) Reviewed the progress of departmental activities.

### Staff Members

- 1) Sahana Taj. S
- 2) Sankitha. R
- 3) Varsha N
- 4) Sowmya. K. M
- 5) Sahana. G.

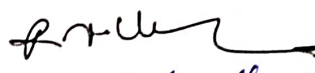
  


## Department of Chemistry

A departmental meeting was held on 04/11/2019 at 1:00 pm in H.O.D chamber.

Dr. R. Venkatachalapathy presided the meeting.

- All staff members were hereby informed to attend the meeting

  
Dr. R. Venkatachalapathy  
H.O.D.

### Proceedings of the meeting:

- \* Calendar of events - from 2014 to 2019 → Sahana. G.
- \* Individual time table - soft copy → 2014 TO 2019. Dr. Chethan Kuskur.
- \* Course file
  - (i) Allotment of syllabus. →
  - (ii) Department work load. →
  - (iii) Lab work. - lab settlers - Samhitha P.
  - (iv) IA
    - (i) Question papers. → Taj
    - (ii) Seminars. → Vansha N.






\* Department time table. →



- \* Plan of Action 2019-20
  - (i) Remedial class -
  - (ii) Invited lectures.
  - (iii) Chemical Society.
  - (iv) National Conference.

} Dr. Anjaneya

\* MODEL COURSE FILE → Poaveena. T.M.

### Staff members:

- (1) Sahana Taj. S 
- (2) Samhitha Mahima R. 
- (3) Sahana G. 
- (4) Vansha N. 
- (5) Poaveen T.M. 

- (6) Dr. Chethan M. R. 
- (7) Dr. Anjaneya Ant 

13.11.19

## Department of chemistry

A Departmental meeting is held on 13.11.19 at 10.30 A.M. in H.O.D Chamber.

Dr. R. Venkatachalapathy will preside the meeting. All the staff members are hereby informed to attend the meeting.

R.V.C  
Dr. R. Venkatachalapathy.  
(H.O.D)

### proceedings of the meeting:

1. Discussed about the preparation of course file.

2. Syllabus distribution.

3. Timetable preparation - CMK.

4. Lab Sellers:

II Sem: KCA + VP

IV Sem: RSM + VN

VI Sems paper - 7 : IAS + CMK

paper - 8 : IHP + GHS

5. e-Content.

6. Dept. library Updation : IAS + RSM.

7. Stock Verification:

Eq + glass Wares → RSM + VN

ChemLab → GHS + IAS.

### Staff Members

(1) Sahana Raj. S

(4) Vansha. N

(5) Dr. Chethan

(6) praveen T.H

# Department of Chemistry

17/01/2020

A department meeting is held on 17:01:2020 at 11:00 am in HOD chamber.

Dr. R. Venkatachalapathy will preside the meeting. All the staff members are hereby informed to attend the meeting without fail.

Dr. R. Venkatachalapathy.  
(H.O.D)

## Proceedings of the meeting:

- (i) Chemical society inauguration. - related discussion  
31/01/2020.
- (ii) NAAC - (i) Individual course file - Submission date 21/01/2020.
- (iii) DVS chem club - President: Principal. Deeksha  
Vice president: Dr. R. Venkatachalapathy  
Treasurer: RSM.  
Secretary: (T.M.P.) HOD  
Joint secretary: 1) Sanfiya. - II-A  
2) Shabaz - II-B  
3) Deeksha - III-D  
Vishnu.

## Staff members:

- (1) Sahana Taj. S
- (2) Samhitha R.
- (3) Sahana G - gm
- (4) Dr. Chethan.
- (5) Praveen T.M.
- (6) Anjaneya K.C.
- (7) Yuvaraj A.R.
- M. H. Kariuna N.M

## Work Allotment

- 1) Sanaa Bq - Collecting amount for Industrial visit and maintenance of Account Ledger.
- 2) Samiksha - Collecting chem world fee & maintenance of Account Ledger.
- 3) Chetan Master - Arrangement of Lodging Boarding.
- 4) Praveena - Inviting Guest / MC for Chem world Inauguration along with Principal & HoD.
- 5) Dr Anjaneya - Stage Arrangement.
- 6) Dr. Yuvaraj - Official Letters, invitation.
- 7) Mallikarjuna -

Suhunatip to look after overall arrangement & maintain Records.

Banner for Chem world

" DVS College of Arts, Science & Commerce  
Department of CHEMISTRY  
DVS CHEM WORLD "

1/1 = 2

3x3

- 1) Letter to Principal
- 2) Permission Letter from Principal
- 3) Inviting Guest for chem world Inauguration

## Work Allotment

- 1) Sanaa B. - collecting amount for food and visit and maintenance of Account Ledger.
- 2) Samiksha - collecting chem world fee & maintenance of Account Ledger.
- 3) A. Chetan Master - Arrangement of Lodging Boarding.
- 4) Praveena - Inviting Guest / MC for chem world Inauguration along with Principal & HoD.
- 5) Dr Anjaneya - Stage Arrangement.
- 6) Dr. Yuvraj - Official Letters, invitation.
- 7) Mallikarjuna -

Suhunatip to look after overall arrangement & maintain records.

Banner for chem world

" DVS College of Arts, Science & Commerce  
Department of Chemistry  
DVS CHEM WORLD "

1/1 = 2

3x3

- 1) Letter to Principal
- 2) Permission Letter from Principal
- 3) Inviting Guest for chem world Inauguration

# Department of Chemistry

## Work allotment

### Setting & Laboratory for Practical Examination

DI: 4/3/2020

1) Dr. A. Venkatesh Chalapathy

a) Sahana rag

→ 6<sup>th</sup> Sem Paper VII ✓

b) Sanketha

→ 6<sup>th</sup> Sem Paper VIII ✓

c) Sahana. G.

→ 6<sup>th</sup> Sem ✓

d) Dr. Chethan Kulkarni

→ 6<sup>th</sup> Sem Paper VII ✓

e) Praveena. TM

→ 6<sup>th</sup> Sem Paper VIII

f) Dr. Anjaneya. K.C.

→ II Sem ✓

g) Dr. Jyotsna

→ 6<sup>th</sup> Sem ✓

h) Mallikarjun NM

→ II Sem ✓

The above staff members please note the allotment of duty for Paper setting & Practical Examination. The entire responsibility of setting of Laboratory is of Incharge teachers.

R. V. Chalapathy  
Associate Professor & Head  
Department of Chemistry  
P.V.S. College of Arts and Science  
SHIVAMOGGA-577 201

## Department of Chemistry.

16/07/2020

A department meeting is held on 16/07/2020 at 10:30 am in HOD chamber.

Dr. R. Venkatachalapathy - HOD - Department of chemistry will preside the meeting. All the staff members are hereby informed to attend the meeting without fail.

Dr. R. Venkatachalapathy  
(H.O.D.)

### Proceedings of the meeting:



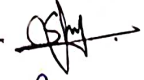

(i) Regarding Allotment of admission duty

Monday } TAJ + TMP + KCA  
Tuesday }

Wednesday } GMS + RSM.  
Thursday }

Friday } VAR + CMK + NM.  
Saturday }

Staff members Attended:

- 1) Sahana Taj. S 
- 2) Samhitha M.R 
- 3) Sahana G - 
- 4) Praveen T.M. 
- 5) Dr. Yuvraj.
- 6) Dr. Chethan M.R.

# Department of Chemistry.

16/01/2021

A department meeting <sup>is</sup> held on 16/01/2021 at 3:30 pm in HOD-chamber.






Dr. R. Venkatachalapathy - HOD of chemistry will preside the meeting. All the staff-members are hereby informed to attend the meeting without fail.

Dr. R. Venkatachalapathy  
HOD.

## Agenda of the meeting:

- (i) Preparation of Department timetable.
- (ii) Allotment of workload.
- (iii) Start of practical lab for III B.Sc.
- (iv) Dairy submission every month.
- (v) Allotment of lab-setting work.
- (vi) Stock verification

## Staff members attended.

- (1) Sahana Raj. S 
- (2) Samhitha M.R. 
- (3) Sahana G. - 
- (4) Praveen T.M. 
- (5) Dr. Anjaneya. 

# Department of Chemistry.

19/01/2021

A department meeting is held on 19/01/2021 at 4:00 pm in HOD-chamber.

Dr. R. Venkatachalapathy - HOD of chemistry will preside the meeting. All the staff members are informed to attend the meeting without fail.

Dr. R. Venkatachalapathy  
HOD

## Agenda of the meeting:

- (i) Work allotment for practicals. (Regular)
- (ii) NAAC work - documentation.
- (iii) Department profile.
- (iv) Submission of Individual Time table.
- (v) Stock verification work allotment.

- (i) Practicals work allotment:

Lab setters: I B.Sc - 1) Dr. Anjaneya  
2) Dinesh P.

II B.Sc - (1) Sahana G.  
(2) Praveen T.M.

III B.Sc - paper: V - (1) Dr. R. Venkatachalapathy  
(2) Samhitha M.R.  
(3) Madhura D.R.

paper: VI - (1) Sahana Taj.S  
(2) Radhika M.

## Stock verification work.

- (1) Equipments stock : (1) Dr. Anjaneya. ~~Uf~~  
(2) Radhika M. ~~Radhika~~
- (2) Glasswares stock : (1) Praveen T.M. ~~P.~~  
(2) Madhura D.R. ~~Madhura~~
- (3) Chemicals stock : (1) Dinesh . P. ~~D.~~  
(2) Sahana Taj-S ~~S.~~  
(3) Samhitha M.R. ~~R.~~  
(4) Sahana G. ~~G.~~
- (4) Furniture stock : (1) Dr. R. Venkatachalapathy.

A department meeting is scheduled on 09/02/2021 at 1:30 pm in HOD-chamber.

Dr. R. Venkatachalapathy - HOD of chemistry preside the meeting. All the staff members are informed to attend the meeting without fail.

Dr. R. Venkatachalapathy  
HOD.

Agenda of the meeting:

- (1) Completion of theory and practical classes.
- (2) I internal assessment papers - evaluation work.
- (3) I internal marks entry & entry in marks list

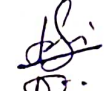

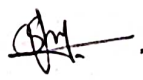
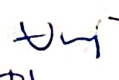

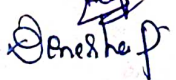
I A marks entry allotment :

I semester - PCM + CBZ - Dr. Anjaneya + Dinesh-P

III semester - PCM + CBZ - Radhika + Madhura + TMP

V semester - PCM + CBZ - Sahana Taj + Samhitha M.R  
+ Sahana G.

Staff members attended:-

- (1) Sahana Taj.S - 
- (2) Samhitha M.R - 
- (3) Sahana G - 
- (4) Praveen T.M.
- (5) Dr. Anjaneya. - 
- (6) Radhika M. - 
- (7) Dinesh. P. - 

Department of Chemistry

18/3/2021

A department meeting is held on 18/3/2021 at 1:15 pm in HOD-chamber.

Dr. R. Venkatachalapathy - HOD of Chemistry preside the meeting. All the staff-members are informed to attend the meeting without fail.

Dr. R. Venkatachalapathy  
HOD

Agenda of the meeting:

- 1) Review of completion of syllabus.
- 2) Practical time-table preparation.
- 3) IA - marks entry.
- 4) Practical lab-exam, lab-setting
- 5) Finalization of experiments to be set for lab-exam.

Discussion:

- 1) HOD - reviewed the completion of syllabus from the staff-members.
- 2) HOD - instructed to prepare the practical time-table & allotted the lab-setting work for respective lab-setters & Finalize the experiments to set for lab exam
- 3) Reviewed the evaluation of I, II & III internal tests and allotted the work of IA-marks entry

Staff members attended:-

(1) Sahana Raj. S - ~~Dr.~~

(2) Samhitha M.R. - ~~Dr.~~

(3) Sahana G - ~~Dr.~~

(4) Dr. Anjaneya - ~~Dr.~~

(5) Dinesh P - ~~Dr.~~

(6) Radhika M -

# Department of Chemistry.

14/07/2021

A department meeting is held on 14/7/2021 at 3:15 pm in HOD-chamber.

Dr. R. Venkatachalapathy - HOD of chemistry preside the meeting. All the staff-members are informed to attend the meeting without fail.

R.v.chalapathy  
Dr. Venkatachalapathy  
HOD

## Agenda of the meeting:

- ① Reduction of experiments number for practical examination.
- ② To follow SOP rules during examination.
- ③ Stock verification & write off of <sup>old</sup> instruments.
- ④ Updated documents for affiliation.
- ⑤ Practical batch preparation & solution preparation for lab exam.

## Discussion:

- ① HOD - instructed all the faculty members to follow the SOP and rules for smooth conduction of practical examination.
- ② HOD - Alloted the members for stock verification & for updation of documents for affiliation.

## Staff members present

- (1) Sahana Raj.S
- (2) Samhitha M.R.
- (3) Sahana G.
- (4) Dr. Anjaneya.K.C

(5) Dineth.P.

R.v.chalapathy  
HOD of chemistry  
14/7/2021

## Department of Chemistry

14/07/2021

A department meeting is held on 14/7/2021 at 3:15 pm in HOD-chamber.

Dr. R. Venkatachalapathy - HOD of chemistry preside the meeting. All the staff-members are informed to attend the meeting without fail.

*R.V. Cheluvu*  
Dr. Venkatachalapathy  
HOD

### Agenda of the meeting:

- ① Reduction of experiments number for practical examination.
- ② To follow SOP rules during examination.
- ③ Stock verification & write off of <sup>old</sup> instruments.
- ④ Updated documents for affiliation.
- ⑤ Practical batch preparation & solution preparation for lab exam.

### Discussion:

- ① HOD - instructed all the faculty members to follow the SOP and rules for smooth conduction of practical examination.
- ② HOD - Alloted the members for stock verification & for updation of documents for affiliation.

### Staff members: present

- (1) Sahana Raj.S *[Signature]*
- (2) Samhitha M.R. *[Signature]*
- (3) Sahana G. *[Signature]*
- (4) Dr. Anjaneya. K.C *[Signature]*

(5) Dinesh. P. *[Signature]*

*R.V. Cheluvu*  
HOD of chemistry  
14/7/2021

## Department Meeting

06/07/2021

A department meeting is held on 06/07/2021 at 3:00 pm in HOD-chamber.

- Dr. R. Venkatachalapathy - HOD of chemistry preside the meeting. All the staff-members are informed to attend the meeting without fail.

*R. Venkatachalapathy*  
Dr. Venkatachalapathy  
HOD of chemistry.

### Agenda & Proceedings:

- (1) First IA test, evaluation work, totalling and entry.

- (2) Third IA test date fixation and allotment of faculty members for Internal test assessment entry. - KCA

Evaluation Totalling Mark entry allotment	II Sem	-	TMP + DP	} TAJ + RSM + GMS
	IV Sem	-	HMS + RM	
	VI Sem	-	Paper-7 Paper-8	

- (3) Completion of theory portion on online @ offline mode.

- (4) Allotment of remaining practical experiments:

Complex preparation - TAJ + RSM + GMS + RM.

Ore analysis - TMP + KCA + DP + HMS

- (5) Practical exam related work allotment.

Time table - preparation - TMP + DP

Lab-setting - Paper-7 - TAJ + RSM + GMS

Paper-8 - HMS + RM

\* Third IA - test <sup>time</sup> date & is finalized to be held  
on 15/09/2021 - 10-11 - II sem + paper-7  
12-1 - IV sem + paper-8

S  
C \* Third IA syllabus is same as second internal  
assessment test.

Staff - members present :-

- (1) Sahana Raj. S — df
- (2) Samhitha M.R. — R
- (3) Sahana G. — SM
- (4) Dr. Santhosh. H.M. — SH HM
- (5) Dineeth. P. — ton

## Department of Chemistry

25/09/2021

A department meeting is held on 25/09/2021 at 11:00 am in HOD-chamber.

Dr. R. Venkatachalapathy - HOD of chemistry presided the meeting. All the staff-members are informed to attend the meeting without fail.

*L. V. Ch*  
Dr. Venkatachalapathy R.  
99m

### Agenda:-

- 1) Documentation for Affiliation process & verification.
- 2) Updation of individual profile ~~for~~ of all the faculties.
- 3) Update teacher's diary with signature.
- 4) Updation of Remedial classes and online classes conducted by the faculty members during 2020-21.

### Discussion:

- 1) HOD - department of chemistry instructed all the faculty member to update the required documents & update the individual profile & teacher's diary as per the affiliation process.
- 2) HOD - Alloted the members for documentation and updation.

### Staff members present:-

- 1) Dr. Shivshankar M Kinnal. *(Signature)*
- 2) Dr. Santhosh.
- 3) Dinesh. P
- 4) Radhika M - *(Signature)*

Notice

A staff meeting is convened on Thursday, 07/10/2021 at 10.00 am to discuss the present admission statistics and steps to improve admission.

R.V.V.  
Dr. Venkatachalapathy. R.

Agenda of the meeting: 07/10/2021

\* Measures to be taken in order to increase the number of admissions.

The meeting presided by H.O.D sharply commenced at 10.00 am and the following were the outcome of the faculty members signed below.

- 1) To advertise the achievements of our college students in past few years in various media.
- 2) To create the awareness regarding the placements done in previous years.
- 3) To promote the passed out students to convey about the facilities of our college.
- 4) Request all the staff of our college to display the brochure of admissions in their whatsapp status and to share among their contacts
- 5) To display the banners in public places.

Faculty members - H.O.D

1) Dr. Santosh. H.M.

2) Dr. Shivashankar M. Kinnal -

~~Dr. Ramesh. P.~~

~~Dr. Ramesh. P.~~

~~Dr. Ramesh. P.~~

3) Dinesha. P. - In

R.V.V.  
Associate Professor  
Department of Chemistry  
SVKM's Institute of Technology  
SVKM'S - SIT-201

Notice

A staff meeting is convened on Thursday, 07/10/2021 at 10.00 am to discuss the present admission Statistics and steps to improve admission.

R.V.C.  
Dr. Venkatachalapathy. R.

07/10/2021

Agenda of the meeting:

\* Measures to be taken in order to increase the number of admissions.

The meeting presided by H.O.D. Sharply commenced at 10.00 am and the following were the outcome of the faculty members signed below.

- 1) To advertise the achievements of our college students in past few years in various media.
- 2) To create the awareness regarding the placements done in previous years.
- 3) To promote the passed out students to convey about the facilities of our college.
- 4) Request all the staff of our college to display the brochure of admissions in their whatsapp status and to share among their contacts
- 5) To display the banners in public places.

Faculty members - H.O.D

1) Dr. Santosh. H.M.

2) Dr. Shivashankar M. Kinnal -

~~Dr. Ramesh. P.~~

~~Dr. Ramesh. P.~~

~~Dr. Ramesh. P.~~

3) Dinesha. P. -

R.V.C.  
Associate Professor  
Department of Chemistry  
O.V.S. College of Arts and Science  
SHIVAMOGGA-577101



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2016-17**

**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 30-06-2016**

*[Faint, illegible text, possibly a stamp or signature]*



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2016-17**

Ref: CHEMISTRY/01/2016-17

Notice for conducting 1<sup>ST</sup> Department meeting for the academic year 2016-17

Dear Sir/Madam,

The first department meeting for the academic year 2016-17 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 30-06-2016

Time: 04.00 PM

Venue: HOD Chamber

  
Signature

Associate Professor & Head  
Department of Chemistry  
D.V.S. College of Arts and  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2016-17**

**FIRST MEETING OF DEPARTMENT OF CHEMISTRY**

**Date: 30-06-2016**

**Time: 4.00 PM**

**AGENDA:**

1. Time Table Preparation
2. Syllabus Distribution
3. Department workload calculation
4. Commencement of Practical Classes and Lab Setting

**PROCEEDINGS:**

The HOD welcomed all the members of Department and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion. The call of the order: Call of the order was given by HOD of Chemistry

**AGENDA 1.1**

**To discuss about the preparation of Time Table**

The members in the meeting discussed regarding time table for the odd semesters and HOD finalize the time table

**AGENDA 1.2**

**To discuss regarding Syllabus Distribution**

The members discussed regarding the syllabus distribution and HOD allotted the syllabus to the members

**AGENDA 1.3**

**To discuss about the Department workload**

The members discussed regarding department work load and HOD distributed the department work for the members

**AGENDA 1.4**

**To discuss regarding the Commencement of Practical Classes and Lab Setting**

The members discussed regarding commencement of practical classes and lab setting and HOD finalized the department dates for practical classes commencement and allotted the lab setting work



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2016-17**

**VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 1.1 to 1.4

**RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The HOD of Chemistry thanked all the members.

*R. V. Chelley*  
Signature

Associate Professor & Head  
Department of Chemistry  
(HOD of Chemistry)  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2016-17**

**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

DEPARTMENT OF CHEMISTRY

## MEETING MINUTES

**DATE: 10-08-2016**



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2016-17**

Ref: CHEMISTRY/02/2016-17

Notice for conducting 2<sup>nd</sup> Department meeting for the academic year 2016-17

Dear Sir/Madam,

The second department meeting for the academic year 2016-17 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 10-08-2016

Time: 11.00AM

Venue: HOD Chamber

*R. V. Chellu*  
Signature  
Associate Professor & Head  
**HOD of Chemistry**  
Department of Chemistry  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2016-17**

**SECOND MEETING OF DEPARTMENT OF CHEMISTRY**

**Date: 10-08-2016**

**Time: 11.00AM**

**AGENDA:**

1. Discussion about question paper setting for I IA test
2. Review of progress of theory and practical classes

**PROCEEDINGS:**

The HOD welcomed all the members of Department and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by HOD of Chemistry

**AGENDA 2.1**

**To Discussion about question paper setting for I IA test**

The members in the meeting discussed regarding syllabus and question paper setting of chemistry for I IA test and HOD finalized the syllabus

**AGENDA 2.2**

**To discuss about the review of progress of theory and practical classes**

The members discussed regarding the stock verification and HOD allotted the stock verification work to members

**VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 2.1 to 2.2.

**RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The HOD of Chemistry thanked all the members.

  
Signature

**(HOD of Chemistry)**  
Associate Professor & Head  
Department of Chemistry  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2016-17**

**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 08-09-2016**

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ಅಂಗೀಕರಿಸಲಾಗಿದೆ  
08-09-2016  
ಶಿವಮೊಗ್ಗ



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2016-17**

Ref: CHEMISTRY/03/2016-17

Notice for conducting 3<sup>rd</sup> Department meeting for the academic year 2016-17

Dear Sir/Madam,

The third department meeting for the academic year 2016-17 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 08-09-2016

Time: 4.00PM

Venue: HOD Chamber

  
Signature

Associate Professor & Head  
Department of Chemistry  
HOD of Chemistry  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2016-17**

**THIRD MEETING OF DEPARTMENT OF CHEMISTRY**

**Date: 08-09-2016**

**Time: 4.00PM**

**AGENDA:**

1. Discussion about syllabus and question paper of II Internal Test
2. Completion of the syllabus and practical classes

**PROCEEDINGS:**

The HOD welcomed all the members of Department and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by HOD of Chemistry

**AGENDA 3.1**

**To Discussion about syllabus and question paper of II Internal Test**

The members in the meeting discussed regarding syllabus and question paper setting of chemistry for II internal test and HOD decided the syllabus for internal

**AGENDA 3.2**

**To discuss about completion of the syllabus and practical classes**

The members discussed regarding completion of both theory and practical classes and HOD gave instructions to complete syllabus

**VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 3.1 to 3.2

**RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The HOD of Chemistry thanked all the members.

  
Signature

**(HOD of Chemistry)**  
Associate Professor & Head  
Department of Chemistry  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2016-17**

**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 05-10-2016**

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**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2016-17**

Ref: CHEMISTRY/04/2016-17

Notice for conducting 4<sup>th</sup> Department meeting for the academic year 2016-17

Dear Sir/Madam,

The fourth department meeting for the academic year 2016-17 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 05-10-2016

Time: 11.00AM

Venue: HOD Chamber

*R. V. Chelley*  
Signature

Associate Professor & HOD  
Department of Chemistry  
**HOD of Chemistry**  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577-201



**FOURTH MEETING OF DEPARTMENT OF CHEMISTRY**

**Date:** 05-10-2016

**Time:** 11.00AM

**AGENDA:**

1. Conduction of III IA test, syllabus and discussion about commencement date
2. Commencement of practical exams and preparation of practical exam time table and lab setting

**PROCEEDINGS:**

The HOD welcomed all the members of Department and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by HOD of Chemistry

**AGENDA 4.1**

**To discuss about conduction of III IA test, syllabus and discussion about commencement date**

The members in the meeting discussed regarding conduction of III IA test and syllabus for it and HOD finalized the date and syllabus for III IA test

**AGENDA 4.2**

**To discuss about Commencement of practical exams and preparation of practical exam time table and lab setting**

The members discussed regarding the commencement of practical exams, time table and about lab setting and HOD allotted the work to members

**VOTE:**


All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 4.1 to 4.2.

**RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The HOD of Chemistry thanked all the members.

  
Signature  
(HOD of Chemistry) & Head  
Department of Chemistry  
D.V.S. College of Arts and  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2016-17**

**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 22-12-2016**

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D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA

Sir M.V Road, Basaveshwara Circle, Shivamogga -577201

Academic Year: 2016-17

Ref: CHEMISTRY/05/2016-17

Notice for conducting 5<sup>th</sup> Department meeting for the academic year 2016-17

Dear Sir/Madam,

The fifth department meeting for the academic year 2016-17 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 22-12-2016

Time: 4.00 PM

Venue: HOD Chamber

  
Signature

Associate Professor & Head  
Department of Chemistry  
HOD of Chemistry  
D.V.S. College of Arts and  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2016-17**

**FIFTH MEETING OF DEPARTMENT OF CHEMISTRY**

**Date: 22-12-2016**

**Time: 4.00PM**

**AGENDA:**

1. Time Table Preparation
2. Syllabus distribution
3. Commencement of Practical Classes

**PROCEEDINGS:**

The HOD welcomed all the members of Department and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by HOD of Chemistry

**AGENDA 5.1**

**To discuss about the preparation of time table**

The members discussed regarding department time table and HOD distributed the department work for the members

**AGENDA 5.2**

**To discuss about the distribution of syllabus**

The members in the meeting discussed regarding distribution of syllabus and HOD distributed the syllabus to the members

**AGENDA 5.3**

**To discuss about the Commencement of Practical Classes**

The members discussed regarding commencement of practical classes and practical time table and HOD distributed the department work for the members

**VOTE:**


All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 5.1 to 5.3.

**RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The HOD of Chemistry thanked all the members.



Signature

**(HOD of Chemistry)** Head  
Department of Chemistry  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2016-17**

**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 09-01-2017**



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2016-17**

Ref: CHEMISTRY/06/2016-17

Notice for conducting 6<sup>th</sup> Department meeting for the academic year 2016-17

Dear Sir/Madam,

The sixth department meeting for the academic year 2016-17 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 09-01-2017

Time: 11.00AM

Venue: HOD Chamber

  
Signature

Associate Professor & Head  
Department of Chemistry  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2016-17**

**SIXTH MEETING OF DEPARTMENT OF CHEMISTRY**

**Date: 09-01-2017**

**Time: 11.00AM**

**AGENDA:**

1. Finalization of the time table
2. Finalization of syllabus distribution and completion of syllabus
3. Commencement of practical classes and about practical exams
4. Question Paper setting and syllabus of I IA test
5. Review about theory classes progress

**PROCEEDINGS:**

The HOD welcomed all the members of Department and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion. The call of the order: Call of the order was given by HOD of Chemistry

**AGENDA 6.1**

**To discuss about the Finalization the time table**

The members in the meeting discussed regarding the finalization of time table and HOD finalized the time table and allotted the department work to the members

**AGENDA 6.2**

**To discuss about the Finalization of syllabus distribution and completion of syllabus**

The members discussed regarding the Finalization of syllabus distribution and completion of syllabus and HOD finalized the syllabus distribution and instructed to the members to complete the syllabus within date

**AGENDA 6.3**

**To discuss about Commencement of practical classes and about practical exams**

The members discussed regarding commencement of practical classes and about practical exams and HOD gave instructions to members and finalized the date of commencement of practical classes



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2016-17**

**AGENDA 6.4**

**To discuss about Question Paper setting and syllabus of I IA test**

The members discussed regarding Question Paper setting and syllabus of I IA test and HOD allotted the work to members and finalized the syllabus for I IA test

**AGENDA 6.5**

**To discuss about the review of theory classes progress**

The members discussed regarding the review of theory classes progress HOD gave instruction to the members about theory classes

**VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 6.1 to 6.5

**RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The HOD of Chemistry thanked all the members.

*A. V. Chelle*  
Signature

Associate Professor & Head  
Department of Chemistry  
(HOD of Chemistry)  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2016-17**

**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 08-02-2017**



D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA

Sir M.V Road, Basaveshwara Circle, Shivamogga -577201

Academic Year: 2016-17

Ref: CHEMISTRY/07/2016-17

Notice for conducting 7<sup>th</sup> Department meeting for the academic year 2016-17

Dear Sir/Madam,

The seventh department meeting for the academic year 2016-17 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 08-02-2016

Time: 4.00 PM

Venue: HOD Chamber

  
Signature

Associate Professor & Head  
Department of Chemistry  
HOD of Chemistry  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2016-17**

**SEVENTH MEETING OF DEPARTMENT OF CHEMISTRY**

**Date: 08-02-2017**

**Time: 04.00PM**

**AGENDA:**

1. Question Paper setting for II IA test
2. Completion of theory classes and practical classes

**PROCEEDINGS:**

The HOD welcomed all the members of Department and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion. The call of the order: Call of the order was given by HOD of Chemistry

**AGENDA 7.1**

**To discuss about Question Paper setting for II IA test**

The members in the meeting discussed about question paper setting for II IA test and the syllabus for II IA and HOD finalized the syllabus and allotted the related work to members

**AGENDA 7.2**

**To discuss about completion of theory classes and practical classes**

The members in the meeting discussed regarding the completion of theory and practical portions and HOD gave instruction to the members

**VOTE:**


All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 7.1 to 7.2.

**RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The HOD of Chemistry thanked all the members.

  
Signature  
Associate Professor & Head  
(Department of Chemistry)  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2017-18**

**D.V.S. COLLEGE OF ARTS, SCIENCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 20/04/2017**



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2017-18**



Ref: CHEMISTRY/01/2017-18

Notice for conducting 1<sup>ST</sup> Department meeting for the academic year 2017-18


Dear Sir/Madam,

The first department meeting for the academic year 2019-20 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 20-04-2017

Time: 10:30 AM

Venue: HOD Chamber

  
Signature  
Associate Professor & Head  
Department of Chemistry  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2017-18**

**FIRST MEETING OF DEPARTMENT OF CHEMISTRY**

**Date:** 20-04-2017

**Time:** 10.30AM

**AGENDA:**

1. Work load Calculation
2. Syllabus Distribution
3. Stock Verification
4. Time Table Preparation
5. Workload of Sahana G has been distributed among staff members

**PROCEEDINGS:**

The HOD welcomed all the members of Department and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by HOD of Chemistry

**AGENDA 1.1**

**To discuss about the Work load Calculation**

The members in the meeting discussed regarding the Work load Calculation and HOD finalize the workload

**AGENDA 1.2**

**To discuss regarding Syllabus Distribution**

The members discussed regarding the syllabus distribution and HOD allotted the syllabus to the members

**AGENDA 1.3**

**To discuss regarding the Stock Verification**

The members discussed regarding the Stock Verification of chemicals, glassware and equipments and HOD allotted the work to the members.



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**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2017-18**

**AGENDA 1.4**

**To discuss regarding the preparation of time table**

The members discussed regarding the preparation of time table and HOD allotted the work to members

**AGENDA 1.5**

**To discuss regarding the distribution of Sahana G (maternity leave) workload to members**

The members discussed regarding the distribution of Sahana G workload (remaining workload) to the staff members and HOD allotted the work to the members

**VOTE:**

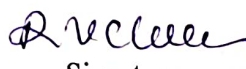
All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 1.1 to 1.5.

**RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The HOD of Chemistry thanked all the members.

  
Signature  
Associate Professor & Head  
Department of Chemistry  
(HOD of Chemistry)  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2017-18**

**D.V.S. COLLEGE OF ARTS, SCIENCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 12-07-2017**



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2017-18**

Ref: CHEMISTRY/02/2017-18

Notice for conducting 2<sup>nd</sup> Department meeting for the academic year 2017-18

Dear Sir/Madam,

The second department meeting for the academic year 2017-18 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 12-07-2017

Time: 11.00 AM

Venue: HOD Chamber

*R V Chelle*  
Signature & Head  
Associate Professor  
Department of Chemistry  
HOD of Chemistry  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2017-18**

**SECOND MEETING OF DEPARTMENT OF CHEMISTRY**

**Date: 12-07-2017**

**Time: 11.00AM**

**AGENDA:**

1. Question paper setting and discussion of syllabus for I and II Internal Assessment Tests
2. Submission of Teaching Plan
3. Review of progress of teaching and syllabus

**PROCEEDINGS:**

The HOD welcomed all the members of Department and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by HOD of Chemistry

**AGENDA 2.1**

**To Discuss about Question paper setting and discussion of syllabus for I and II Internal Assessment Tests**

The members in the meeting discussed regarding Question paper setting and about syllabus for I and II Internal Assessment Tests and HOD finalized the syllabus and allotted the work to members

**AGENDA 2.2**

**To discuss about the Submission of Teaching Plan**

The members discussed regarding the Submission of Teaching Plan and HOD instructed to the members

**AGENDA 2.3**

**To discuss regarding the Review of progress of teaching and syllabus**

The members discussed about Review of progress of teaching and syllabus and HOD gave instructions to the members

**VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 2.1 to 2.3.

**RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The HOD of Chemistry thanked all the members.

  
Signature

**(HOD of Chemistry) Head**  
**Department of Chemistry**  
**D.V.S. College of Arts and Science**  
**SHIVAMOGGA-577 201**



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2017-18**

**D.V.S. COLLEGE OF ARTS, SCIENCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 25-08-2017**



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2017-18**

Ref: CHEMISTRY/03/2017-18

Notice for conducting 3<sup>rd</sup> Department meeting for the academic year 2017-18

Dear Sir/Madam,

The third department meeting for the academic year 2017-18 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 25-08-2017

Time: 10.30AM

Venue: HOD Chamber

  
Signature  
Associate Professor & Head  
HOD of Chemistry  
Department of Chemistry  
D.V.S. College of Arts and S.  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2017-18**

### **THIRD MEETING OF DEPARTMENT OF CHEMISTRY**

**Date: 25-08-2017**

**Time: 10:30AM**

#### **AGENDA:**

1. About practical exams
2. Preparation of solutions and lab setting in charge allotment
3. Stock Verification

#### **PROCEEDINGS:**

The HOD welcomed all the members of Department and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by HOD of Chemistry

#### **AGENDA 3.1**

**To Discussion about practical exams**

The members in the meeting discussed regarding list of experiments in practical exams and HOD gave instructions to members and finalized the list of experiments

#### **AGENDA 3.2**

**To discuss about Preparation of solutions and lab setting in charge allotment**

The members discussed regarding Preparation of solutions and lab setting in charge allotment and HOD allotted the lab setting work to the members

#### **AGENDA 3.3**

**To discuss about Stock Verification**

The members discussed regarding all stock verification and HOD allotted the work to members

#### **VOTE:**


All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 3.1 to 3.3

#### **RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

#### **VOTE OF THANKS:**

The HOD of Chemistry thanked all the members.

  
Signature  
Associate Professor & Head  
Department of Chemistry  
(HOD of Chemistry)  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2017-18**

**D.V.S. COLLEGE OF ARTS, SCIENCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 20-09-2017**



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2017-18**

Ref: CHEMISTRY/04/2017-18

Notice for conducting 4<sup>th</sup> Department meeting for the academic year 2017-18

Dear Sir/Madam,

The fourth department meeting for the academic year 2017-18 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 20-09-2017

Time: 10.00AM

Venue: HOD Chamber

*R V Clever*  
Signature  
Associate Professor & Head  
Department of Chemistry  
HOD of Chemistry  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2017-18**

**FOURTH MEETING OF DEPARTMENT OF CHEMISTRY**

**Date: 20-09-2017**

**Time: 10.00AM**

**AGENDA:**

1. Commencement of Practical Exams
2. Review of Syllabus Completion
3. Preparation of Practical Exam Time Table
4. Review of teaching plan

**PROCEEDINGS:**

The HOD welcomed all the members of Department and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by HOD of Chemistry

**AGENDA 4.1**

**To discuss about Commencement of Practical Exams**

The members in the meeting discussed regarding commencement of practical exams and HOD gave some instructions about practical exams and finalized the dates of exams

**AGENDA 4.2**

**To discuss the Review of Syllabus Completion**

The members discussed regarding the review of syllabus completion and HOD gave instructions to members to complete portions

**AGENDA 4.3**

**To discuss about the Preparation of Practical Exam Time Table**

The members discussed regarding the Preparation of Practical Exam Time Table and HOD allotted the work to members



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**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2017-18**

**AGENDA 4.4**

**To discuss about the Review of teaching plan**

The members discussed regarding the Review of teaching plan and HOD gave instructions members about teaching plan.

**VOTE:**

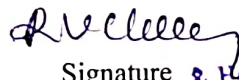
All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 4.1 to 4.4.

**RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The HOD of Chemistry thanked all the members.

  
Signature  
Associate Professor & Head  
(HOD of Chemistry)  
Department of Chemistry  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2017-18**

**D.V.S. COLLEGE OF ARTS, SCIENCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 16-10-2017**



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2017-18**

Ref: CHEMISTRY/05/2017-18

Notice for conducting 5<sup>th</sup> Department meeting for the academic year 2017-18

Dear Sir/Madam,

The fifth department meeting for the academic year 2017-18 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 16-10-2017

Time: 4.00 PM

Venue: HOD Chamber

*R. V. Lelley*  
Signature

Associate Professor & Head  
Department of Chemistry  
HOD of Chemistry  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577 201

**FIFTH MEETING OF DEPARTMENT OF CHEMISTRY**



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2017-18**

**FIFTH MEETING OF DEPARTMENT OF CHEMISTRY**

**Date: 16-10-2017**

**Time: 4.00PM**

**AGENDA:**

1. Question Paper Setting for I and II IA tests
2. Review of teaching plan
3. Preparation of Solutions and lab setting in charge for practical exams

**PROCEEDINGS:**

The HOD welcomed all the members of Department and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by HOD of Chemistry

**AGENDA 5.1**

**To discuss about Question Paper Setting for I and II IA tests**

The members in the meeting discussed regarding Question Paper Setting for I and II IA tests and HOD finalized the portions for syllabus for IA tests and allotted the work to the members

**AGENDA 5.2**

**To discuss about the Review of teaching plan**

The members discussed regarding the Review of teaching plan and HOD gave instructions to members

**AGENDA 5.3**

**To discuss about the preparation of Solutions and lab setting in charge for practical exams.**

The members discussed regarding the preparation of solutions and lab setting in charge for practical exams and HOD allotted the work to members as in charge for lab setting of I, III and V semesters

**VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 5.1 to 5.3.

**RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The HOD of Chemistry thanked all the members.

  
Signature

Associate Professor & Head  
Department of Chemistry  
(HOD of Chemistry)  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2017-18**

**D.V.S. COLLEGE OF ARTS, SCIENCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 20-12-2017**

RECEIVED  
D.V.S. COLLEGE OF ARTS AND SCIENCE  
SHIVAMOGGA  
20-12-2017



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2017-18**

Ref: CHEMISTRY/06/2017-18

Notice for conducting 6<sup>th</sup> Department meeting for the academic year 2017-18

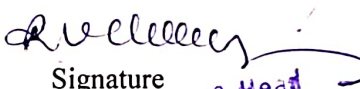
Dear Sir/Madam,

The sixth department meeting for the academic year 2017-18 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 20-12-2017

Time: 4.30PM

Venue: HOD Chamber

  
Signature  
Associate Professor & Head  
Department of Chemistry  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2017-18**

**SIXTH MEETING OF DEPARTMENT OF CHEMISTRY**

**Date: 20-12-2017**

**Time: 4.30PM**

**AGENDA:**

1. Calculation of Department Workload
2. Distribution of workload and syllabus to members
3. Preparation of teaching plan to even semesters

**PROCEEDINGS:**

The HOD welcomed all the members of Department and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion. The call of the order: Call of the order was given by HOD of Chemistry

**AGENDA 6.1**

**To discuss about Department Workload**

The members in the meeting discussed regarding the department workload and HOD gave instructions to members about workload

**AGENDA 6.2**

**To discuss about the Distribution of workload and syllabus to members**

The members discussed regarding the Distribution of workload and syllabus to members and HOD allotted the syllabus and workload to members

**AGENDA 6.3**

**To discuss about the preparation of teaching plan to even semesters**

The members discussed regarding the preparation of teaching plan to even semesters and HOD gave instructions to members

**VOTE:**


All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 6.1 to 6.3

**RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The HOD of Chemistry thanked all the members.

  
Signature  
Associate Professor & Head  
(HOD of Chemistry)  
Department of Chemistry  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2017-18**

**D.V.S. COLLEGE OF ARTS, SCIENCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 18-01-2018**



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2017-18**

Ref: CHEMISTRY/07/2017-18

Notice for conducting 7<sup>th</sup> Department meeting for the academic year 2017-18


Dear Sir/Madam,

The seventh department meeting for the academic year 2017-18 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 18-01-2018

Time: 4.00PM

Venue: HOD Chamber

  
Signature  
Associate Professor & HOD  
Department of Chemistry  
**HOD of Chemistry**  
D.V.S. College of Arts & Science  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2017-18**

## **SEVENTH MEETING OF DEPARTMENT OF CHEMISTRY**

**Date: 18-01-2018**

**Time: 4.00PM**

### **AGENDA:**

1. Commencement of Practical classes
2. Review of teaching plan
3. About requirement of chemicals and glassware
4. Stock Verification

### **PROCEEDINGS:**

The HOD welcomed all the members of Department and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by HOD of Chemistry

#### **AGENDA 7.1**

##### **To discuss about the Commencement of Practical classes**

The members in the meeting discussed about the Commencement of Practical classes and HOD finalized the dates and allotted the time table preparation work to members

#### **AGENDA 7.2**

##### **To discuss the Review of teaching plan**

The members in the meeting discussed regarding the Review of teaching plan and HOD instructions to members

#### **AGENDA 7.3**

##### **To discuss about the requirement of chemicals and glassware**

The members in the meeting discussed about the requirement of chemicals and glassware and HOD finalized list of chemicals and glassware

#### **AGENDA 7.4**

##### **To discuss about the Stock Verification**


The members in the meeting discussed about the Stock Verification and HOD allotted the in charge work to members

**Academic Year: 2017-18**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 7.1 to 7.4.

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

The HOD of Chemistry thanked all the members.

  
Signature  
Associate Professor & Head  
Department of Chemistry  
D.V.S. (HOD of Chemistry) - 100  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2017-18**

**D.V.S. COLLEGE OF ARTS, SCIENCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 12-02-2018**



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2017-18**

Ref: CHEMISTRY/08/2017-18

Notice for conducting 8<sup>th</sup> Department meeting for the academic year 2017-18

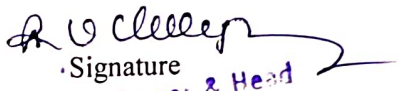
Dear Sir/Madam,

The eighth department meeting for the academic year 2017-18 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 12-02-2018

Time: 10:00 AM

Venue: HOD Chamber

  
Signature  
Associate Professor & Head  
Department of Chemistry  
HOD of Chemistry  
D.V.S. College of Arts and  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2017-18**

## **EIGHTH MEETING OF DEPARTMENT OF CHEMISTRY**

**Date: 12-02-2018**

**Time: 10:00AM**

### **AGENDA:**

1. Question Paper setting and syllabus for I IA test
2. Review of teaching plan

### **PROCEEDINGS:**

The HOD welcomed all the members of Department and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion

The call of the order: Call of the order was given by HOD of Chemistry

#### **AGENDA 8.1**

**To discuss about the Question Paper setting and syllabus for I IA test**

The members in the meeting discussed about the Question Paper setting and syllabus for I IA test and HOD finalized the syllabus and allotted the work to members

#### **AGENDA 8.2**

**To discuss the Review of teaching plan**

The members in the meeting discussed regarding the Review of teaching plan and HOD instructions to members

### **VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 8.1 to 8.2

### **RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

### **VOTE OF THANKS:**

The HOD of Chemistry thanked all the members

*D.V. Chelle*  
Signature

Associate Professor & Head

(HOD of Chemistry)

D.V.S. College of Arts and Science

SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2017-18**

**D.V.S. COLLEGE OF ARTS, SCIENCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 16-03-2018**



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2017-18**

Ref: CHEMISTRY/09/2017-18

Notice for conducting 9<sup>th</sup> Department meeting for the academic year 2017-18

Dear Sir/Madam,

The ninth department meeting for the academic year 2017-18 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 16-03-2018

Time: 4:30PM

Venue: HOD Chamber

Signature

Associate Professor & Head  
Department of Chemistry  
D.V.S. College of Arts & Science  
Shivamogga-577201

**HOD of Chemistry**



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2017-18**

**NINTH MEETING OF DEPARTMENT OF CHEMISTRY**

**Date: 16-03-2018**

**Time: 4.30 PM**

**AGENDA:**

1. Completion of Valuation of I IA booklets
2. Question Paper setting and syllabus for II IA test
3. Review of teaching plan

**PROCEEDINGS:**

The HOD welcomed all the members of Department and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion

The call of the order: Call of the order was given by HOD of Chemistry

**AGENDA 9.1**

**To discuss about the Completion of Valuation of I IA booklets**

The members in the meeting discussed about the Completion of Valuation of I IA booklets and HOD gave instructions to members about completion of valuation of I IA papers

**AGENDA 9.2**

**To discuss about the Question Paper setting and syllabus for II IA test**

The members in the meeting discussed about the Question Paper setting and syllabus for II IA test and HOD finalized the syllabus and allotted the work to members

**AGENDA 9.3**

**To discuss the Review of teaching plan**

The members in the meeting discussed regarding the Review of teaching plan and HOD instructions to members

**VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 9.1 to 9.3

**RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The HOD of Chemistry thanked all the members.

  
Signature

Associate Professor & Head  
(HOD of Chemistry)  
Department of Chemistry

D.V.S. College of Arts and Science  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2017-18**

**D.V.S. COLLEGE OF ARTS, SCIENCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 16-04-2018**



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2017-18**

Ref: CHEMISTRY/10/2017-18

Notice for conducting 10<sup>th</sup> Department meeting for the academic year 2017-18

Dear Sir/Madam,

The tenth department meeting for the academic year 2017-18 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 16-04-2018

Time: 11.00AM

Venue: HOD Chamber

  
Signature

Associate Professor & Head  
Department of Chemistry  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2017-18**

**TENTH MEETING OF DEPARTMENT OF CHEMISTRY**

**Date: 16-04-2018**

**Time: 11.00AM**

**AGENDA:**

1. Commencement of Practical Exams
2. Commencement of III IA and Question Paper setting and syllabus for III IA test
3. Review of teaching plan
4. Preparation of solutions for practical examination

**PROCEEDINGS:**

The HOD welcomed all the members of Department and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion

The call of the order: Call of the order was given by HOD of Chemistry

**AGENDA 10.1**

**To discuss about the Commencement of Practical Exams**

The members in the meeting discussed about the Commencement of Practical Exams and HOD finalized the dates of practical exams

**AGENDA 10.2**

**To discuss about the Commencement of III IA and Question Paper setting and syllabus for III IA test**

The members in the meeting discussed about the Question Paper setting and syllabus for III IA test and HOD finalized the syllabus and date of III IA test

**AGENDA 10.3**

**To discuss about the Review of teaching plan**

The members in the meeting discussed regarding the Review of teaching plan and HOD gave instructions to members about teaching plan



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**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2017-18**

**AGENDA 10.4**

**To discuss about the Preparation of solutions for practical examination**

The members in the meeting discussed regarding the Preparation of solutions for practical examination and HOD allotted the lab setting in charge work to members

**VOTE:**

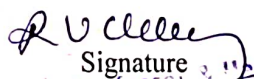
All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 10.1 to 10.4

**RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action

**VOTE OF THANKS:**

The HOD of Chemistry thanked all the members.

  
Signature  
Associate Professor  
(HOD of Chemistry)  
Department of Chemistry  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2018-19**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 04-06-2018**



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2018-19**

Ref: CHEMISTRY/01/2018-19

Notice for conducting 1<sup>ST</sup> Department meeting for the academic year 2018-19

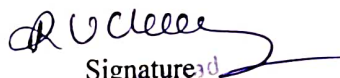
Dear Sir/Madam,

The first department meeting for the academic year 2019-20 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 04-06-2018

Time: 10.30 AM

Venue: HOD Chamber

  
Signature  
Associate Professor &  
Department of Chemistry  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2018-19**

**FIRST MEETING OF DEPARTMENT OF CHEMISTRY**

**Date:** 04-06-2018

**Time:** 10.30AM

**AGENDA:**

1. Time Table Preparation
2. Syllabus Distribution
3. Preparation O Teaching Plan

**PROCEEDINGS:**

The HOD welcomed all the members of Department and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by HOD of Chemistry

**AGENDA 1.1**

**To discuss about the preparation of Time Table**

The members in the meeting discussed regarding time table for the odd semesters and HOD finalize the time table

**AGENDA 1.2**

**To discuss regarding Syllabus Distribution**

The members discussed regarding the syllabus distribution and HOD allotted the syllabus to the members

**AGENDA 1.3**

**To discuss regarding the Preparation Of Teaching Plan**

The members discussed regarding the preparation of teaching plan and HOD gave instructions for the member about plan of teaching

**VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 1.1 to 1.3.

**RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The HOD of Chemistry thanked all the members

  
Signature

Ass(HOD of Chemistry) lead  
Department of Chemistry  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2018-19**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 14-08-2018**



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2018-19**

Ref: CHEMISTRY/02/2019-20

Notice for conducting 2<sup>nd</sup> Department meeting for the academic year 2018-19

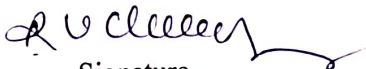
Dear Sir/Madam,

The second department meeting for the academic year 2019-20 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 14-08-2018

Time: 12.30PM

Venue: HOD Chamber

  
Signature  
Associate Professor & Head  
Department of Chemistry  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2018-19**

**SECOND MEETING OF DEPARTMENT OF CHEMISTRY**

**Date:** 14-08-2018

**Time:** 12.30PM

**AGENDA:**

1. Commencement and syllabus Of II Internal Assessment Tests
2. Stock Verification
3. Lab Setting
4. Preparation of Practical Time Table

**PROCEEDINGS:**

The HOD welcomed all the members of Department and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by HOD of Chemistry

**AGENDA 2.1**

**To Discussion about Commencement and syllabus Of II Internal Assessment Tests**

The members in the meeting discussed regarding commencement and syllabus of chemistry for II IA test and HOD finalized the syllabus

**AGENDA 2.2**

**To discuss about Stock Verification**

The members discussed regarding the stock verification and HOD allotted the stock verification work to members

**AGENDA 2.3**

**To discuss regarding Commencement of Practical Classes and Lab Setting**

The members discussed regarding commencement of practical classes and lab setting and HOD finalized the department dates for practical classes commencement and allotted the lab setting work



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2018-19**

**AGENDA 2.4**

**To discuss about the Preparation of Practical Time Table and lab batches**

The members discussed regarding the preparation of practical time table and batches and HOD gave the instructions to the members and allotted the work for members

**VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 2.1 to 2.4.

**RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The HOD of Chemistry thanked all the members.

*R. V. Chellappa*

Signature

Ass. Professor & Head  
(HOD of Chemistry)  
Department of Chemistry  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2018-19**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 20-09-2018**



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2018-19**

Ref: CHEMISTRY/03/2019-20

Notice for conducting 3<sup>rd</sup> Department meeting for the academic year 2018-19

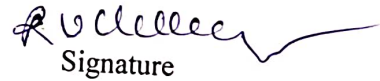
Dear Sir/Madam,

The third department meeting for the academic year 2019-20 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 20-09-2018

Time: 4.30PM

Venue: HOD Chamber

  
Signature

Associate Professor & Head  
Department of Chemistry  
(HOD of Chemistry)  
D.V.S. College of Arts & Science  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2018-19**

**THIRD MEETING OF DEPARTMENT OF CHEMISTRY**

**Date: 20-09-2018**

**Time: 4 .30PM**

**AGENDA:**

1. Discussion about syllabus and question paper of III Internal Test
2. Preparation of teaching plan for remedial classes
3. Chemicals Stock Verification
4. Practical Lab setting in charge and time table for practical exams

**PROCEEDINGS:**

The HOD welcomed all the members of Department and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by HOD of Chemistry

**AGENDA 3.1**

**To Discussion about syllabus and question paper of III Internal Test**

The members in the meeting discussed regarding syllabus and question paper setting of chemistry for III internal test and HOD decided the syllabus for internal

**AGENDA 3.2**

**To discuss about Preparation of teaching plan for remedial classes**

The members discussed regarding the preparation of teaching plan for remedial classes for slow learners and HOD allotted the class and planned about remedial classes

**AGENDA 3.3**

**To discuss the Chemicals Stock Verification**

The members discussed regarding the chemicals stock verification and HOD allotted the work for members

**AGENDA 3.4**

**To discuss the Practical Lab setting in charge and time table for practical exams**

The members discussed regarding the lab setting in charge and practical exams dates and time table and HOD allotted the work for members



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2018-19**

**VOTE:**

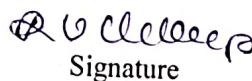
All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 3.1 to 3.4.

**RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The HOD of Chemistry thanked all the members.

  
Signature

(HOD of Chemistry)  
Associate Professor & Head  
Department of Chemistry  
D.V.S. College of Arts  
SHIVAMOGGA - 577201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2018-19**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 12-10-2018**



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2018-19**

Ref: CHEMISTRY/04/2018-19

Notice for conducting 4<sup>th</sup> Department meeting for the academic year 2018-19

Dear Sir/Madam,

The fourth department meeting for the academic year 2019-20 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 12-10-2018

Time: 5.00PM

Venue: HOD Chamber



Signature

Associate Professor & Head  
Department of Chemistry

**HOD of Chemistry**  
D.V.S. COLLEGE  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2018-19**

**FOURTH MEETING OF DEPARTMENT OF CHEMISTRY**

**Date: 12-10-2018**

**Time: 05.00PM**

**AGENDA:**

1. Practical Exam updates
2. Preparation of teaching plan for remedial classes after practical exams
3. Question Paper Setting
4. Preparation of Work Done of Practical exam
5. Stock Verification

**PROCEEDINGS:**

The HOD welcomed all the members of Department and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by HOD of Chemistry

**AGENDA 4.1**

**To discuss about Practical Exam updates**

The members in the meeting discussed regarding practical exams and HOD gave some instructions about practical exams

**AGENDA 4.2**

**To discuss about preparation of teaching plan for remedial classes after practical exams**

The members discussed regarding the preparation of teaching plan for remaining remedial classes for slow learners and HOD allotted the class and planned about remedial classes

**AGENDA 4.3**

**To discuss about Question Paper Setting of university**

Those who are allotted for question paper setting by Kuvempu University are discussed about question setting work and final dates to submit QP and scheme and HOD gave the instructions to question paper setters about confidentiality of QP



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2018-19**

**AGENDA 4.4**

**To discuss about Preparation of Work Done of Practical exam**

The members discussed regarding the preparation of work done statement and HOD allotted the work

**AGENDA 4.5**

**To discuss the Stock Verification**

The members discussed regarding the stock verification and HOD allotted the work for members

**VOTE:**

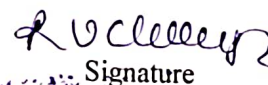
All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 4.1 to 4.5.

**RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The HOD of Chemistry thanked all the members.

  
Signature

Associate Professor & Head  
(HOD of Chemistry)

D.V.S. College of Arts and Science  
SHIVAMOGGA



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2018-19**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 17-12-2018**



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2018-19**

Ref: CHEMISTRY/05/2018-19

Notice for conducting 5<sup>th</sup> Department meeting for the academic year 2018-19

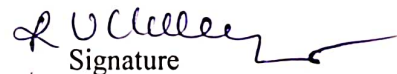
Dear Sir/Madam,

The fifth department meeting for the academic year 2019-20 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 17-12-2018

Time: 12.30 PM

Venue: HOD Chamber

  
Signature

Associate Professor & Head  
**HOD of Chemistry**  
D.V.S. College of Arts and Sci.  
SHIVAMOGGA-577 201



# **D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2018-19**

## **FIFTH MEETING OF DEPARTMENT OF CHEMISTRY**

**Date: 17-12-2018**

**Time: 12.30PM**

### **AGENDA:**

1. Syllabus distribution
2. Commencement of even semester classes
3. Time Table Preparation
4. Commencement of Practical Classes
5. Distribution of workload

### **PROCEEDINGS:**

The HOD welcomed all the members of Department and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by HOD of Chemistry

#### **AGENDA 5.1**

##### **To discuss about the distribution of syllabus**

The members in the meeting discussed regarding distribution of syllabus and HOD distributed the syllabus to the members

#### **AGENDA 5.2**

##### **To discuss about Commencement of even semester classes**

The members discussed regarding Commencement of even semester classes and HOD distributed the classes and gave instructions about theory classes commencement

#### **AGENDA 5.3**

##### **To discuss about the preparation of time table**

The members discussed regarding department time table and HOD distributed the department work for the members

#### **AGENDA 5.4**

##### **To discuss about the Commencement of Practical Classes**

The members discussed regarding commencement of practical classes and practical time table and HOD distributed the department work for the members



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2018-19**

**AGENDA 5.5**

**To discuss about the Department workload**

The members discussed regarding department work load and HOD distributed the department work for the members

**VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 5.1 to 5.5.

**RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The HOD of Chemistry thanked all the members.

*R. V. Chelley*  
Signature

Associate Professor & Head  
Department of Chemistry  
(HOD of Chemistry)  
D.V.S. College of Arts and S  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2018-19**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 18-01-2019**



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2018-19**

Ref: CHEMISTRY/06/2018-19

Notice for conducting 6<sup>th</sup> Department meeting for the academic year 2018-19

Dear Sir/Madam,

The sixth department meeting for the academic year 2019-20 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 18-01-2019

Time: 12.00PM

Venue: HOD Chamber

  
Signature

Associate Professor & Head  
Department of Chemistry

D.V.S. College of Arts and Science  
**HOD of Chemistry**  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2018-19**

**SIXTH MEETING OF DEPARTMENT OF CHEMISTRY**

**Date: 18-01-2019**

**Time: 12.00PM**

**AGENDA:**

1. Review of documents regarding affiliation
2. Review of Stock Books
3. Paper presentation in seminars/conferences

**PROCEEDINGS:**

The HOD welcomed all the members of Department and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by HOD of Chemistry

**AGENDA 6.1**

**To discuss about the Review of documents regarding affiliation**

The members in the meeting discussed regarding the review of documents related to affiliation and HOD allotted related work to members

**AGENDA 6.2**

**To discuss about the Review of Stock Books**

The members discussed regarding the review of stock books and HOD allotted in charge for verification of each stock book

**AGENDA 6.3**

**To discuss about Paper presentation in seminars/conferences**

The members discussed regarding presentation of papers in seminars/conferences and preparation and HOD gave instructions to members

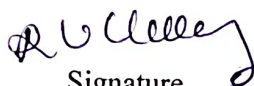
All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 6.1 to 6.3

**RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The HOD of Chemistry thanked all the members.

  
Signature  
(HOD of Chemistry)  
Department of Chemistry  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2018-19**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 07-03-2019**



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2018-19**

Ref: CHEMISTRY/07/2018-19

Notice for conducting 7<sup>th</sup> Department meeting for the academic year 2018-19

Dear Sir/Madam,

The seventh department meeting for the academic year 2019-20 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 07-03-2019

Time: 11.00AM

Venue: HOD Chamber

  
Signature

Associate Professor & Head  
Department of Chemistry  
(HOD of Chemistry)  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2018-19**

**SEVENTH MEETING OF DEPARTMENT OF CHEMISTRY**

**Date: 07-03-2019**

**Time: 11.00AM**

**AGENDA:**

1. Preparation of Practical Exam Time Table
2. Third Internal
3. Finalize the Dates for record submission of in charge and HOD signature
4. Lab Setting for Practical Exams

**PROCEEDINGS:**

The HOD welcomed all the members of Department and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by HOD of Chemistry

**AGENDA 7.1**

**To discuss the Preparation of Practical Exam Time Table**

The members in the meeting discussed about the preparation of practical exam time table and dates of exam and HOD finalized the dates and allotted the time table preparation work to members

**AGENDA 7.2**

**To discuss the Third Internal**

The members in the meeting discussed regarding syllabus and date of III Internal and HOD finalized the date and allotted the work to members

**AGENDA 7.3**

**To Finalize the Dates for record submission of in charge and HOD signature**

The members in the meeting discussed about the date for record submission and HOD finalized the dates for record submission



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2018-19**

**AGENDA 7.4**

**To discuss about the Lab Setting work for Practical Exams**

The members in the meeting discussed about the lab setting work and HOD allotted the in charge work to members

**VOTE:**

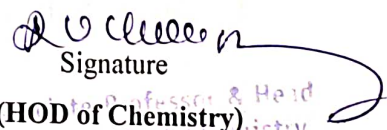
All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 7.1 to 7.4.

**RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The HOD of Chemistry thanked all the members.

  
Signature

A. V. Chelvan  
(HOD of Chemistry)  
Department of Chemistry  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

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**Academic Year: 2019-20**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 20-05-2019**

1. To discuss the  
2. To discuss the  
3. To discuss the  
4. To discuss the



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2019-20**

Ref: CHEMISTRY/01/2019-20

Notice for conducting 1<sup>ST</sup> Department meeting for the academic year 2019-20

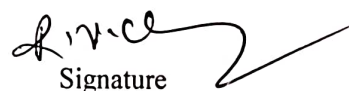
Dear Sir/Madam,

The first department meeting for the academic year 2019-20 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 20-05-2019

Time: 1.00PM

Venue: HOD Chamber

  
Signature

As **HOD of Chemistry** & Head  
Department of Chemi  
D.V.S. College of Arts and  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2019-20**

**FIRST MEETING OF DEPARTMENT OF CHEMISTRY**

**Date:** 20-05-2019

**Time:** 1.00PM

**AGENDA:**

1. Allotment of Admission Process
2. Syllabus Distribution
3. Workload Calculation
4. Discussed about the seminar conducting process

**PROCEEDINGS:**

The HOD welcomed all the members of Department and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by HOD of Chemistry

**AGENDA 1.1**

**Allotment of Admission Process**

The members in the meeting discussed regarding allotment of admission process for chemistry faculty members and HOD distributed the work accordingly.

**AGENDA 1.2**

**To discuss regarding Syllabus Distribution**

The members discussed regarding the syllabus distribution and HOD allotted the syllabus to the members

**AGENDA 1.3**

**To discuss regarding Workload of the department**

The members discussed regarding department workload and HOD finalized the department workload and distributed for the members

**AGENDA 1.4**

**To discuss regarding conducting of seminar**

The members discussed regarding the conducting of seminar for the students and HOD gave the instructions to the members



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

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**Academic Year: 2019-20**

**VOTE:**

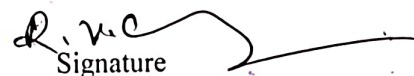
All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 1.1 to 1.4.

**RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The HOD of Chemistry thanked all the members.

  
Signature

Associate Professor & Head  
(HOD of Chemistry)  
Department of Chemistry  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2019-20**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 10-06-2019**

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**Academic Year: 2019-20**

Ref: CHEMISTRY/02/2019-20

Notice for conducting 2<sup>nd</sup> Department meeting for the academic year 2019-20


Dear Sir/Madam,

The second department meeting for the academic year 2019-20 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 10-06-2019

Time: 10.00AM

Venue: HOD Chamber

  
Signature  
Associate Professor & Head  
Department of Chemistry  
**HOD of Chemistry**  
D.V.S. College of Arts and Science  
Shivamogga-577201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2019-20**

**SECOND MEETING OF DEPARTMENT OF CHEMISTRY**

**Date: 10-06-2019**

**Time: 10.00AM**

**AGENDA:**

1. Discussion about time table
2. Finalizing of Syllabus Distribution
3. Commencement of Practical Classes
4. Allotment of Lab Setting In charge

**PROCEEDINGS:**

The HOD welcomed all the members of Department and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by HOD of Chemistry

**AGENDA 2.1**

**To Discussion about time table preparation**

The members in the meeting discussed regarding time table for chemistry classes and labs and HOD distributed the work accordingly.

**AGENDA 2.2**

**To discuss regarding finalize the Syllabus Distribution**

The members discussed regarding the syllabus distribution and HOD finalize the syllabus to the members

**AGENDA 2.3**

**To discuss regarding Commencement of Practical Classes**

The members discussed regarding commencement of practical classes and HOD finalized the department dates for practical classes commencement



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**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2019-20**

**AGENDA 2.4**

**To discuss about the allotment of lab setting work in charge lectures**

The members discussed regarding the lab setting work in charge and HOD gave the instructions to the members and allotted the in charge teachers for different semesters

**VOTE:**

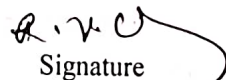
All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 2.1 to 2.4.

**RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The HOD of Chemistry thanked all the members.

  
Signature

(HOD of Chemistry)  
Associate Professor  
Department of Chemistry  
D.V.S. College of Arts and  
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**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

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**Academic Year: 2019-20**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 14-08-2019**

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D.V.S. College of Arts, Science and Commerce  
Shivamogga - 577201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2019-20**

Ref: CHEMISTRY/03/2019-20

Notice for conducting 3<sup>rd</sup> Department meeting for the academic year 2019-20

Dear Sir/Madam,

The third department meeting for the academic year 2019-20 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 14-08-2019

Time: 12.00PM

Venue: HOD Chamber

Signature

Associate Professor & Head  
Department of Chemistry  
(HOD of Chemistry)  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2019-20**

**THIRD MEETING OF DEPARTMENT OF CHEMISTRY**

**Date: 14-08-2019**

**Time: 12.00PM**

**AGENDA:**

1. Discussion about syllabus for I and II Internal Tests
2. Finalizing the attendance shortage list of students
3. About review of theory and practical classes

**PROCEEDINGS:**

The HOD welcomed all the members of Department and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by HOD of Chemistry

**AGENDA 3.1**

**To Discussion about syllabus for I and II Internal Tests**

The members in the meeting discussed regarding syllabus of chemistry for I and II internal tests and HOD decided the syllabus for internals

**AGENDA 3.2**

**To Finalizing the attendance shortage list of students**

The members discussed regarding the students attendance shortage list and HOD instructed to members to prepare the list

**AGENDA 3.3**

**To discuss the review of theory and practical classes**

The members discussed regarding the review of both theory and practical classes and HOD gave instruction to review the cases after II Internal test

**VOTE:**

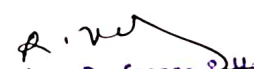
All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 3.1 to 3.3.

**RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The HOD of Chemistry thanked all the members.

  
Associate Professor & Head  
Department of Chemistry  
D.V.S. (HOD of Chemistry)  
SHIVAMOGGA-577



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

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**Academic Year: 2019-20**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 19-09-2019**

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**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2019-20**

Ref: CHEMISTRY/04/2019-20

Notice for conducting 4<sup>th</sup> Department meeting for the academic year 2019-20

Dear Sir/Madam,

The fourth department meeting for the academic year 2019-20 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 19-09-2019

Time: 10.30AM

Venue: HOD Chamber

  
Signature

Associate Professor & Head  
(HOD of Chemistry)  
Department of Chemistry  
D.V.S. College of Arts and  
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**FOURTH MEETING OF DEPARTMENT OF CHEMISTRY**

**Date:** 19-09-2019

**Time:** 10.30AM

**AGENDA:**

1. Finalise the date for practical exams
2. About the completion of syllabus
3. Review the progress of departmental activities

**PROCEEDINGS:**

The HOD welcomed all the members of Department and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by HOD of Chemistry

**AGENDA 4.1**

**To Finalize the date for practical exams**

The members in the meeting discussed regarding commencement date for practical exams and HOD decided the dates of exams

**AGENDA 4.2**

**To discuss about the completion of syllabus**

The members discussed regarding the completion of syllabus and HOD instructed to members to complete the syllabus within practical exams

**AGENDA 4.3**

**To Review the progress of departmental activities**

The members discussed regarding departmental activities and HOD review the departmental activities

**VOTE:**


All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 4.1 to 4.3.

**RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The HOD of Chemistry thanked all the members.

  
Signature  
Associate Professor & Head  
(HOD of Chemistry)  
Department of Chemistry  
D.V.S. College of Arts and Science  
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**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

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**Academic Year: 2019-20**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 04-11-2019**

Dr. S. S. Srinivasulu  
Head of Department  
D.V.S. College of Arts and Science  
Shivamogga



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2019-20**

Ref: CHEMISTRY/05/2019-20

Notice for conducting 5<sup>th</sup> Department meeting for the academic year 2019-20


Dear Sir/Madam,

The fifth department meeting for the academic year 2019-20 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 04-11-2019

Time: 1PM

Venue: HOD Chamber

  
Signature  
Associate Professor & HOD  
(HOD of Chemistry)  
Department of Chemistry  
D.V.S. College of Arts and  
SHIVAMOGGA-577 201



**FIFTH MEETING OF DEPARTMENT OF CHEMISTRY**

**Date:** 04-11-2019

**Time:** 1PM

**AGENDA:**

1. Allotment of NAAC related work from the department of chemistry
2. Department Work Load
3. Allotment of Department Work(Lab setting, IA paper setting, seminar in charge )

**PROCEEDINGS:**

The HOD welcomed all the members of Department and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by HOD of Chemistry

**AGENDA 5.1**

**To discuss the Allotment of NAAC related work from the department of chemistry**

The members in the meeting discussed regarding pending NAAC related work in department and HOD allotted different work to members

**AGENDA 5.2**

**To discuss about Department Work Load**

The members discussed regarding department workload and HOD finalized the department workload and distributed for the members

**AGENDA 5.3**

**To discuss about the distribution of Department Work**

The members discussed regarding department work distribution and HOD distributed the department work for the members

**VOTE:**

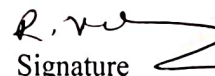
All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 5.1 to 5.3.

**RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The HOD of Chemistry thanked all the members.

  
Signature

Associate Professor & Head  
(HOD of Chemistry)  
Department of Chemistry  
D.V.S. College of Arts and Science  
Shivamogga - 577201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2019-20**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 03-11-2019**

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ಸಭಾ ಕಛೇರಿ  
ಸಿ.ಎಂ.ವಿ.ರಸ್ತೆ, ಬಸವೇಶ್ವರ ಚೌಕ  
ಶಿವಮೊಗ್ಗ - 577201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2019-20**

Ref: CHEMISTRY/06/2019-20

Notice for conducting 6<sup>th</sup> Department meeting for the academic year 2019-20


Dear Sir/Madam,

The sixth department meeting for the academic year 2019-20 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 13-11-2019

Time: 10.30AM

Venue: HOD Chamber

  
Associate Professor & Head  
Department of Chemistry  
D.V.S. College  
(HOD of Chemistry)  
SHIVAMOGGA-577



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2019-20**

**SIXTH MEETING OF DEPARTMENT OF CHEMISTRY**

**Date:** 13-11-2019

**Time:** 10.30 AM

**AGENDA:**

1. Allotment of NAAC related work from the department of chemistry
2. Allotment of Syllabus
3. Preparation of Time table for even semesters
4. Allotment of Lab setting work
5. Updating of Department Library
6. Stock Verification

**PROCEEDINGS:**

The HOD welcomed all the members of Department and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion. The call of the order: Call of the order was given by HOD of Chemistry

**AGENDA 6.1**

**To discuss the Allotment NAAC related work from the department of chemistry**

The members in the meeting discussed regarding pending NAAC related work in department and HOD allotted different work to members

**AGENDA 6.2**

**To discuss about the allotment of syllabus for even semesters**

The members discussed regarding the allotment of syllabus and HOD allotted the syllabus to the members

**AGENDA 6.3**

**To discuss about Preparation of Time table for even semesters**

The members discussed regarding department workload and preparation of time table and HOD finalize the time table for even semesters



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**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2019-20**

**AGENDA 6.4**

**To discuss about Allotment of Lab setting work**

The members discussed regarding the lab in charge teacher for even semester labs and HOD distributed the work to members

**AGENDA 6.5**

**To discuss about the Updating of Department Library**

The members discussed about updating of department library and HOD instructed to members to update the library

**AGENDA 6.6**

**To discuss about the Stock Verification**

The members discussed about department stocks and HOD allotted the stock verification work to members

**VOTE:**

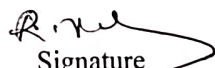
All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 6.1 to 6.6.

**RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The HOD of Chemistry thanked all the members.

  
Signature  
Associate Professor & Head  
Department of Chemistry  
D.V.S. College of Arts and Science  
(HOD of Chemistry)  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2019-20**

**D.V.S. COLLEGE OF ARTS, SCIENCE AND COMMERCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 17-01-2020**

SHIVAMOGGA-577 201  
D.V.S. COLLEGE OF ARTS AND SCIENCE  
DEPARTMENT OF CHEMISTRY  
17-01-2020



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2019-20**

Ref: CHEMISTRY/07/2019-20

Notice for conducting 7<sup>th</sup> Department meeting for the academic year 2019-20

Dear Sir/Madam,

The seventh department meeting for the academic year 2019-20 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 17-01-2019

Time: 11.00AM

Venue: HOD Chamber

*R. V. S.*  
Signature

Associate Professor & Head  
Department (HOD of Chemistry)  
D.V.S. College of Arts and  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year: 2019-20**

**SEVENTH MEETING OF DEPARTMENT OF CHEMISTRY**

**Date: 17-01-2019**

**Time: 11.00AM**

**AGENDA:**

1. Chemical Society Formation and Inauguration
2. Allotment Of NAAC Related Work

**PROCEEDINGS:**

The HOD welcomed all the members of Department and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by HOD of Chemistry

**AGENDA 7.1**

**To discuss the Chemical Society Formation and Inauguration**

The members in the meeting discussed regarding Chemical Society (CHEM WORLD) formation and its inaugural function, Guest for function and chemistry related different competitions for inaugural function and HOD allotted different work of program to members

**AGENDA 7.2**

**To discuss the Allotment NAAC related work from the department of chemistry**

The members in the meeting discussed regarding pending NAAC related work in department and HOD allotted different work to members

**VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 7.1 to 7.2.

**RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The HOD of Chemistry thanked all the members.

*R. V. C.*  
Associate Professor & Head  
Department of Chemistry  
(HOD of Chemistry)  
D.V.S. College of Arts and Science  
SHIVAMOGGA



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year-2020-21**

**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**ACADEMIC YEAR -2020-21**

**DATE: 16-07-2020**

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**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year-2020-21**

Ref: CHEMISTRY/01/2020-21

Notice for conducting 1<sup>st</sup> department meeting for the academic year 2020-21

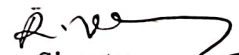
Dear Sir/Madam,

The first department meeting for the academic year 2020-21 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 16-07-2020

Time: 10:30 AM

Venue: HOD Chamber

  
Signature

Associate Professor & Head  
Dep~~HOD~~ of Chemistry  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year-2020-21**

**FIRST MEETING OF DEPARTMENT OF CHEMISTRY**

**Date: 16-07-2020**

**Time: 10:30 AM**

**AGENDA:**

1. Preparation of Practical Work done statement of VI semester and backlog
2. Regarding allotment of Admission duty.
3. Vote of thanks.

**PROCEEDINGS:**

The HOD welcomed all the members of Department and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by HOD of Chemistry

**AGENDA 1.1**

**To discuss about the preparation of Practical Work done statement of VI semester and backlog**

The members in the meeting discussed regarding preparation of Work done statement and distributed the work accordingly.

**AGENDA 1.2**

**To discuss regarding allotment of Admission duty.**

The members discussed regarding the admission process and HOD allotted the admission duty to the member's day wise.

**VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 1.1 to 1.2.

**RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The HOD of Chemistry thanked all the members.

*R. V.*  
Signature

(HOD of Chemistry)

Associate Professor

Associate Professor & Head

D.V.S. College of Arts and Science

Department of Chemistry

D.V.S. College of Arts and Science

SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year-2020-21**

**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 13-11-2020**

Received by  
Department of Chemistry  
D.V.S. College of Arts and Science  
Shivamogga-577201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year-2020-21**

Ref: CHEMISTRY/02/2020-21

Notice for conducting 2<sup>nd</sup> department meeting for the academic year 2020-21

Dear Sir/Madam,

The second department meeting for the academic year 2020-21 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 13-11-2020

Time: 11:00 AM

Venue: HOD Chamber

Signature

Associate Professor & Head  
Department of Chemistry  
**HOD of Chemistry**  
D.V.S. College of Arts & Science  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year-2020-21**

**SECOND MEETING OF DEPARTMENT OF CHEMISTRY**

**Date: 13-11-2020**

**Time: 11:00 AM**

**AGENDA:**

1. Submission of Online class report.
2. Distribution of Workload and start of Offline classes.
3. Follow up of SOP & Collection of Self declaration form from students.
4. Vote of thanks.

**PROCEEDINGS:**

The HOD welcomed all the members of Department and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

The call of the order: Call of the order was given by HOD of Chemistry

**AGENDA 2.1**

**To discuss regarding Submission of Online class report.**

All the members discussed regarding the classes taken and ICT tools used online. HOD instructed all the faculty members to submit the online class report soon.

**AGENDA 2.2**

**To discuss regarding distribution of Workload and start of Offline classes**

HOD distributed the workload among the faculty members with their consent and instructed to start the offline classes with proper preparation of respective topics.

**AGENDA 2.3**

**To discuss regarding follow up of SOP & Collection of Self declaration form from students**

All the faculty members are instructed to follow the SOP given by GOI for health and safety of the students and staff members



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year-2020-21**

**VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 2.1 to 2.3

**RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The HOD of Chemistry thanked all the members.

  
Signature

Associate Professor & Head  
Department of Chemistry  
D.V.S. College of Arts and Science  
(HOD of Chemistry)  
SHIVAMOGGA-577201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year-2020-21**

**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 16-01-2021**

D.V.S. College of Arts and Science  
Department of Chemistry  
Shivamogga-577201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year-2020-21**

Ref: CHEMISTRY/03/2020-21

Notice for conducting 3<sup>rd</sup> department meeting for the academic year 2020-21

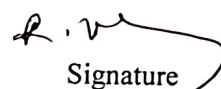
Dear Sir/Madam,

The third department meeting for the academic year 2020-21 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 16-01-2021

Time: 03:30 PM

Venue: HOD Chamber

  
Signature

Associate Professor & Head  
Department of Chemistry  
D.V.S. College  
SHIVAMOGGA-577



# D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA

Sir M.V Road, Basaveshwara Circle, Shivamogga -577201

Academic Year-2020-21

## THIRD MEETING OF DEPARTMENT OF CHEMISTRY

Date: 16-01-2021

Time: 03:30 PM

### AGENDA:

1. Preparation of Department Time-table & Allotment of Workload.
2. Beginning of Practical lab for III B.Sc., & Allotment of Lab-setting work
3. Submission of Work Diary every month
4. Stock verification
5. Vote of thanks.

### PROCEEDINGS:

The HOD welcomed all the members of Department and briefed about the agenda of the meeting. Further the members were requested to actively participate in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

**The call of the order:** Call of the order was given by HOD of Chemistry

#### AGENDA 3.1

##### To discuss about the Preparation of Department Time-table

HOD distributed the workload and instructed the faculty member to prepare the time-table as per the workload and asked to prepare well each and every aspect of the lesson before the delivery of the lesson. The members in the meeting discussed regarding preparation of Workload allotment and distributed the work accordingly.

#### AGENDA 3.2

##### To discuss regarding beginning of Practical lab for III B.Sc., & Allotment of Lab-setting work

The members discussed regarding the number of practicals and availability of days for the completion of practicals and fixed the date for the start of practicals. HOD allotted the work of Lab-setting and Batch preparation to respective faculty members. The members discussed and distributed the work respectively.

*Faint, illegible text at the bottom of the page, possibly a stamp or signature.*



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**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year-2020-21**

**AGENDA 3.3**

**To discuss regarding Submission of Work Diary every month**

HOD instructed all the faculty members to take the classes and practicals allotted as per the time table and record the classes and practicals taken in work diary and submit and take signature every month without fail.

**AGENDA 3.4**

**To discuss regarding Stock verification**

HOD distributed the stock verification work among the faculty members and instructed to update the stock of equipment and glassware.

**VOTE:**

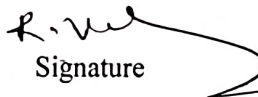
All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 3.1 to 3.4

**RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The HOD of Chemistry thanked all the members.

  
Signature

Associate Professor & Head  
of ~~(HOD of Chemistry)~~ Chemistry  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year-2020-21**

**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 19-01-2021**

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**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year-2020-21**

Ref: CHEMISTRY/04/2020-21

Notice for conducting 4<sup>th</sup> Department meeting for the academic year 2020-21

Dear Sir/Madam,

The fourth department meeting for the academic year 2020-21 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 19-01-2021

Time: 4:00 PM

Venue: HOD Chamber

  
Signature

Associate **HOD of Chemistry**  
Department of Chemistry  
D.V.S. College of Arts and  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year-2020-21**

**FOURTH MEETING OF DEPARTMENT OF CHEMISTRY**

**Date:** 19-01-2021

**Time:** 4:00 PM

**AGENDA:**

1. Work allotment for regular Practical's
2. NAAC work documentation
3. Updating of Department Profile
4. Submission of Individual Time table.
5. Vote of thanks.

**PROCEEDINGS:**

The HOD welcomed all the members of Department and briefed about the agenda of the meeting. Further the members were requested to actively participate and give their opinion in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

**The call of the order:** Call of the order was given by HOD of Chemistry

**AGENDA 4.1**

**To discuss about Work allotment for regular practical's**

The members in the meeting discussed regarding preparation of manual and batch preparation and distributed the work accordingly. And finalized the experiments and the asked the lab-setters to prepare the solution and arrange the glassware accordingly to start the practical's.

**AGENDA 4.2**

**To discuss regarding compilation of documents for NAAC**

The members discussed regarding the list of documents to prepare for NAAC & for the submission of documents to IQAC. HOD instructed the faculty members to compile the documents and submit as soon as possible.

Approved & signed by HOD  
Department of Chemistry  
D.V.S. College of Arts and Science  
Shivamogga-577201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year-2020-21**

**AGENDA 4.3**

**To discuss regarding updating of Department profile.**

HOD advised the members to update the department profile with their individual participation in seminars, conference and workshops and other curricular activities done during the academic year. Also informed to include the necessary details.

**AGENDA 4.4**

**To discuss regarding Submission of Individual Time table.**

HOD instructed all the faculty members to prepare their individual time-table of last five years from 2014 to 2020 and mail it to department e-mail id as soon as possible as per the instructions of the IQAC coordinator. All the members agreed to submit the same as soon as possible.

**VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 4.1 to 4.4.

**RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The HOD of Chemistry thanked all the members.

*A. V. S.*  
Signature

Associate Professor & Head  
Dept of Chemistry  
(HOD of Chemistry)  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

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**Academic Year-2020-21**

**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 09-02-2021**

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**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year-2020-21**

Ref: CHEMISTRY/05/2020-21

Notice for conducting 5<sup>th</sup> department meeting for the academic year 2020-21

Dear Sir/Madam,

The fifth department meeting for the academic year 2020-21 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 09-02-2021

Time: 1:30 PM

Venue: HOD Chamber

  
Signature

Associate Professor & Head  
(HOD of Chemistry)  
Department of Chemistry  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577 201



# **D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year-2020-21**

## **FIFTH MEETING OF DEPARTMENT OF CHEMISTRY**

**Date: 09-02-2021**

**Time: 1:30 PM**

### **AGENDA:**

1. Completion of theory and practical classes.
2. I internal assessment test- Evaluation work & marks entry
3. I IA marks entry allotment.
4. Vote of thanks.

### **PROCEEDINGS:**

The HOD welcomed all the members of department and briefed about the agenda of the meeting. Further the members were requested to actively participate and give their opinion in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

**The call of the order:** Call of the order was given by HOD of Chemistry

### **AGENDA 5.1**

**To discuss about Completion of theory and practical classes.**

HOD instructed the faculty members to complete the allotted theory and practical syllabus in time. And reviewed the individual faculty completed and pending syllabus. And also advised to complete the pending syllabus as soon as possible.

### **AGENDA 5.2**

**To discuss regarding I internal assessment test- Evaluation work & marks entry**

Members discussed regarding the I IA evaluation and decided to complete the work as soon as possible. HOD asked to do the entry in marks list after evaluation.

### **AGENDA 5.3**

**To discuss regarding I IA marks entry allotment.**

HOD allotted the members to do the marks entry after evaluation work.



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**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year-2020-21**

**VOTE:**


All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 5.1 to 5.3.

**RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The HOD of Chemistry thanked all the members.

  
Signature

Associate Professor & Head  
Department of Chemistry  
(HOD of Chemistry)  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577 201



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**Academic Year-2020-21**

**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 18-03-2021**

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**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year-2020-21**

Ref: CHEMISTRY/06/2020-21

Notice for conducting 6<sup>th</sup> department meeting for the academic year 2020-21

Dear Sir/Madam,

The sixth department meeting for the academic year 2020-21 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 18-03-2021

Time: 1:15 PM

Venue: HOD Chamber

*Riv*  
Signature

Associate Professor & Head  
Department of Chemistry  
**HOD of Chemistry**  
D.V.S. College of Arts and  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year-2020-21**

**SIXTH MEETING OF DEPARTMENT OF CHEMISTRY**

**Date: 18-03-2021**

**Time: 1:15 PM**

**AGENDA:**

1. Review of completion of syllabus
2. Preparation of Practical time-table & Practical lab-exam lab-setting & Finalizing of experiments for lab exams
3. Review of evaluation of I, II & III IA test and marks entry
4. Vote of thanks.

**PROCEEDINGS:**

The HOD welcomed all the members of department and briefed about the agenda of the meeting. Further the members were requested to actively participate and give their opinion in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

**The call of the order:** Call of the order was given by HOD of Chemistry

**AGENDA 6.1**

**To discuss about completion of syllabus**

HOD reviewed the completion of syllabus from the faculty members.

**AGENDA 6.2**

**To discuss regarding preparation of Practical time-table & Practical lab-exam lab-setting & Finalizing of experiments for lab exams**

HOD instructed to prepare the practical time-table and allotted the lab-setting work for respective lab-setters and finalize the experiments to set for lab exam.

**AGENDA 6.3**

**To discuss regarding evaluation of I, II & III IA test and marks entry.**

HOD reviewed the evaluation work of Internals and also reviewed the work of IA-marks entry



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**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year-2020-21**

**VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 6.1 to 6.3.

**RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The HOD of Chemistry thanked all the members.

  
Signature

Asso(HOD of Chemistry) ad  
Department of Chemistry  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year-2020-21**

**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 14-07-2021**

Dr. A. Srinivasulu Reddy  
Head of Department  
of Chemistry  
D.V.S. College of Arts and Science  
Shivamogga



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year-2020-21**

Ref: CHEMISTRY/07/2020-21

Notice for conducting 7<sup>th</sup> department meeting for the academic year 2020-21

Dear Sir/Madam,

The seventh department meeting for the academic year 2020-21 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 14-07-2021

Time: 3:15 PM

Venue: HOD Chamber

  
Signature

Assoc ~~HOD of Chemistry~~  
Department of Chem  
D.V.S. College of Arts  
SHIVAMOGGA-5.



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year-2020-21**

**SEVENTH MEETING OF DEPARTMENT OF CHEMISTRY**

**Date: 14-07-2021**

**Time: 3:15 PM**

**AGENDA:**

1. Reduction of experiments number for Practical examination
2. To follow up the SOP rules during examination.
3. Stock verification and write off of old instruments.
4. Updating the documents for affiliation.
5. Practical batch preparation and solution preparation for lab exam.
6. Vote of thanks.

**PROCEEDINGS:**

The HOD welcomed all the members of department and briefed about the agenda of the meeting. Further the members were requested to actively participate and give their opinion in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

**The call of the order:** Call of the order was given by HOD of Chemistry

**AGENDA 7.1**

**To discuss about Reduction of experiments number for Practical examination**

All the faculty members discussed about the number of experiments which are to be performed during regular practicals that can be included in practical exam and then unanimously decided to reduce the number of experiments due to lack of time to complete all the experiments.

**AGENDA 7.2**

**To discuss regarding follow up of SOP rules during examination.**

HOD instructed all the faculty members to follow the SOP and safety procedures for smooth conduction of practical examination.

**AGENDA 7.3**

**To discuss regarding stock verification and write off of old instruments.**

HOD instructed the faculty members to verify and update the stock register and asked the allotted members to write-off the old equipment which are not used.



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**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year-2020-21**

**AGENDA 7.4**

**To discuss regarding the update of documents for Affiliation.**

HOD instructed all the faculty members to update the documents for affiliation and instructed to update the individual profile also.

**AGENDA 7.5**

**To discuss regarding Practical batch preparation and solution preparation for lab exam.**

HOD allotted the work of Practical batch preparation and solution preparation for lab exam among the faculty members and instructed to complete the allotted work efficiently.

**VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 7.1 to 7.5

**RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The HOD of Chemistry thanked all the members.

  
Signature

Associate Professor & Head  
Department of Chemistry  
(HOD of Chemistry)  
D.V.S. College of Arts and  
SHIVAMOGGA-577



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year-2020-21**

**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 06-09-2021**

SHIVAMOGGA-577201  
D.V.S. COLLEGE OF ARTS AND SCIENCE  
DEPARTMENT OF CHEMISTRY  
Basaveshwara Circle, Shivamogga



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**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year-2020-21**

Ref: CHEMISTRY/08/2020-21

Notice for conducting 8<sup>th</sup> department meeting for the academic year 2020-21

Dear Sir/Madam,

The eighth department meeting for the academic year 2020-21 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 06-09-2021

Time: 3:00 PM

Venue: HOD Chamber

  
Signature

Associate Professor & Head  
Department of Chemistry  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year-2020-21**

**EIGHTH MEETING OF DEPARTMENT OF CHEMISTRY**

**Date: 06-09-2021**

**Time: 3:00 PM**

**AGENDA:**

1. First IA & II IA test-Evaluation work, Marks Entry in marks list & marks entry allotment
2. Completion of theory syllabus in online and offline mode
3. Allotment of faculties for practical experiments video making
4. Vote of thanks.

**PROCEEDINGS:**

The HOD welcomed all the members of department and briefed about the agenda of the meeting. Further the members were requested to actively participate and give their opinion in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

**The call of the order:** Call of the order was given by HOD of Chemistry

**AGENDA 8.1**

**To discuss about I IA & II IA evaluation work & marks entry work allotment**

HOD instructed the members to complete the evaluation work and enter the marks in marks entry list and submit the same as soon as possible.

**AGENDA 8.2**

**To discuss about Completion of theory syllabus in online and offline mode**

HOD instructed the faculty members to complete the allotted theory syllabus in online and offline mode in time. And provide the notes for the respective syllabus to students without fail.

**AGENDA 8.3**

**To discuss regarding allotment of faculties for practical experiments video making.**

HOD allotted the faculty members to complete the practical experiments in online mode and asked to complete the task as soon as possible.



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year-2020-21**

**VOTE:**

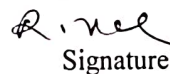
All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 8.1 to 8.3.

**RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The HOD of Chemistry thanked all the members.

  
Signature

Associate Professor & Head  
(HOD of Chemistry)  
Department of Chemistry  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year-2020-21**

**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 25-09-2021**

SHIVAMOGGA-2021  
D.V.S. COLLEGE OF ARTS AND SCIENCE  
DEPARTMENT OF CHEMISTRY  
ASSISTANT PROFESSOR & HEAD



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year-2020-21**

Ref: CHEMISTRY/09/2020-21

Notice for conducting 9<sup>th</sup> department meeting for the academic year 2020-21

Dear Sir/Madam,

The ninth department meeting for the academic year 2020-21 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 25-09-2021

Time: 11:00 AM

Venue: HOD Chamber

  
Signature

Associate Professor & Head  
Department of Chemistry  
**HOD of Chemistry**  
D.V.S. College of Arts and  
SHIVAMOGGA-577



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year-2020-21**

**NINTH MEETING OF DEPARTMENT OF CHEMISTRY**

**Date: 25-09-2021**

**Time: 11:00 AM**

**AGENDA:**

1. Documentation for Affiliation process and verification.
2. Updating of individual profile
3. Submission of updated work dairy.
4. Documentation of Remedial classes and online classes conducted of academic year 2020-21
5. Vote of thanks.

**PROCEEDINGS:**

The HOD welcomed all the members of department and briefed about the agenda of the meeting. Further the members were requested to actively participate and give their opinion in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

**The call of the order:** Call of the order was given by HOD of Chemistry

**AGENDA 9.1**

**To discuss about documentation for Affiliation process and verification.**

All the members discussed regarding the necessary documents required for the affiliation process and decided to complete the documentation.

**AGENDA 9.2**

**To discuss about Updating of individual profile.**

HOD reviewed the profile of all faculty members and instructed to update their profile.

**AGENDA 9.3**

**To discuss about submission of updated work dairy**

HOD instructed the faculty members to submit their respective completed work dairy and get the signature.



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year-2020-21**

**AGENDA 9.4**

**To discuss regarding the documentation of Remedial classes and online classes conducted.**

HOD reviewed the remedial classes and online classes taken by the faculty members and instructed to make the documentation.

**VOTE:**

All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 9.1 to 9.4

**RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The HOD of Chemistry thanked all the members.

  
Signature

Associate Professor & Head  
(HOD of Chemistry)  
D.V.S. College of Arts and  
SHIVAMOGGA-577



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year-2020-21**

**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**DEPARTMENT OF CHEMISTRY**

**MEETING MINUTES**

**DATE: 07-10-2021**

ಶಿವಮೊಗ್ಗ ಜಿಲ್ಲಾ  
ರಸಾಯನ ಶಾಸ್ತ್ರ  
ವಿಭಾಗ  
D.V.S. College of Arts and Science  
Shivamogga



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year-2020-21**

Ref: CHEMISTRY/10/2020-21

Notice for conducting 10<sup>th</sup> department meeting for the academic year 2020-21

Dear Sir/Madam,

The tenth department meeting for the academic year 2020-21 is scheduled as per the details given below. The agenda will be placed before the members in the meeting. All are hereby informed to attend without fail.

Date: 07-10-2021

Time: 10:00 AM

Venue: HOD Chamber

*R. W.*  
Signature

Associate Professor & Head  
Department of Chemistry  
**HOD of Chemistry**  
D.V.S. College of Arts and  
SHIVAMOGGA-577 201



**D.V.S. COLLEGE OF ARTS AND SCIENCE, SHIVAMOGGA**

**Sir M.V Road, Basaveshwara Circle, Shivamogga -577201**

**Academic Year-2020-21**

**TENTH MEETING OF DEPARTMENT OF CHEMISTRY**

**Date:** 07-10-2021

**Time:** 10:00 AM

**AGENDA:**

1. Measures taken in order to increase the number of Admissions
2. Vote of thanks.

**PROCEEDINGS:**

The HOD welcomed all the members of department and briefed about the agenda of the meeting. Further the members were requested to actively participate and give their opinion in deliberations. It was proposed that the decisions would be taken after confirming the quorum. The following agenda was taken for discussion.

**The call of the order:** Call of the order was given by HOD of Chemistry

**AGENDA 10.1**

**To discuss regarding the measures to be taken in order to increase the number of Admissions.**

HOD and all the faculty members discussed regarding the measures to be taken in order to increase the number of Admissions. Members discussed about the various steps that can be implemented in order to increase the number of admissions and decided to act accordingly.

**VOTE:**

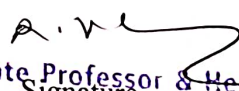
All the members gave their consent for the decisions taken based on the deliberations pertaining to agenda 10.1

**RESOLUTION:**

It was unanimously resolved by the members to accept the decisions taken with reference to the agendas and to follow up the action.

**VOTE OF THANKS:**

The HOD of Chemistry thanked all the members.

  
Associate Professor & Head  
Department of Chemistry  
(HOD of Chemistry)  
D.V.S. College of Arts and Science  
SHIVAMOGGA-577 201

Meeting :-

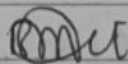


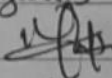

29/6/2016.

Ref :- meeting held on 20.06.2016.

Agenda :- Regarding Academic 2016-17 subjects, time table, and work load discussed.

As mentioned above department meeting has been arranged on 29.06.2016 @ 11.00 Am in the Computer Science department and issues discussed.

- 1) Basavaraj C.M.
- 2) Nethraiah H.
- 3) Meghraj D.S.
- 4) Mangesh.S. Pai.
- 5) Syed Asim.K
- 6) Mangula.S.
- 7) Dr Mangunath H
8. Nagaraj K.K

  
  
Meghraj . S.  
20/6/16  
  
Mangula S  
  


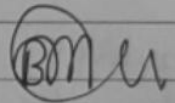
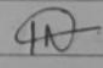
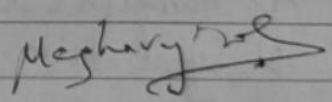
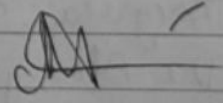
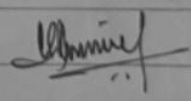
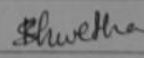
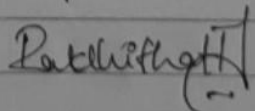
Date: 20/07/16

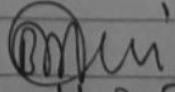
## Meeting Notice

Sub: Department meeting on 20/07/2016 at 4:00 PM  
in the Computer Science Department.

As mentioned above the Computer Science Department meeting is on 20/7/2016 at 4:00 PM in the Computer Science Department. So every staff members should have their presence for the meeting.

Thanking you.

Names	Signature
1. Basavaraj C.M	
2. Nethrarathi H	
3. Megharaj D.S	
4. Mangesh Pai	
5. Syed Asim K	
6. Shwetha. K	
7. Rakshitha. H.J	

  
H.O.D.  
BASAVARAJ C.M.

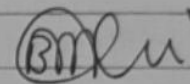
## Agenda:

1. Committee Names & participations.
2. Remedial classes for failed Students
3. Class teachers
4. Motivational Series.
5. Discipline Issues.
6. ICT

Names

Signature

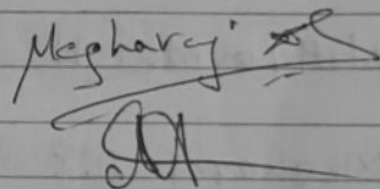
1. Basavaraj C.M



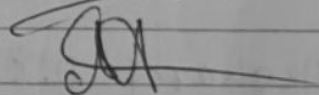
2. Nethravathi H



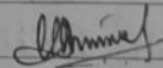
3. Meghraj D S



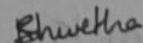
4. Mangesh Pai



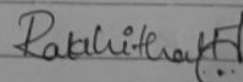
5. Syed Asim K



6. Shwetha . K



7. Rakshitha. H. J



Head of the Department  
(BASAVARAJ. C.M)

## Meeting Notice

Date: 10/08/2016

Sub: Department meeting regarding 74<sup>th</sup> Internals (Theory, Lab) and other topics

As mentioned above the Computer Science Department meeting is on 13/08/2016 at Sharp 10:30 A.M in the Computer Science Department. So every staff members should have their presence for the meeting.

Thanking you

Name

Signature

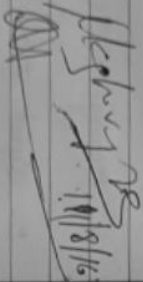
1. Basavaraj C.M



2. Nethravathi H



3. Megharaj D.S



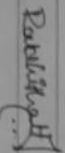
4. Mangesh Pai



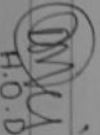
5. Syed Aamir K



6. Shwetha. K



7. Rakshitua. H.J



(BASAVARAJ C.M)

\* Issues Discussed:

\* Issues Regarding Lab Internals and Internals are discussed.

\* Issues Regarding Shortage of attending are discussed.

Name

Signature

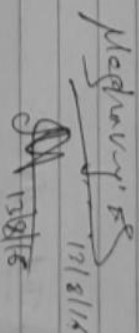
1. Basavaraj C.M



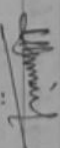
2. Nethravathi H



3. Megharaj D.S



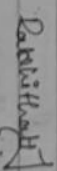
4. Mangesh Pai



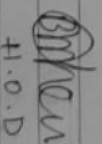
5. Syed Aamir K



6. Shwetha K



7. Rakshitua. H.J



H.O.D

(BASAVARAJ C.M)

13/8/2016

meeting

Date 23/08/2016

Time: 10.30 AM

Agenda

- Test related
- Attendance shortage
- sports related
- system related
- IQAC related
- ICT related
- Golden jubilee
- Event management

Test related:-

Attendance shortage } syed  
 IQA Books } Asim K

Event management:-

- Nethravathi H
- Shwetha K

Sports related:-

- Rakshitha H.S

IQAC

- Nethravathi H
- Megharaj D.S
- Rakshitha H.S

ICT

- mangesh poi

System related

- Megharaj D.S
- Rakshitha H.S

Golden jubilee

→ me meeting date:- 23/08/2016

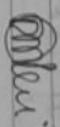
Time:- 10.30 AM

→ Confirancy  
 National anthem sung <sup>by</sup> faculty & final BEd students  
 in lab. at 10.55.

-Thanking you.

Names

1. Basavaraj C M

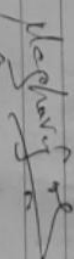


Signature

2. Nethravathi H



3. Megharaj D.S



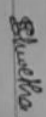
4. mangesh poi



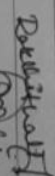
5. syed Asim K



6. shwetha K



7. Rakshitha H.S



H.O.D

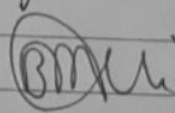
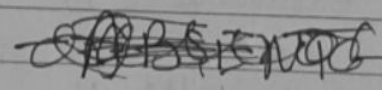
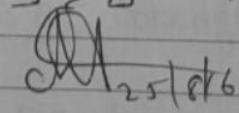
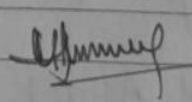
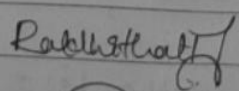
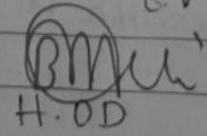
(Basavaraj C.M)

Date : 25/02/16

## Meeting

Sub: Regarding Laptop Receiving and Preserving

Laptop Received and Laptop kept <sup>in</sup> ~~on~~ Godrez,  
 with All faculty members opinion.

Name	Signature
Basavaraj C.M	
Nethavarathi H	<del></del> (H)
Megharaja D.S	Megharaj - 25/02/16
Mangush Pai	 25/02/16
Syed Asim K	
Shwetha K	<u>Shwetha</u>
Rakshitha H.J	
	 H.O.D
	(BASAVARAJ C.M)

Date: 31/08/16.

## Laptop and Computer Configuration.

50 Dream chairs are Received.

10 Computer: Acer

Intel Core I3 Processor, 3 years  
4GB RAM DDR3 warranty

1TB HDD

DVD writer

Motherboard g81

Keyboard, mouse

18.5" LED

Laptops: HP 15 AC179TX

I5 6<sup>th</sup> gen Processor,  
8GB, 1TB, 2GB graphics

Carry case

1 year  
Warranty

Networking: CAT 6 Cable - 1 Bundle - 122 meters are used.

ID Jack, Face Plate, Back Box - 13PS

RJ45 Connectors, Patch Cable 2 MTS - 13PS

Names

Signatures

Basavaraj C.M

Nethmarathi H

Megharajad.S

Mangushpai

Syed Asim K

Shwetha K

Rajitha.H.J

BMC

Megharajad.S

Mangushpai

Shwetha

Rajitha.H.J

BMC

H.O.D  
(BASAVARAJ.C.M.)

Date: 7/09/16

ವಿಷಯ: ದಿನಾಂಕ 10, 11, 12 ರಂದು ತಮ್ಮ ಉಪಸ್ಥಿತಿಯ ಬಗ್ಗೆ,  
 ಬಲ್ಲೆ: ದಿನಾಂಕ 10.9.2016, ದಿನಾಂಕ: 03.09.2016  
 ದಿನಾಂಕ

10.09.2016, ಕೆಎವಾರ

11.09.2016, ಭಾನುವಾರ

12.09.2016 ಶುಕ್ರವಾರ ರಂದು : ಮೈಸೂರು ಮಂಡಳಿ

ಕರ್ತವ್ಯ ಬಲ್ಲೆಬಿಡುವಂತೆ ತಂತ್ರಾಂಶ ಉಪಯೋಗಿಸುವ ಸಂಬಂಧ  
 ಮೇಲೆ ತಿಳಿಸಿದ ಮೂರು ದಿನದಂದು ತಮ್ಮ ಉಪಸ್ಥಿತಿ  
 ಇರಬೇಕೆಂದು ತಿಳಿಸಲಾಗುತ್ತದೆ.

ಗ್ರಾಂಥಿಕರು ಈ ಕರ್ತವ್ಯವನ್ನು ಸುಲಭವಾಗಿ ತಿಳಿದಿರುತ್ತಾರೆ.

H.O.D

(BASAVARAJ.C.M.)

Name

Signature

Basavaraj C.M

Nitharathi H

7/09/16

Megharaja D.S

Manguh S Pai

Syed Asim K

Shwetha. K

Rakshitha. H.T

Manjulamma. S

Manjula.S

## Meeting Notice

Date: 21/09/16

## Subject Allotment:

1. Basavaraja C.M : SE and CN (III B.sc)  
RDBMS (II B.sc)
2. Nethravathi H : OR (II BCA)  
Net (III BCA)
3. Megharaja D.S : DS (I BCA)  
UNIX (II BCA)
4. Mangesh S Pai : CN (III BCA)  
Java (II BCA)
5. A Syed Asim K : COA (I BCA)  
DS (II B.sc)
6. Shwetha. K : Ad. Java (II B.sc)  
Statistics and Probability (I BCA)
7. Rakshitha. H.J : Cg (II BCA)  
Statistics and Probability (I BCA)

Names

Signature

1. Basavaraj C.M

BM

2. Nethravathi H

3. Megharaja D.S

Megharaja D.S  
21/9/16

4. Mangesh S Pai

5. Syed Asim K

6. Shwetha. K

Shwetha

7. Rakshitha. H.J

Rakshitha

Intimated to netravathi regarding subjects on 21/9/2016  
~~at the meeting~~

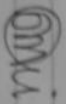
Meeting Notice Date: 04/10/16

Agenda:-

1. Practical Exam should be conducted in allotted time.  
(among 4 practicals)
2. Average marks Final list signature should be taken from students and marks should be uploaded in appropriate website within announced last date.
3. Allocated committee work report
4. Oral information to students regarding notification announced.
5. As per principal oral instructions provided two sections of BCA planning to be discussed.
6. Response yet prepare with committee allotted subject.

Syed Asim & Absent on 3<sup>rd</sup> Oct without information (2<sup>nd</sup> time)  
Signature

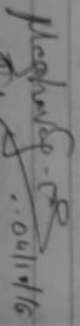
Basavaraj C.M



Nithinavathi H



Megharaja. D.S



Mangala S. Pai



Syed Asim B

ABSENT

Shwetha K



Rashmi H.J



(BASAVARAJ C.M)



HOD

Resolution:

1. Above was subject are discussed and resolved.

Principal  
College of Arts & Sciences  
Dharwad

## Meeting Notice

Date: 2/11/2016

Agenda: Next semester allotted subjects changed on Nithravathi's Request.

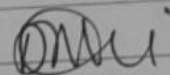
1. Net — Shwetha K

2. Advanced Java — Nithravathi H

3. Next semester time table preparation and submission Before 5<sup>th</sup> December assigned to Nithravathi H, Shwetha K and Rakshitha H. J. All departmental

keys are handed over to principal on 2/11/2016  
Names Signature

1. Basavaraj C.M



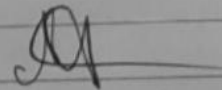
2. Nithravathi H



3. Megharaja D.S

CL

4. Mangesh S Pai



5. Syed Asim K

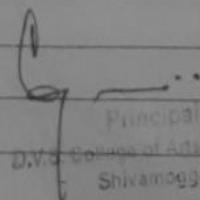
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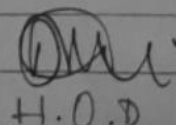
6. Shwetha K



7. Rakshitha H. J

Rakshitha H. J

  
Principal  
D.V.S. College of Arts & Science  
Shivamogga.

  
H.O.D

## Meeting Notice

Date: 26/12/16

Agenda: \* Regarding Even Semester proceedings.

\* Subjects changed As <sup>per</sup> faculty request.

\* H.O.D Meeting Held with Principal &amp; Management in vacations

\* Meeting held with Secretary dated 25/11/2016 Regarding legality of the

\* Regarding 24/12/2016 meeting proceedings.

\* E-mail sent to principal dated 26/11/2016 copy attached.

\* Golden Jubilee Events

→ Project Lab changed Mangesh S Pai to Shwetha. K

→ B.Sc Project Lab changed Megharaj D.S to Syed Asim K

\* Names

Signature

1. Basavaraj C.M

B.M.U

2. Nethravathi H

H.D 26/12/16

3. Megharaja D.S

Megharaj D.S 26/12/16

4. Mangesh S Pai

M.S.P 26/12/16

5. Syed Asim K

Syed Asim K 26/12/16

6. Shwetha. K

CL

7. Rakshitha. H. J

Rakshitha H.J

Principal  
D.V.S. College of Arts & Science  
Shivamogga.H.O.D  
BASAVARAJ C.M  
Head department of Computer Science  
D. V. S. College of Arts & Science  
Shivamogga - 577 201.

## Meeting Notice

Date: 02/01/2017

Agenda: Regarding Ubuntu installation with assistance of Hayala Sanehalli C.

Installation process commens on 30/12/2016

Names	M	Signature
1. Basavaraj C.M		W
2. Nethravathi. H		HA
3. Megharaja D.S		Megharaj - S 21/1/17
4. Mangush S Pai		HA 21/1/17
5. Syed Asim K		Amir 21/1/17
6. Shwetha. K		Shwetha
7. Rakshitha. H. J		Rakshitha

W  
H.O.D  
[BASAVARAJ, C.M]

## Meeting Notice

87

Agenda: ಬಸವರಾಜ. C.M. ಅಧ್ಯಕ್ಷರ ಸಂಪನ್ಮೂಲದ ಅಭಿವೃದ್ಧಿಗಾಗಿ  
ಬಗ್ಗೆ

Date: 31/01/17

Name

Signature

1. Basavaraj C.M

BMC

2. Alithravathi. H

HA

3. Megharaja D.S

Megharaja D.S  
31/01/17

4. Mangesh S Pai

MS

5. Syed Asim K

Asim

6. Shwetha. K

Shwetha

7. Rakshitha. H. J

Rakshitha

8. Manjula S

Manjula. S

Meeting Notice

Date: 07/02/17

Agenda: ಶ್ರೀಮತಿ ನೇತ್ರವತಿ.ಹ. ರವರು ಅಧ್ಯಕ್ಷತೆ ವಹಿಸಿರುವ  
ಕಾರ್ಯ- ಸಂವೇದಿಸುವ ಬಗ್ಗೆ.

Name

1. Nethravathi .H
2. Basavaraj C.M
3. Megharaja .D.S
4. Mangesh S. Pai
5. Syed Asim. K
6. Shwetha. K
7. Rakshitha. H. J
8. Manjula. S

H.O.D.  
Signature

*[Signature]*  
Mangesh S. Pai  
07/02/17

*[Signature]*  
Rakshitha. H. J  
Manjula. S

Date: 14/02/17


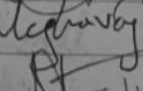
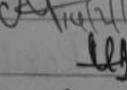
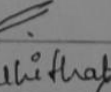


Agenda: Meeting of department Staff<sup>held</sup> with Secretary  
@ DVS MC Office, about ubuntu software  
installation. on 14/02/17

### Outcome:

1. Visits of ubuntu software engineer to the department.  
has been informed to the Secretary, DVS MC.
2. Department Staff should be in the department on 15/02/17  
@ 11 'O' clock for the process of ubuntu installation as  
informed by Secretary, DVS MC.
3. Meeting proceeding letter has been forwarded to Secretary  
through principal.

Nethravalli. H  
Head department of Computer Science  
D. V. S. College of Arts & Science  
Shimoga - 577 201.

1. Basavaraj C M
2. Megharaj DS
3. Mangesh S pai
4. Syed Asim K
5. Shwetha K
6. Rakshit H.J

  
Basavaraj C M  
14/02/17  
  
Megharaj DS  
14/02/17  
  
Mangesh S pai  
14/02/17  
  
Syed Asim K  
14/02/17  
  
Shwetha K  
14/02/17  
  
Rakshit H.J  
14/02/17

## Agend :

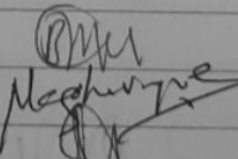
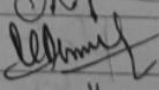
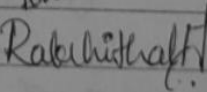
1. Meeting held with Secretary on 21/03/17  
with Nethravathi H and Basavaraj C.M
2. Prathibha Puraskara
3. Practical Examination
4. Subject allotment

## Outcome :

1. Requirements for the departments for the Academic year 2017-18, to be submitted to DVS MC.
2. prathibha puraskara function will be conducted on 28/03/17
3. Commencement of practical examination is from 07/04/17
4. Subject had been allotted for the 2017-18 Even Semester.

Nethravathi H

1. Basavaraj C.M
2. Megharaj D.S
3. Mangesh S. Pai
4. Syed Asim K
5. Shwetha K
6. Rakshitha H.J

  
 Megharaj D.S.  
  
 Shwetha K.  
  
 Rakshitha H.J.

Date: 04/04/17

Agenda: 1. Regarding Practical Examinations  
2. Regarding Admission Process.

Outcome:

1. Practical examinations starts from 7/04/17 to 17/04/17
2. Allotment for admission process for the academic year 2017-18.

Netravathi. H

Head department of Computer Science  
D. V. S. College of Arts & Science  
Shimoga - 577 201.

1. Basavaraj CM
2. Megharaj DS
3. Mangesh S pai
4. Syed Abine K
5. Shwetha K
6. Rakshita H J
7. Manjula S

M. S. Netravathi  
Megharaj DS  
Mangesh S. Pai  
Syed Abine K  
Shwetha K  
Rakshita H J  
Manjula S

Date: 17/07/17

Department Meeting on 18/07/17 at 4:30 PM in the computer Science department.

Agenda: Regarding department activities.

\* Commencement of lab with <sup>allotted</sup> fixed time.

\* Extra workload - 7 hours distributed to Nethravathi. H - 2 hours  
Syed Asim K = 2 hours, Basavaraj C.M = 1 hour, Megharaj D.S = 1 hour  
Mangesh. S. Pai = 1 hour.

Task Distribution for 2017 - 18

1. System Details

or IQAC

\* Syed Asim. K

\* Megharaj D.S

\* Rakshitha. H. J

\* Nethravathi. H.

\* Other

departmental

activities will

be distributed

as per

situation/need.

3. Event Organization

4. Sports

\* Basavaraj C.M

\* Mangesh. S. Pai

\* Shwetha. K

Task of Class Teachers: \* Bridge course

\* Remedial classes

\* Shortage of Attendance.

Ubuntu Installation: The Installation work will be <sup>monitored</sup> shared from all faculty members.

Nethravathi. H

Head department of Computer Science  
D. V. S. College of Arts & Science  
Shimoga - 577 201,

1. Basavaraj C.M

17/7/17

2. Megharaj D.S

17/7/17

3. Mangesh. S. Pai

17/7/17

4. Syed Asim. K

17/7/17

5. Shwetha. K

Shwetha

6. Rakshitha. H. J

Rakshitha 17/7/17

Department meeting @ 10.45 AM.

### Agenda : Department Activities

- \* Commencement of lab from 01/01/2018
- \* Affiliation Committee Visit on 03/01/2018
- \* Event Regarding IT career and placements on 02/01/2018 @ 11.30 AM. Venue: AV Room.
- \* Systems, UPS and Battery maintenance.
- \* Parent - Teacher meeting.

1) Basavaraj C.M.

2) Megharaj S.S

3) Mangaly S. Pai


4) Shwetha K

5) Rakshitha H.J

6) Syed Azim K

7) Manjulanamma

M. H. Megharaj S.S 01/01/18







CL

Mangaly S

Nethravathi H

Head department of Computer Science  
D. V. S. College of Arts & Science  
Shimoga - 577 201.

Head department of Computer Science  
D. V. S. College of Arts & Science  
Shimoga - 577 201.

Date: 03/02/18.

## Department Meeting @ 1.00 PM

## Agenda: Department Activities

- \* Regarding attending Conferences, paper presentation
- \* prathibha puraskara.
- \* I practical Internals of 2017-18 Even Semester.
- \* Regarding Visit of Mr. Hoysala on 06<sup>th</sup> Feb 2018.
- \* Shortage of Attendance - letters to be sent parents.
- \* Student Councelling

Nelkravalki. H

Head department of Computer Science  
V. S. College of Arts & Science  
Shimoga - 577 201.

## Outcome:

1. Clarification needed for → who should prepare for paper presentation. for affiliation with respect to points.
  - Any faculty.
  - PhD Scholar

As I came to know from department records new systems received from management \*but till today computer not installed and used.

- |                   |            |
|-------------------|------------|
| 1) Megharaj - S.S | 03/2/18    |
| 2) Mangesh S. Pai | 03/2/18    |
| 3) Syed Anwar R   | 03/2/18    |
| 4) Shwetha. K     | 03/02/2018 |
| 5) Rakshitha. H-J | 03/02/18   |

\* dated 19/7/2017 not installed till today

03/2/18

### Agenda: Department Activities

- with in 17/03/18

Head department of Computer Science  
D. V. S. College of Arts & Science  
Shimoga - 577 201.

- \* Practical Examination Commences from 19/03/18
- \* IA Marks Entry will be done
- \* Allotment will be given later for Admissions and Subjects for next Semester

- 1) Basavarej C.M.
- 2) Meghury → S
- 3) Mangeri S. Par
- 4) Syed Asim. K
- 5) Shwetha K
- 6) Rakshitha. H-J

Min 13/3/18  
 Mackay 13/5/18  
 Hummel  
 Bhutha 13/3/2018.  
 13/3/18

Date: 05/04/18

## Department Meeting @ 11:00 AM in the Computer Science department

### Agenda: Department Activities

- \* Admission Allotment
- \* Subject Allotment for Academic 2018-19.
- \* Attending conference/workshop/Symposium/Seminar

### Outcome:

- \* Admission duty allotment given to each faculty.
- \* Subject for the next academic has been allotted
- \* Requirement of One full time lecturer
- \* Attending conference/workshop/Symposium/Seminar during April/May/June.

Neelavalli H

Head department of Computer Science  
D. V. S. College of Arts & Science  
Shimoga - 577 201.

1) Basavaraj C.M

2) Megharaja D.S

3) Mangesh S. Pai

4) Syed Asim. K

5) Shwetha. K

6) Rakshitha. H. J

7) Manjula S

Bmharai 5/4/18

ODD

*[Signature]*

Rakshitha

05/04/18.

Manjula S

Date: 15/06/18

## Department Meeting @ 10.30 AM

## Agenda: Department Activities

- \* Workload of Excess 19 hours
- \* Commencement of classes and practicals

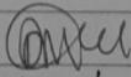
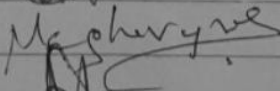
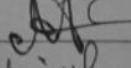
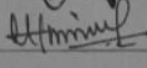
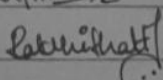
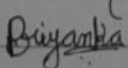
## Outcome:

- 1> Due to problem in distributing theory and lab sessions additional lecturer is required.
- 2> Commencement of practicals by 20<sup>th</sup> June.

## NOTE:

- 1> 1 Theory left - Can not be distributed for each hour
- 2> Practicals - Lab Incharge and Examiner
- 3> Student Justification

Neelavalli H.  
Head department of Computer Science  
D. V. S. College of Arts & Science  
Shimoga - 577 201.

- 1> Basavaraj C.M. 
- 2> Megharaja D.S. 
- 3> Mangesh S. Patil 
- 4> Syed Asim K. 
- 5> Rakshitha H. J. 
- 6> Priyanka G.M. 

Department Meeting @ 11:00 AM

Agenda: Practical Examinations

- \* Examination Commencement from 24/09/18
- \* IA Marks Entry
- \* Subject allotment for next Semester
- \* Software updation before Examination.

Netravathi H.

Head department of Computer Science  
D. V. S. College of Arts & Science  
Shimoga - 577 201.

1. Basavaraj C.M
2. Megharaja D.S
3. Mangesh S. Pai
4. Syed Asim K
5. Rakshitha. H.J
6. Priyanka G.M

*[Signature]* 22/9/18  
*[Signature]* 22/9/18  
*[Signature]* 22/9/18  
 Rakshitha H.J  
 Priyanka G.M.

Date: 11/12/18.

Department meeting @ 10.30 AM.

Agenda: Time table distribution.

Neelavathi .H

Head department of Computer Science  
D. V. S. College of Arts & Science  
Shimoga - 577 201.

1. Basavaraj C.M

2. Megharaja D.S

3. Mangesh S. Pai

4. Syed Asim K.

5. Rakshitha H.J

6. Prityanka G-M

Omni

H  
ShmishRakshitha H.J  
Prityanka G.M.

Date: 22/12/18

## Department meeting @ 11.00 AM

## Agenda: Department Activities

- \* Distribution of Timetable - Clarification with alteration
- \* preparing for Affiliation
- \* Department programme for NAAC
- \* preparation for NAAC.

## Outcome:

- \* Individual timetable clarified
- \* preparing department profile for affiliation. on Jan-2019
- \* Department programme will be conducted. related to project on 26<sup>th</sup> or 27<sup>th</sup> of december-2018.
- \* Maintaining personal profile and department profile from 2015 - 2018 for NAAC 2019.

Nelthiravallu H  
Head department of Computer Science  
D. V. S. College of Arts & Science  
Shimoga - 577 201.

- 1) Mr. Baravaraj C. M
- 2) Mr. Megharaja D. S
- 3) Mr. Mangesh S. pai
- 4) Mr. Syed Asim K.
- 5) Mr. Rakshit H. J
- 6) Mr. Prayanka G. M
- 7) Mrs. Manjula S

*(Signature)*  
Megharaja D. S.  
*(Signature)*  
Syed Asim K.  
*(Signature)*  
Rakshit H. J.  
*(Signature)*  
Prayanka G. M.  
*(Signature)*  
Manjula S.

Date: 11/03/19

Department meeting @ 10.45 AM

Agenda: Practical Examination

Subject Allotment for the next academic year

NAAC Activities

Admission Allotment

Outcome: \* Practical Examination commences from 25/03/19

\* Third Internals will be conducted from 18/03/19 to 22/03/19

\* IA marks entry will be done with last date.

\* NAAC preparation - Dept profile from 2015 to 19

\* Regarding PG CET workshop

\* Admission process allotment after 2<sup>nd</sup> PU Result for the academic 2019-20

\* Subject allotment for the next academic 2019-20

\* Department Requisition for the academic 2019-20

\* Requisition for one lecturer due to excess workload for the academic year 2019-20

Nelluravalli. H

Head department of Computer

B. V. S. College of Arts & Science  
Shimoga - 577 201.

- 1) Mr. Basavaraj C.M
- 2) Mr. Megharaja D.S
- 3) Mr. Mangesh S. Pai
- 4) Mr. Syed Asim K
- 5) Miss. Rakshitha. H.J
- 6) Miss. Priyanka G.M
- 7) Mrs. Manjula .S

*(Signature)*  
Megharaja D.S

CL  
Rakshitha H.J  
Priyanka G.M  
Manjula S

Date: 11/06/19

## Department meeting @ 10.30 AM

## Agenda: Department Activities

- \* Timetable distribution for the respective subject allotted to the faculty.
- \* Subject allotment for the new lecturers.
- \* Commencement of classes and practical lab.
- \* System Maintenance

## Outcome:

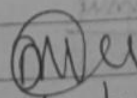
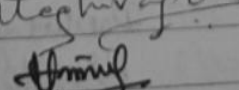
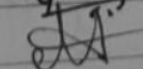
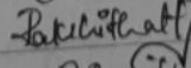
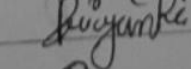
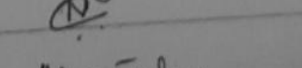
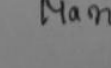
- 1> Individual Timetable distributed for each faculty member.
- 2> Engaging the classes and practicals as specified in timetable.

## Allotment of Subject

- 1> <sup>Mr</sup> Nelthravalli. H :- Maths I, Advanced Java
- 2> Mr. Basavaraj C.M :- DBMS, Software Engineering
- 3> Mr. Megharaja D.S :- Unix & OS, Data Communication
- 4> Mr. Mangesh. S. Pai :- P & C, Web Programming.
- 5> Mr. Syed Asim K :- C++, Operating System
- 6> Miss. Rakshitha H.J :- IT, C++
- 7> Miss. Priganka G.M :- S.S, Java
- 8> Miss Nikitha S :- CF, CF & C

Nelthravalli. H  
Head department of Computer Science  
D. V. S. College of Arts & Science  
Shimoga - 577 201.

- 1) Basavaraj C.M.
- 2) Megharaja D.S
- 3) Syed Asim. K
- 4) Mangesh S. Pai
- 5) Rakshitha. H. J
- 6) Priganka. G.M.
- 7) Nikitha S
- 8) Manjulemma

  
Nelthravalli. H  
  
Megharaja D.S  
  
Syed Asim K  
  
Mangesh S. Pai  
  
Rakshitha H.J  
  
Priganka G.M  
  
Nikitha S  
Manjulemma

Date: 03/07/19

Sub: Regarding Received of 10 Computer Systems,  
3 DVD writer, 1 printer

### System Specification

IBALL cabinet

i5 8<sup>th</sup> Gen processor

Gigabyte 310 Motherboard

RAM 4GB DDR4

HDD 1TB SEAGATE

DELL Keyboard

DELL Mouse

DELL 18.5" LED

— 10 Nos

DVD writer LG - 3 Nos

HIP M1005 Printer - 1 No

The Computer are installed and working in good Condition.

Neltharavathi. H

Head department of Computer Science

D. V. S. College of Arts & Science

Shimoga - 577 201.

1) Baskarraj C.M.

2) Megharaj D.S. -

3) Syed Arim. B

4) Mangela S. Pav

5) Rakshitha. H. J

6) Priyanka. G.M.

7) Nikhitha. S.

8) Manjulaamma

M. J. Maghure

Signature

Datukatti/  
Priyanka G.M.

Mangula

07/19

Date: 16/2/19

Agenda: Activities discussed in Staff Meeting held on 2/8/19


- \* Shortage of attendance for first IA
- \* Question Bank, Assignments given for first IA
- \* Counselling for students, Student progress report
- \* Dept profile
- \* Parents had been communicated through letters regarding Academic details of students
- \* First practical Internal time table.

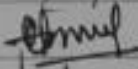
Nell Travels - H

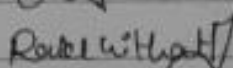
Head department of Computer Science  
B. V. S. College of Arts & Science  
Shimoga - 577 201.

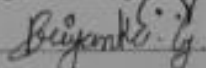
Science  
ance


- 1) Barakuraj C.M.
- 2) Maheshwari S
- 3) Sreedhar S
- 4) Mangal S. Rai
- 5) Rakulitha H.J
- 6) Priyanka G.M.
- 7) Nikhitha S
- 8) Manjulamma

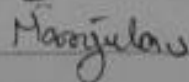
  
Maheshwari S

  
Sreedhar S

  
Rakulitha H.J

  
Priyanka G.M.

  
Nikhitha S

  
Manjulamma

Agenda :- \* Staff Meeting held with Principal on 04/09/19  
\* Department Activities  
\* Practical Examination

Outcome :-

- \* Department profile Submitted to IQAC Coordinator
- \* Department programs - Seminar / workshop etc.,
- \* Signature of Dairy from the principal.
- \* preparation for next Affiliation process
- \* Second practical time table had been announced
- \* Conducting Third Internals for Theory & practicals
- \* practical Examination dates announced by the university. Exam Schedule 16/09/19 to 14/10/19
- \* Add on courses for students in the Even Semester.

Shimoga - 577 20L

- 1) Basavaraj C.M.
- 2) Megharaj D.S.
- 3) Sreed Admin B
- 4) Mangaly S. Pai
- 5) Rakshitra. H. J
- 6) Priyanka. G.M.
- 7) Nitichitra. S
- 8) Manjulamamma

On 10/10/91  
pleading  
J. H. H.

Ramakrishna  
Bijendra G. M.  
R  
Marjula S

## Department meeting @ 10.15 AM

## Agenda:

- 1> HOD meeting held with principal and NAAC coordinator
- 2> NAAC Activities - All criteria
- 3> Department Activities for Even Semester
  - \* Subject allotment
  - \* Individual time table allotment

## Outcome:

- 1> Criteria I - Add on courses, Swayam, Feedback from Students, alumni, parents

- 2> Course file preparation for each semester

- 3> Department function for each semester

- 4> Allotment of Subjects for Even Semester

Neltharavalli H - Maths and Ad Java

Basavaraj CM - DBMS and SE/CN BSc

Megharaja D.S - Unix and DS

Mangesh S pai - Java and CN

Syed Aline K - BSc DS and DWM

Rakshilka H.J - PS and CG

Prityanka G.M - DBMS and .Net

Nikilka S - LD

Neltharavalli H

Head department of Computer Science  
D.V.S. College of Arts & Science  
Shimoga - 577 201.

- 1> Basavaraj C.M

- 2> Megharaja D.S

- 3> Mangesh S pai

- 4> Syed Aline K

- 5> Rakshilka H.J

- 6> Prityanka G.M

- 7> Nikilka S

- 8> Manjula S

*[Signature]* 9/12/19  
*[Signature]* 9/12/19  
*[Signature]*  
 Rakshilka H.J 9/12/19  
 Prityanka G.M  
 Nikilka S  
 CL 09/12/19

Date: 20/03/2020

Department meeting @ 10.30 AM.

### Agenda:

1. HOD meeting held with principal and NAAC coordinator
  - practical and theory - Internals
  - Commencement of practical Examination.
  - Extended profile - NAAC
2. Subject allotment for the Academic 2020-21
3. Branding - Admission for the Academic 2020-21

### Outcome:

1. Internals for practical and theory - Conducted from the department.
2. Documents will be provided to build Extended profile.
3. Subject allotted for the Academic 2020-21
  - \* Nelluravalli H - Maths & AI
  - \* Baravaraj C M - SE & Java (BSc)
  - \* Megharaja D S - DC & Unix/os (BSc)
  - \* Mangesh S pai - Wp & PF/c
  - \* Syed Asim K - SS & C++ (BSc)
  - \* Rakshitha H J - DS using C++ & IIT
  - \* priyanka G M - DBMS II & OS
  - \* Nikhitha S - CF & CF/cp
4. Branding task with respect to Degree admission had completed twice on 11/03/20 and 19/03/20 as per the instruction of principal and Dvs Management.

Nelluravalli H  
Head department of Computer Science  
D. V. S. College of Arts & Science  
Shimoga - 577 201

- \* Nethravalhi. H -
- \* Basavaraj. C.M -
- \* Mughanaj. D.S -
- \* Manguk. S. Pri -
- \* Syed ul Hameed. K -
- \* Rakshitha. H. J -
- \* Priyanka. G. M -
- \* Nikhitha. S -

M. S. 20/03/2022  
 M. S. 20/03/2022  
 M. S. 20/03/2022  
 Rakshitha. H. J. 20/03/2022  
 P. 20/03/2022  
 Nikhitha. S. 20/03/2022

2020-21

113  
Date: 19/08/2020

Department Meeting @ 11 AM

Agenda: As meeting held with Management members

\* Online classes for 2020-21

\* Webinar

\* Remedial classes for the current final year students

Outcome:

1. Syllabus has been distributed in the previous semester.  
Online classes will be conducted with ready material.
2. Remedial classes will be conducted for final year students

Nelluravalli. H

1. Basavaraj C.M

2. Megharaja D.S

3. Mangesh S. Pai

4. Syed Asim K

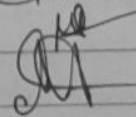
5. Rakshitha H.J

6. Priyanka G.M

7. Nikhitha S

8. Manjula S

19/8/2020



19/8/2020



@

Manjula S

Date: 05/09/2020

## Department Meeting @ 10:30 AM

## Agenda:

Organizing Webinar on "Prospects in Computational Biology" in association with Department of Zoology, Department of Computer Science & Alumni Association of College.

## Outcome:

\* Webinar will be conducted on 11/09/2020 @ 9:30 AM

## Session 1:

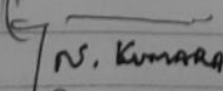
Speaker 1: Dr. Darshan S.C @ 10-10.40 AM  
UALCAN, USA.

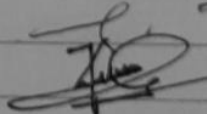
## Session 2:

Speaker 2: Dr. Nagesh K.A @ 10.50 - 11.30 AM  
Senior Research Investigator at Syngene International, Bengaluru.

Nelktravathi. H

Head of the Department

1. Rakshitra. H.J
2. Priyanka. G. M.
3. Nikhitha. S
4. Megharaja D.S
5. Sudhakar. H. S.
6. 
7. N. Kumar Swamy
8. Poulthri K.J
9. Manjula. S

Rakshitra. H.J  
Priyanka. G. M.  
N  
Megharaja D.S  
S. S. S.  
  
Poulthri K.J

Manjula. S

Date: 13/11/2020

## Department meeting @ 11.00 AM

## Agenda:-

- \* Conducting Offline classes for Final BCA and BSc Theory and Practicals.
- \* COVID-19 Measures issued by UGC and Govt of Karnataka.
- \* Task assignment - during conducting Offline classes.
- \* Online classes will be continued for first year and second year Students.

## Outcome:-

- \* Commencement of Offline classes from 17/11/2020 as per timetable given from college/principal.
- \* All COVID-19 measures will be taken while conducting Theory and practicals.
- \* Online classes will be continued for first year and second year Students.
- \* Consent will be taken from Students who come for offline classes.

Nelluravalli. H.  
Head department of Computer Science  
S. V. S. College of Arts & Science  
Chimaga - 577 201.

- 1> Basavaraj C.M
- 2> Megharaja D.S
- 3> Mangesh S. Pai
- 4> Syed Asim K
- 5> Rakshitha H.J
- 6> Priyanka G.M
- 7> Nikhitha S

B. H. S. 13/11/2020  
Megharaja  
Rakshitha  
Priyanka G. M.  
Nikhitha S

Date: 18/01/2021

## Department Meeting @ 12.15 PM

## Agenda:-

- \* Commencement of offline classes for I year degree Students. from 18/01/2021 [Corrent letter]
- \* Time table - Individual time table distribution.
- \* Orientation program - I year degree Students
- \* Affiliation Visit - 2021-22
- \* I Internal Theory and Practical - February 1<sup>st</sup> week

## Outcome:-

- \* I year degree - BCA classes Started from 10 AM  
Time table Shared to Students.
- \* Individual time table for faculty has been distributed.
- \* Orientation program may be conducted for first degree Student on 23/01/2021
- \* Affiliation Visit - 2021-22  
→ Documents prepared from April 2020 to till date
- \* I Internal - Theory : February 1<sup>st</sup> week.  
practicals: 4<sup>th</sup> week January.

Name

Signature

Nethravathi . H  
Head department of Computer Science  
D. V. S. College of Arts & Science  
Shimoga - 577 202

1&gt; Basavaraj C.M.

B. M. 18/1/2021

2&gt;

3&gt; Mangesh S. Pai

M. 18/1/21

4&gt;

5&gt; Rakesh H. J

R. 18/1/21

6&gt; Priyanka G.M

P. 18/1/21

7&gt; Nethravathi . S

N. 18/1/2021

8&gt; Manjula S

M. 18/1/21

Date: 18/03/21

## Department Meeting @ 10.45 AM

## Agenda:

1. Subject allotment for the Even Semester for Academic year 20-21.
2. Department : Criteria wise - NAAC Report
3. IA Marks Entry
4. III BCA - Practical Examinations from April 1<sup>st</sup> onwards.
5. Hindi Internals has been conducted on 16/03/21 to 17/03/21. It has been extended to one more day. 18/03/21 who were absent for the specified date.
6. COVID-19 Measures must be taken during Theory and Practical Examination.

## Outcome:-

1. Subject allotment for Even Semester: 2020-21  
 Nethravathi H — BCA: Maths, BSc: A Java  
 Balavaraj C M — BCA: SE, BSc: SE/CN  
 Megharaja DS — BCA: Unix, BSc: DS  
 Mangesh.S.Pai — BCA: Java, BCA: CN  
 Syed Asim K — BCA: DWM, BSc: DBMS  
 Rakshika H J — BCA: Linear DS, BCA: Stats  
 Priyanka G M — BCA: DBMS I, BCA: .NET  
 Nikita.S — BCA: DF, BCA: PL/SQL
2. Department NAAC Report : Criteria wise report preparation -
3. IA Marks Entry must be completed before 25/03/2021

4. Practical Examination for final year degree students will be conducted after their last examinations] Theory.

5. Third internals Schedule extended one more day i.e. on 18/03/21 in the favour of students.

6. Creating awareness regarding COVID-19 during Theory and practical : to all students

x Neltunavalli. H

Name

Signature

1.

2. Baravang C.M.

3. Meghvi S.S.

4. Mangesh S. Pai

5.

6. Rakshitha H.T.

7. Priyanka G.M.

8. Nishitha S.

18/3/21  
Meghvi S.S.

H.T.

G.M.

S.

Department meeting @ 10:40 AM

119  
Date: 29/7/21

- Agenda : 1) Affiliation Preparation  
2) Admission process.  
3) Online / Offline class.  
4) University valuation.

### Outcome:

1. Document preparation for Affiliation
2. Affiliation Committee visits may be on 3<sup>rd</sup> August.
3. Online and offline classes are engaged as per timetable.
4. Admission Enquiry handling process is going on.
5. University valuation commences from 30/7/2021

Nelluravathi. H  
Head department of Computer Science,  
O. V. S. College of Arts & Science  
Shimoga - 577 201.

### Name

1. Basavaraj C.M
2. Megharaja D.S
3. Mangesh S pai
4. Syed Asim K
5. Rakshit H.J
6. Priyanka G.M
7. Nikhil S
8. Manjula S

### Signature

Basavaraj C.M 29/7/21  
Megharaja D.S 29/7/21

Mangesh S. Pai 29/7/21  
Syed Asim K 29/7/21

Rakshit H.J 29/07/21

Priyanka G.M. 29/07/21

Nikhil S 29/7/21  
Manjula S

Date: 21/08/21

## Department Meeting @ 11 AM

## Agenda:

1. HOD Meeting held with Principal on 19/08/21

\* Affiliation Visit

\* Conduction of 2<sup>nd</sup> and 4<sup>th</sup> Semester classes

\* Completion of NAAC pending work.

\* Submission of II IA Question paper.

## Outcome:

1. Documentation of Faculty profile and Dept profile

2. 2<sup>nd</sup> and 4<sup>th</sup> Semester classes will be taken from 23<sup>rd</sup> August.

3. Criteria wise completion of Dept profile and faculty profile. - NAAC work

4. Question paper for II IA Submitted before 26<sup>th</sup> August.

Nettavaratti: H

Head department of Computer Science  
B. V. S. College of Arts & Science  
Shimoga - 577 201.

1&gt; Basavaraj C M

2&gt; Megharaja D.S

3&gt; Mangesh S pai

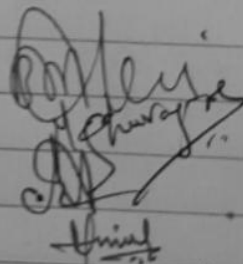
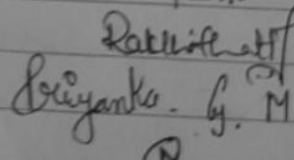
4&gt; Syed Abim K

5&gt; Rakshitha H J

6&gt; Priyanka G M

7&gt; Nikhitha S

8&gt; Manjula S

Manjula S

Date: 24/09/21

## Department Meeting @ 11 AM

## Agenda:

1. Affiliation Visit to the college on 27/09/21
2. Commencement of practical Examination from 25/09/21
3. IA Marks Entry
4. Completion of Third IA Theory and practicals.

## Outcome:

1. Ready with faculty profile and department profile on 27/09/21 for the affiliation
2. Third IA for practicals and Theory must be conducted within 01/10/21
3. IA Marks Entry have to be completed within 8/10/21
4. Practical Exam for Final BCA/BSc and Repeaters commences from 25/09/21. Make the preparation for the same.

: ¤ÀArvÁB ,ÀªÀÄzÀ²ð£ÀB :

Website: www.dvsdegreecollege.org

Off: 08182-278455

Email: principal.dvscollege@gmail.com

Fax: 08182-278455



## **D. V. S. College of Arts & Science**

(Permanently Affiliated to Kuvempu University)

(Accredited from National Assessment & Accreditation Council at the B+ Level)

**Sir M.V. Road, P.B.No.81, SHIVAMOGGA - 577201, Karnataka State.**

---

### **Department of Computer Science**

Ref: CS/01/2016-17

Notice for conducting department meeting for the academic year 2016-17

Dear Sir/Madam,

The department meeting for the academic year 2020-21 is scheduled as per the details given below. All are hereby informed to attend the meeting without fail.

Date: 29-06-2016

Time: 11 A M

Venue: Dept Staff Room

Signature

HOD

Dept of Computer Science

**Name of the Department : Computer Science**

**Date:**29/06/2016

**Venue:** Dept Staff Room

**Time:** 11 AM

**Agenda:** 1. Academic 2016-17 subjects Allotment

2. Time Table and Work Load

**PROCEEDINGS:**

In the beginning of the meeting department head welcome all the faculty of the department, and briefed the agenda of the meeting. Further discussed about the issues regarding subjects of the academic year 2016-17 and department head distribute individual time table for the faculty.

RESOLUTION: As above discussions all the faculty members agreed to the allotted subjects.

**Members Attended:**

1. Basavaraj C M
2. Nethravathi H
3. Megharaj D S
4. Mangesh S Pai
5. Syed Asim K
6. Manjula S
7. Dr manjunath H
8. Nagaraj K K

: ¤ÀArvÁB ,ÀªÀÄzÀ²ð£ÀB :

Website: [www.dvsdegreecollege.org](http://www.dvsdegreecollege.org)

Email: [principal.dvscollege@gmail.com](mailto:principal.dvscollege@gmail.com)

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---

### **Department of Computer Science**

Ref: CS/02/2016-17

Notice for conducting department meeting for the academic year 2016-17

Dear Sir/Madam,

The department meeting for the academic year 2020-21 is scheduled as per the details given below. All are hereby informed to attend the meeting without fail.

Date: 20-07-2016

Time: 4:00 P M

Venue: Dept Staff Room

Signature

HOD

Dept of Computer Science

**Name of the Department : Computer Science**

**Date:**20/07/2016

**Venue:** Dept Staff Room

**Time:** 4:00 PM

**Agenda:** 1. Remedial classes for failed students  
2. Class teachers

**PROCEEDINGS:**

In the beginning of the meeting department head welcome all the faculty of the department, and briefed the agenda of the meeting. Further discussed about the remedial classes for failed students and all faculties agreed to conduct remedial classes.

**RESOLUTION:** All Faculty members are agreed to follow the meeting proceedings.

**Members Attended:**

1. Basavaraj C M
2. Nethravathi H
3. Megharaj D S
4. Mangesh S Pai
5. Syed Asim K
6. Shwetha K
7. Rakshitha H

: ¤ÀArvÁB ¤ªÀÄzÀ²ð£ÀB :

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---

### **Department of Computer Science**

Ref: CS/03/2016-17

Notice for conducting department meeting for the academic year 2016-17

Dear Sir/Madam,

The department meeting for the academic year 2020-21 is scheduled as per the details given below. All are hereby informed to attend the meeting without fail.

Date: 23-08-2016

Time: 10:30 A M

Venue: Dept Staff Room

Signature

HOD

Dept of Computer Science

**Name of the Department : Computer Science**

**Date:**23/08/2016

**Venue:** Dept Staff Room

**Time:** 10:30 AM

**Agenda:** 1.Distribution of work

### **PROCEEDINGS:**

In the beginning of the meeting department head welcome all the faculty of the department, and briefed the agenda of the meeting. Further discussed about the distribution of department work, department head distribute the works as:

- Test Related work –Syed Asim K
- Event Management-Nethravathi H and shwetha K
- Sport related work –Rakshitha H j
- IQAC-Nethravathi h, megharaj D S and Rakshitha H j.
- ICT-Mangesh S Pai
- System Related work-Megharaj D S and Rakshitha H j

**RESOLUTION:** As above discussions all the faculty members agreed to the allotted work .

### **Members Attended:**

1. Basavaraj C M
2. Nethravathi H
3. Megharaj D S
4. Mangesh S Pai
5. Syed Asim K
6. Shwetha K
7. Rakshitha H

: ÀArvÁB ÀÀÄzÀ²ð£ÀB :

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Fax: 08182-278455



## **D. V. S. College of Arts & Science**

(Permanently Affiliated to Kuvempu University)

(Accredited from National Assessment & Accreditation Council at the B+ Level)

**Sir M.V. Road, P.B.No.81, SHIVAMOGGA - 577201, Karnataka State.**

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### **Department of Computer Science**

Ref: CS/04/2016-17

Notice for conducting department meeting for the academic year 2016-17

Dear Sir/Madam,

The department meeting for the academic year 2020-21 is scheduled as per the details given below. All are hereby informed to attend the meeting without fail.

Date: 04-10-2016

Time: 11 A M

Venue: Dept Staff Room

Signature

HOD

Dept of Computer Science

**Name of the Department : Computer Science**

**Date:**04/10/2016

**Venue:** Dept Staff Room

**Time:** 11 AM

**Agenda:** 1.Practical Exams

2. IA Marks List

3. Allotted Committee Work Report

**PROCEEDINGS:**

In the beginning of the meeting department head welcome all the faculty of the department, and briefed the agenda of the meeting. Further discussed about the Practical examination date, preparation of average marks list of IA and respective committee work of the faculty.

**RESOLUTION:** All Faculty members are agreed to follow the meeting proceedings.

Members Attended:

1. Basavaraj C M
2. Nethravathi H
3. Megharaj D S
4. Mangesh S Pai
5. Shwetha K
6. Rakshitha H

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### **Department of Computer Science**

Ref: CS/05/2016-17

Notice for conducting department meeting for the academic year 2016-17

Dear Sir/Madam,

The department meeting for the academic year 2020-21 is scheduled as per the details given below. All are hereby informed to attend the meeting without fail.

Date: 02-01-2017

Time: 12:15 P M

Venue: Dept Staff Room

Signature

HOD

Dept of Computer Science

**Name of the Department : Computer Science**

**Date:**02/01/2017

**Venue:** Dept Staff Room

**Time:** 12:15 PM

**Agenda:** 1. UBUNTU Installation

**PROCEEDINGS:**

In the beginning of the meeting department head welcome all the faculty of the department, and briefed the agenda of the meeting. Further discussed about the UBUNTU software installation in department with Hoysala Sanehalli C.

**RESOLUTION:** All Faculty members are agreed to follow the meeting proceedings.

**Members Attended:**

1. Basavaraj C M
2. Nethravathi H
3. Megharaj D S
4. Mangesh S Pai
5. Shwetha K
6. Rakshitha H

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### **Department of Computer Science**

Ref: CS/06/2016-17

Notice for conducting department meeting for the academic year 2016-17

Dear Sir/Madam,

The department meeting for the academic year 2020-21 is scheduled as per the details given below. All are hereby informed to attend the meeting without fail.

Date: 14-02-2017

Time: 10:45 A M

Venue: Dept Staff Room

Signature

HOD

Dept of Computer Science

**Name of the Department : Computer Science**

**Date:**14/02/2017

**Venue:** Dept Staff Room

**Time:** 10;45 AM

**Agenda:** 1.Meeting of department staff held with secretary at DVS MC Office about UBUNTU software installation.

**PROCEEDINGS:**

- Visit of UBUNTU software engineer to the department has been informed to the secretary of DVS MC.
- Department staff should be in the department on 15/02/2017 at 11 A M for the process of ubuntu installation as informed by secretary
- Meeting proceeding letter has been forwarded to secretary through principal.

**RESOLUTION:** All Faculty members are agreed to follow the meeting proceedings.

**Members Attended:**

1. Basavaraj C M
2. Nethravathi H
3. Megharaj D S
4. Mangesh S Pai
5. Shwetha K
6. Rakshitha H
7. Manjula S

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### **Department of Computer Science**

Ref: CS/07/2016-17

Notice for conducting department meeting for the academic year 2016-17

Dear Sir/Madam,

The department meeting for the academic year 2020-21 is scheduled as per the details given below. All are hereby informed to attend the meeting without fail.

Date: 22-03-2017

Time: 10:40 A M

Venue: Dept Staff Room

Science

Signature  
HOD  
Dept of Computer

**Name of the Department : Computer Science**

**Date:**22/03/2017

**Venue:** Dept Staff Room

**Time:** 10;40 AM

**Agenda:** 1.meeting held with secretary on 21/03/2017

2. prathibha puraskara
3. Practical examination
4. subject allotment

#### **PROCEEDINGS:**

In the beginning of the meeting department head welcome all the faculty of the department, and briefed the agenda of the meeting. Further discussed about:

- Requirement of the department for the academic year 2017-18 to be submitted to DVS MC.
- Pratibha puraskara function will be conducted on 28/03/2017.
- Commencement of practical examination is from 07/04/2017.
- Subject has been allotted for the even semester of 2017-18.

**RESOLUTION:** As above discussions all the faculty members agreed to the allotted subjects and conducting classes.

#### **Members Attended:**

1. Basavaraj C M
2. Nethravathi H
3. Megharaj D S
4. Mangesh S Pai
5. Shwetha K
6. Rakshitha H



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### **Department of Computer Science**

Ref No: CS/01/2017 -18

Notice for conducting department meeting for the academic year 2017 - 18

Dear Sir/Madam,

The department meeting for the academic year 2019 - 20 is scheduled as per the details given below. All are hereby informed to attend the meeting without fail.

Date: 17-07-2017

Time: 4:30 P M

Venue: Dept Staff Room

Signature

HOD

Dept of Computer Science

## **Name of the Department : Computer Science**

Date: 17/07/2017

Venue: Dept Staff Room

Time: 04.30 PM

### **Agenda:**

1. Regarding Department Activities
2. Commencement of lab
3. Extra Work Load allotment

### **PROCEEDINGS :**

In the beginning of the meeting department head welcome all the faculty of the department, and briefed the agenda of the meeting.

- Further discussed about the distribution of department task.
- Commencement of lab with allotted time.
- Extra workload of 7 hrs is allotted as: Nethravathi H=2 hrs,  
Syed Asim K =2hrs,  
Basavaraj C M=1hrs  
Megharaj D S=1hrs  
Mangesh S Pai=1 hrs

### **Task Distrubution for 2017-18 :**

- |  |  |
|--|--|
| 1. System Details: Syed Asim K and Rakshitha H J | 3. Event Organization: Basavaraj C M and Shwetha K |
| 2. IQAC: Megharaja D and Nethravathi H           | 4. Sports : Mangesh S Pai                          |

**Task of Class Teachers:** Conducting Bridge Course and Remedial Class

**RESOLUTION:** As above discussions all the faculty members agreed to the allotted Task.

### **Members Attended:**

1. Basavaraj C M
2. Megharaja D S
3. Mangesh S Pai
4. Syed Asim K
5. Shwetha K
6. Rakshitha H J

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---

### **Department of Computer Science**

Ref No: CS/02/2017 -18

Notice for conducting department meeting for the academic year 2017 - 18

Dear Sir/Madam,

The department meeting for the academic year 2019 - 20 is scheduled as per the details given below. All are hereby informed to attend the meeting without fail.

Date: 01-01-2018

Time: 10.45 A M

Venue: Dept Staff Room

Signature

HOD

Dept of Computer Science

**Name of the Department : Computer Science**

Date: 01/01/2018

Venue: Dept Staff Room

Time: 10.45 AM

**Agenda:**

1. Department Activities.
2. Commencement of Lab
3. Affiliation Visit
4. Event regarding IT Career and Placement
5. System, UPS and Battery Maintenance
6. Parent-Teacher Meeting

**PROCEEDINGS :**

In the beginning of the meeting department head welcome all the faculty of the department, and briefed the agenda of the meeting.

- Further discussed about Departmental Activities.
- Commencement of practicals from 01/01/2018.
- Affiliation Committee visit on 03/01/2018.
- Event Regarding IT career and placement on 02/02/2018 at 11:30 AM.

**RESOLUTION:** All the faculties agreed to the above proceedings

**Members Attended:**

1. Basavaraj C M
2. Megharaja D S
3. Mangesh S Pai
4. Syed Asim K
5. Shwetha K
6. Rakshitha H J
7. Manjula S

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### **Department of Computer Science**

Ref No: CS/03/2017 -18

Notice for conducting department meeting for the academic year 2017 - 18

Dear Sir/Madam,

The department meeting for the academic year 2019 - 20 is scheduled as per the details given below. All are hereby informed to attend the meeting without fail.

Date: 03-02-2018

Time: 01:00 P M

Venue: Dept Staff Room

Signature

HOD

Dept of Computer Science

## **Name of the Department : Computer Science**

Date: 03/02/2018

Venue: Dept Staff Room

Time: 01:00 PM

### **Agenda:**

1. Regarding attending Conferences, paper presentation.
2. Prathibha Puraskara.
3. I Practical IA
4. Visit of Mr. Hoysala on 06/02/2018.
5. Shortage of Attendance
6. Student Counseling

### **PROCEEDINGS :**

In the beginning of the meeting department head welcome all the faculty of the department, and briefed the agenda of the meeting.

- Further discussed about I IA Practical for even semester.
- Discussed about who should prepare for paper presentation for affiliation
- Letter sent to the parents of students whose attendance is shortage.

**RESOLUTION:** All the faculties agreed to the above proceedings

### **Members Attended:**

1. Basavaraj C M
2. Megharaja D S
3. Mangesh S Pai
4. Syed Asim K
5. Shwetha K
6. Rakshitha H J
7. Manjula S

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### **Department of Computer Science**

Ref No: CS/04/2017 -18

Notice for conducting department meeting for the academic year 2017 - 18

Dear Sir/Madam,

The department meeting for the academic year 2019 - 20 is scheduled as per the details given below. All are hereby informed to attend the meeting without fail.

Date: 13-03-2018

Time: 11:30 A M

Venue: Dept Staff Room

Signature

HOD

Dept of Computer Science

**Name of the Department : Computer Science**

Date: 13/03/2018

Venue: Dept Staff Room

Time: 11:30 A M

**Agenda:**

1. Departmental Activities.
2. Regarding Practical Examination.
3. Admission for the next semester.
4. IA Marks Entry.

**PROCEEDINGS :**

In the beginning of the meeting department head welcome all the faculty of the department, and briefed the agenda of the meeting.

- Further discussed about conducting practical examination from 19/03/2018
- IA Marks Entry in the logisys website.
- Preparation for admission work.

**RESOLUTION:** All the faculties agreed to the above proceedings

**Members Attended:**

1. Basavaraj C M
2. Megharaja D S
3. Mangesh S Pai
4. Syed Asim K
5. Shwetha K
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### **Department of Computer Science**

Ref No: CS/05/2017 -18

Notice for conducting department meeting for the academic year 2017 - 18

Dear Sir/Madam,

The department meeting for the academic year 2019 - 20 is scheduled as per the details given below. All are hereby informed to attend the meeting without fail.

Date: 05-04-2018

Time: 11:00 A M

Venue: Dept Staff Room

Signature

HOD

Dept of Computer Science

**Name of the Department : Computer Science**

Date: 05/04/2018

Venue: Dept Staff Room

Time: 11:00 A M

**Agenda:**

1. Admission Allotment.
2. Subject Allotment for academic 2018-19.
3. Attending Conference/workshop/symposium/seminar

**PROCEEDINGS :**

In the beginning of the meeting department head welcome all the faculty of the department, and briefed the agenda of the meeting.

- Further discussed about allotment of admission duty to each faculty.
- Allotment of subject for academic 2018-19.
- Attending conference/workshop/symposium/seminar during april/may/june.

**RESOLUTION:** All the faculties agreed to the above proceedings

**Members Attended:**

1. Basavaraj C M
2. Megharaja D S
3. Mangesh S Pai
4. Syed Asim K
5. Shwetha K
6. Rakshitha H J
7. Manjula S

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### **Department of Computer Science**

Ref No: CS/01/2018 -19

Notice for conducting department meeting for the academic year 2018 - 19

Dear Sir/Madam,

The department meeting for the academic year 2019 - 20 is scheduled as per the details given below. All are hereby informed to attend the meeting without fail.

Date: 15-06-2018

Time: 10.30 A M

Venue: Dept Staff Room

Signature

HOD

Dept of Computer Science

**Name of the Department : Computer Science**

Date: 15/06/2018

Venue: Dept Staff Room

Time: 10.30 AM

**Agenda:**

1. Commencement of classes and practical.
2. Department Activities.
3. Workload of excess 19 hours.

**PROCEEDINGS :**

In the beginning of the meeting department head welcome all the faculty of the department, and briefed the agenda of the meeting.

- Further discussed about Departmental Activities.
- Commencement of practical by 20/06/2018
- Due to excess of workload additional lecturer is required.

**RESOLUTION:** All the faculties agreed to the above proceedings

**Members Attended:**

1. Basavaraj C M
2. Megharaja D S
3. Mangesh S Pai
4. Syed Asim K
5. Rakshitha H J
6. Priyanka G M
7. Manjula S

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---

### **Department of Computer Science**

Ref No: CS/02/2018 -19

Notice for conducting department meeting for the academic year 2018 - 19

Dear Sir/Madam,

The department meeting for the academic year 2019 - 20 is scheduled as per the details given below. All are hereby informed to attend the meeting without fail.

Date: 22-09-2018

Time: 11.00 A M

Venue: Dept Staff Room

Signature

HOD

Dept of Computer Science

**Name of the Department : Computer Science**

Date: 15/06/2018

Venue: Dept Staff Room

Time: 10.30 AM

**Agenda:**

1. Practical Examination
2. IA Marks Entry
3. Subject Allotment for next semester
4. Software updation

**PROCEEDINGS :**

In the beginning of the meeting department head welcome all the faculty of the department, and briefed the agenda of the meeting.

- Further discussed about commencement of practical examination.
- IA Marks Entry on Logisys website.
- Subject allotment for next semester
- Software updation before examination.

**RESOLUTION:** All the faculties agreed to the above proceedings

**Members Attended:**

1. Basavaraj C M
2. Megharaja D S
3. Mangesh S Pai
4. Syed Asim K
5. Rakshitha H J
6. Priyanka G M
7. Manjula S

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### **Department of Computer Science**

Ref No: CS/03/2018 -19

Notice for conducting department meeting for the academic year 2018 - 19

Dear Sir/Madam,

The department meeting for the academic year 2019 - 20 is scheduled as per the details given below. All are hereby informed to attend the meeting without fail.

Date: 11-12-2018

Time: 10:30 A M

Venue: Dept Staff Room

Signature

HOD

Dept of Computer Science

**Name of the Department : Computer Science**

Date: 11/12/2018

Venue: Dept Staff Room

Time: 10.30 AM

**Agenda:**

1. Time Table Distribution

**PROCEEDINGS :**

In the beginning of the meeting department head welcome all the faculty of the department, and briefed the agenda of the meeting. Further discussed about time table and department head distribute individual time table for all faculty.

**RESOLUTION:** All the faculties agreed to the above proceedings

**Members Attended:**

1. Basavaraj C M
2. Megharaja D S
3. Mangesh S Pai
4. Syed Asim K
5. Rakshitha H J
6. Priyanka G M
7. Manjula S

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### **Department of Computer Science**

Ref No: CS/04/2018 -19

Notice for conducting department meeting for the academic year 2018 - 19

Dear Sir/Madam,

The department meeting for the academic year 2019 - 20 is scheduled as per the details given below. All are hereby informed to attend the meeting without fail.

Date: 22-12-2018

Time: 11:00 A M

Venue: Dept Staff Room

Signature

HOD

Dept of Computer Science

**Name of the Department : Computer Science**

Date: 22/12/2018

Venue: Dept Staff Room

Time: 11:00 AM

**Agenda:**

1. Department Activities.
2. Preparation for Affiliation.
3. Department Program NAAC.
4. Preparation for NAAC.

**PROCEEDINGS :**

In the beginning of the meeting department head welcome all the faculty of the department, and briefed the agenda of the meeting.

- Further discussed about the preparation of department profile for affiliation on Jan-2019.
- Conducting Department Program related to project on 26<sup>th</sup> or 27<sup>th</sup> of December.
- Maintaining personal profile from 2015-2018 for NAAC 2019.

**RESOLUTION:** All the faculties agreed to the above proceedings

**Members Attended:**

1. Basavaraj C M
2. Megharaja D S
3. Mangesh S Pai
4. Syed Asim K
5. Rakshitha H J
6. Priyanka G M
7. Manjula S

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### **Department of Computer Science**

Ref No: CS/05/2018 -19

Notice for conducting department meeting for the academic year 2018 - 19

Dear Sir/Madam,

The department meeting for the academic year 2019 - 20 is scheduled as per the details given below. All are hereby informed to attend the meeting without fail.

Date: 11-03-2019

Time: 10:45 A M

Venue: Dept Staff Room

Signature

HOD

Dept of Computer Science

**Name of the Department : Computer Science**

Date: 11/103/2019

Venue: Dept Staff Room

Time: 10:45 AM

**Agenda:**

1. Practical Examination.
2. Subject Allotment for next academic year.
3. NAAC Activities.
4. Admission Allotment.

**PROCEEDINGS :**

In the beginning of the meeting department head welcome all the faculty of the department, and briefed the agenda of the meeting.

- Further discussed about the commencement of practical examination from 25/03/2019.
- Conducting third internals from 18/03/2019 to 22/03/2019.
- Regarding PGCET Workshop.
- Preparation of department profile from 2015 to 2019 for NAAC.
- Department Requirement for the academic 2019-20.

**RESOLUTION:** All the faculties agreed to the above proceedings

**Members Attended:**

1. Basavaraj C M
2. Megharaja D S
3. Mangesh S Pai
4. Syed Asim K
5. Rakshitha H J
6. Priyanka G M
7. Manjula S

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### **Department of Computer Science**

Ref No: CS/01/2019 -20

Notice for conducting department meeting for the academic year 2019 - 20

Dear Sir/Madam,

The department meeting for the academic year 2019 - 20 is scheduled as per the details given below. All are hereby informed to attend the meeting without fail.

Date: 11-06-2019

Time: 10.30 A M

Venue: Dept Staff Room

Signature

HOD

Dept of Computer Science

## **Name of the Department : Computer Science**

Date: 11/06/2019

Venue: Dept Staff Room

Time: 10.30 AM

### **Agenda:**

1. Timetable distribution for the respective subject allotted to the faculty.
2. Subject allotment for the new lecturer.
3. Commencement of classes and practical lab.
4. System Maintenance

### **PROCEEDINGS :**

In the beginning of the meeting department head welcome all the faculty of the department, and briefed the agenda of the meeting.

- Further discussed about the syllabus distribution for the current academic year.
- Distributed individual time table for the respective faculty member.
- All faculties agreed to engage the classes for the specified timetable.

### **Allotment of Subjects :**

- |   |                             |
|---|-----------------------------|
| 1. Nethravathi H : Maths I, Advanced Java | 5. Syed Asim K : C++ , OS   |
| 2. Basavaraj C M : DBMS, SE               | 6. Rakshitha H J : IIT, C++ |
| 3. Megharaja D S : Unix & OS, DC          | 7. Priyanka G M : SS , JAVA |
| 4. Mangesh S Pai : PF & C, WP             | 8. Nikhitha S : CF , CF & C |

**RESOLUTION:** As above discussions all the faculty members agreed to the allotted subjects and will engage the classes as per timetable.

### **Members Attended:**

1. Basavaraj C M
2. Megharaja D S
3. Mangesh S Pai
4. Syed Asim K
5. Rakshitha H J
6. Priyanka G M
7. Nikhitha S
8. Manjula S

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## **D. V. S. College of Arts & Science**

(Permanently Affiliated to Kuvempu University)

(Accredited from National Assessment & Accreditation Council at the B+ Level)

**Sir M.V. Road, P.B.No.81, SHIVAMOGGA - 577201, Karnataka State.**

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### **Department of Computer Science**

Ref No: CS/02/2019 -20

Notice for conducting department meeting for the academic year 2019 - 20

Dear Sir/Madam,

The department meeting for the academic year 2019 - 20 is scheduled as per the details given below. All are hereby informed to attend the meeting without fail.

Date: 03-07-2019

Time: 10.30 A M

Venue: Dept Staff Room

Signature

HOD

Dept of Computer Science

**Name of the Department : Computer Science**

Date: 03/07/2019

Venue: Dept Staff Room

Time: 10.30 AM

**Agenda:**

1. Regarding newly purchased 10 computer systems.

**System Specification:**

IBALL Cabinet

i5 8<sup>th</sup> Gen Processor

Gigabyte 310 Motherboard

RAM 4GB DDR4

HDD 1TB SEAGATE

DELL Keyboard

DELL Mouse

DELL 18.5 LED - 10 Nos

DVD Writer LG – 3 Nos

HP M1005 Printer – 1 No

**PROCEEDINGS :**

In the beginning of the meeting department head welcome all the faculty of the department, and briefed the agenda of the meeting.

- Further discussed about the required software installation for the new computers.

**RESOLUTION:** The computer must be installed with the required software as soon as possible( 2 days).

**Members Attended:**

1. Basavaraj C M
2. Megharaja D S
3. Mangesh S Pai
4. Syed Asim K
5. Rakshitha H J
6. Priyanka G M
7. Nikhitha S
8. Manjula S

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**Department of Computer Science**

Ref No: CS/03/2019 -20

Notice for conducting department meeting for the academic year 2019 - 20

Dear Sir/Madam,

The department meeting for the academic year 2019 - 20 is scheduled as per the details given below. All are hereby informed to attend the meeting without fail.

Date: 16-08-2019

Time: 10.30 A M

Venue: Dept Staff Room

Signature

HOD

Dept of Computer Science

**Name of the Department : Computer Science**

Date: 16/08/2019

Venue: Dept Staff Room

Time: 10.30 AM

**Agenda:**

Activities discussed in Staff Meeting held on 02/08/2019

1. Shortage of attendance for first IA
2. Question Bank, Assignments given for first IA
3. Counseling for students
4. Dept profile for NAAC and Affiliation
5. Students attendance report had been communicated to parents.
6. Timetable for first practical internals.

**PROCEEDINGS :**

In the beginning of the meeting department head welcome all the faculty of the department, and briefed the agenda of the meeting.

- Further discussed about the above said issues with respect to students.
- Assignments and Question banks will be prepared with respect first theory internals.
- Preparation of Dept profile.
- Schedule had been decided to conduct first practical internal for BCA students.

**RESOLUTION:** All Faculty members are agreed to follow the meeting proceedings.

**Members Attended:**

1. Basavaraj C M
2. Megharaja D S
3. Mangesh S Pai
4. Syed Asim K
5. Rakshitha H J
6. Priyanka G M
7. Nikhitha S
8. Manjula S

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### **Department of Computer Science**

Ref No: CS/04/2019 -20

Notice for conducting department meeting for the academic year 2019 - 20

Dear Sir/Madam,

The department meeting for the academic year 2019 - 20 is scheduled as per the details given below. All are hereby informed to attend the meeting without fail.

Date: 09-09-2019

Time: 11 A M

Venue: Dept Staff Room

Signature

HOD

Dept of Computer Science

**Name of the Department : Computer Science**

Date: 16/08/2019

Venue: Dept Staff Room

Time: 10.30 AM

**Agenda: Meeting held with Principal on 04 / 09 / 2019**

1. Department Activity
2. Practical Examination

**PROCEEDINGS :**

In the beginning of the meeting department head welcome all the faculty of the department, and briefed the agenda of the meeting.

- Further discussed about the above said issues with respect to Departmental Activities and Commencement of Practical Examination.

**RESOLUTION:** All the Faculty members are agreed to follow the below mentioned proceedings.

1. Preparation and Submission of Dept of profile to IQAC Coordinator.
2. Organizing Dept Programs like Seminars / Workshop.
3. Preparation for the next Affiliation process.
4. Timetable for Second Practical Internals for BCA students.
5. Conducting Third Internals for Theory and Practical.
6. University Practical examination schedule commences from 16 / 09 /2019 to 14 / 10 / 2019

**Members Attended:**

1. Basavaraj C M
2. Megharaja D S
3. Mangesh S Pai
4. Syed Asim K
5. Rakshitha H J
6. Priyanka G M
7. Nikhitha S
8. Manjula S

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### **Department of Computer Science**

Ref No: CS/05/2019 -20

Notice for conducting department meeting for the academic year 2019 - 20

Dear Sir/Madam,

The department meeting for the academic year 2019 - 20 is scheduled as per the details given below. All are hereby informed to attend the meeting without fail.

Date: 11-06-2019

Time: 10.15 A M

Venue: Dept Staff Room

Signature

HOD

Dept of Computer Science

## **Name of the Department : Computer Science**

Date: 09/12/2019

Venue: Dept Staff Room

Time: 10.15 AM

### **Agenda:**

1. HOD meeting held with Principal and NAAC Coordinator
2. NAAC Activities - All Criteria
3. Department Activity.

### **PROCEEDINGS :**

In the beginning of the meeting department head welcome all the faculty of the department, and briefed the agenda of the meeting.

- Further discussed about the above said issues with respect to Departmental Activities and NAAC Activities.
- All Criteria work with respect to Department will be furnished to IQAC coordinator with in the specified time.
- Allotment of subjects and timetable for Even Semester of 2019 – 20.
- Cleanliness in the Department

### **Allotment of Subjects :**

- |  |                               |
|--|-------------------------------|
| 1. Nethravathi H : Maths II, Advanced Java | 5. Syed Asim K : DS , DWM     |
| 2. Basavaraj C M : DBMS, SE / CN           | 6. Rakshitha H J : PS, CG     |
| 3. Megharaja D S : Unix, DS                | 7. Priyanka G M : DBMS , .NET |
| 4. Mangesh S Pai : JAVA & CN               | 8. Nikhitha S : LD            |

**RESOLUTION:** As per the above discussions all the faculty members agreed to the allotted subjects and will engage the classes as per timetable.

### **Members Attended:**

1. Basavaraj C M
2. Megharaja D S
3. Mangesh S Pai
4. Syed Asim K
5. Rakshitha H J
6. Priyanka G M
7. Nikhitha S
8. Manjula S

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### **Department of Computer Science**

Ref No: CS/06/2019 -20

Notice for conducting department meeting for the academic year 2019 - 20

Dear Sir/Madam,

The department meeting for the academic year 2019 - 20 is scheduled as per the details given below. All are hereby informed to attend the meeting without fail.

Date: 20-03-2020

Time: 10.30 A M

Venue: Dept Staff Room

Signature

HOD

Dept of Computer Science

## **Name of the Department : Computer Science**

Date: 20/03/2020

Venue: Dept Staff Room

Time: 10.30 AM

### **Agenda:**

1. HOD meeting held with Principal and NAAC Coordinator
  - Conducting Internals for Theory and Practical
  - Commencement of Practical Examination
  - Extended Profile for NAAC
2. Allotment of the subjects for the Academic Year 2020 – 21 [ Odd Semester ]
3. Branding – Admission for the Academic Year 2020- 21.

### **PROCEEDINGS :**

In the beginning of the meeting department head welcome all the faculty of the department, and briefed the agenda of the meeting.

- Further discussed about the above said issues with respect to Departmental Activities and NAAC Activities.
- Theory and Practical internals will be conducted from the department instead of through examination committee.
- Documents for NAAC Extended Profile must be prepared.
- Allotment of subjects and timetable for Odd Semester of 2020 – 21.
- Branding task with respect to Degree admission had completed twice on 11 / 03 / 2020 and 19 / 03/ 2020 as per the instruction of Principal and DVS Management.

### **Allotment of Subjects :**

- |   |                                      |
|---|--------------------------------------|
| 1. Nethravathi H : Maths I, Advanced Java | 5. Syed Asim K : SS , C++            |
| 2. Basavaraj C M : SE , JAVA              | 6. Rakshitha H J : DS USING C++, IIT |
| 3. Megharaja D S : DC , Unix & OS         | 7. Priyanka G M : DBMS II , OS       |
| 4. Mangesh S Pai : WP , PF & C            | 8. Nikhitha S : CF , CF & C          |

**RESOLUTION:** As per the above discussions all the faculty members agreed to the allotted subjects and will engage the classes as per timetable.

### **Members Attended:**

1. Basavaraj C M
2. Megharaja D S
3. Mangesh S Pai
4. Syed Asim K
5. Rakshitha H J
6. Priyanka G M
7. Nikhitha S
8. Manjula S

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### **Department of Computer Science**

Ref: CS/01/2020-21

Notice for conducting department meeting for the academic year 2020-21

Dear Sir/Madam,

The department meeting for the academic year 2020-21 is scheduled as per the details given below. All are hereby informed to attend the meeting without fail.

Date: 19-08-2020

Time: 11 A M

Venue: Dept Staff Room

Signature

HOD

Dept of Computer Science

**Name of the Department :** Computer Science

**Date:**19/08/2020

**Venue:** Dept Staff Room

**Time:** 11 AM

**Agenda:** 1. Online Classes for 2020-2021 academic year  
2. Remedial Classes for current final year students

**PROCEEDINGS:**

In the beginning of the meeting department head welcome all the faculty of the department, and briefed the agenda of the meeting. Further discussed about the syllabus distributed in the previous year, Head of the department distribute time table for conducting online classes with ready materials and all faculties agreed to conduct remedial classes for final year students.

**RESOLUTION:** As above discussions all the faculty members agreed to the allotted subjects and conducting online and remedial classes.

**Members Attended:**

1. Nethravathi H
2. Basavaraj C M
3. Megharaj D S
4. Mangesh S Pai
5. Syed Asim K
6. Rakshitha H j
7. Priyanka G M
8. Nikhitha S
9. Manjula S

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### **Department of Computer Science**

Ref: CS/02/2020-21

Notice for conducting department meeting for the academic year 2020-21

Dear Sir/Madam,

The department meeting for the academic year 2020-21 is scheduled as per the details given below. All are hereby informed to attend the meeting without fail.

Date: 05-09-2020

Time: 10:30 A M

Venue: Dept Staff Room

Signature

HOD

Dept of Computer Science

**Name of the Department :** Computer Science

**Date:**05/09/2020

**Venue:** Dept Staff Room

**Time:** 10:30 AM

**Agenda:** Organizing Webinar on “Prospects in Computational biology”

**PROCEEDINGS:**

In the beginning of the meeting department head welcome all the faculty of the department, and briefed the agenda of the meeting. Further discussed about the webinar on “prospects in Computational Biology” in association with Department of Zoology and Department of Computer Science and Alumni association of College. The webinar Date will be Scheduled on 11/09/2021 at 9:30AM.

**RESOLUTION:** All the faculties agreed to the above meeting proceedings.

**Members Attended:**

1. Nethravathi H
2. Basavaraj C M
3. Megharaj D S
4. Mangesh S Pai
5. Syed Asim K
6. Rakshitha H j
7. Priyanka G M
8. Nikhitha S
9. Manjula S

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### **Department of Computer Science**

Ref: CS/03/2020-21

Notice for conducting department meeting for the academic year 2020-21

Dear Sir/Madam,

The department meeting for the academic year 2020-21 is scheduled as per the details given below. All are hereby informed to attend the meeting without fail.

Date: 13-11-2020

Time: 11 A M

Venue: Dept Staff Room

Signature

HOD

Dept of Computer Science

**Name of the Department : Computer Science**

**Date:**13/11/2020

**Venue:** Dept Staff Room

**Time:** 11 AM

**Agenda:** 1. Conducting offline classes for final BCA and BSc theory and practicals.

2. COVID-19 measures issued by UGC and Govt of Karnataka.

3. Task assignment during Conducting Offline Classes.

**PROCEEDINGS:**

In the beginning of the meeting department head welcome all the faculty of the department, and briefed the agenda of the meeting. Further discussed about the online classes for final year students, all faculties agreed to follow covid-19 measures and agreed to conduct online classes for first year and second year students.

**RESOLUTION:** As above discussions all the faculty members agreed to conduct online classes.

**Members Attended:**

1. Nethravathi H
2. Basavaraj C M
3. Megharaj D S
4. Mangesh S Pai
5. Syed Asim K
6. Rakshitha H j
7. Priyanka G M
8. Nikhitha S
9. Manjula S

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### **Department of Computer Science**

Ref: CS/04/2020-21

Notice for conducting department meeting for the academic year 2020-21

Dear Sir/Madam,

The department meeting for the academic year 2020-21 is scheduled as per the details given below. All are hereby informed to attend the meeting without fail.

Date: 18-01-2021

Time: 12:15 P M

Venue: Dept Staff Room

Signature

HOD

Dept of Computer Science

**Name of the Department :** Computer Science

**Date:**18/01/2021

**Venue:** Dept Staff Room

**Time:** 12:15 PM

**Agenda:** 1. Commencement of offline classes for first year students from 18/01/2021.

2. Time Table distribution.

3. Orientation Program.

4. Affiliation Visit.

5. I Internals Theory and Practical.

### **PROCEEDINGS:**

In the beginning of the meeting department head welcome all the faculty of the department, and briefed the agenda of the meeting. All the members agreed to start the offline classes and agreed to collect the consent letter from the students. Department head distribute individual time table for all faculty, orientation Program date will be Scheduled on 23/01/2021, preparation of document for affiliation and syllabus for I Internals.

**RESOLUTION:** All the faculties agreed to the above meeting proceedings.

Members Attended:

1. Nethravathi H
2. Basavaraj C M
3. Megharaj D S
4. Mangesh S Pai
5. Syed Asim K
6. Rakshitha H j
7. Priyanka G M
8. Nikhitha S
9. Manjula S

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### **Department of Computer Science**

Ref: CS/05/2020-21

Notice for conducting department meeting for the academic year 2020-21

Dear Sir/Madam,

The department meeting for the academic year 2020-21 is scheduled as per the details given below. All are hereby informed to attend the meeting without fail.

Date: 18-03-2021

Time: 10:45 A M

Venue: Dept Staff Room

Signature  
HOD  
Dept of Computer Science

**Name of the Department :** Computer Science

**Date:**18/03/2021

**Venue:** Dept Staff Room

**Time:** 10;45 AM

**Agenda:** 1. Subject allotment for even semester

2. Criteria wise NAAC Report Preparation

3. IA Marks Entry

4. Practical Examination

5. III Internals

### **PROCEEDINGS:**

In the beginning of the meeting department head welcome all the faculty of the department, and briefed the agenda of the meeting. Department head allot the subjects of even semester, all faculties agreed to enter IA Marks before 25/03/2021, third Internals date will be scheduled on 16/03/2021 and 18/03/21.

**RESOLUTION:** All the faculties agreed to the above meeting proceedings.

### **Members Attended:**

1. Nethravathi H
2. Basavaraj C M
3. Megharaj D S
4. Mangesh S Pai
5. Syed Asim K
6. Rakshitha H j
7. Priyanka G M
8. Nikhitha S
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### **Department of Computer Science**

Ref: CS/06/2020-21

Notice for conducting department meeting for the academic year 2020-21

Dear Sir/Madam,

The department meeting for the academic year 2020-21 is scheduled as per the details given below. All are hereby informed to attend the meeting without fail.

Date: 29-07-2021

Time: 10:40 A M

Venue: Dept Staff Room

Signature

HOD

Dept of Computer Science

**Name of the Department :** Computer Science

**Date:**29/07/2021

**Venue:** Dept Staff Room

**Time:** 10;40 AM

**Agenda:** 1. Affiliation Preparation

2. Admission Process

3. Online/Offline Classes

4. University Valuation

**PROCEEDINGS:**

In the beginning of the meeting department head welcome all the faculty of the department, and briefed the agenda of the meeting. Further discussed about the preparation of document for affiliation, Admission process, online and offline classes are engaged as per timetable and university valuation commences from 30/07/2021.

**RESOLUTION:** All the faculties agreed to the above meeting proceedings.

**Members Attended:**

1. Nethravathi H
2. Basavaraj C M
3. Megharaj D S
4. Mangesh S Pai
5. Syed Asim K
6. Rakshitha H j
7. Priyanka G M
8. Nikhitha S
9. Manjula S

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### **Department of Computer Science**

Ref: CS/07/2020-21

Notice for conducting department meeting for the academic year 2020-21

Dear Sir/Madam,

The department meeting for the academic year 2020-21 is scheduled as per the details given below. All are hereby informed to attend the meeting without fail.

Date: 21-08-2021

Time: 11:00 A M

Venue: Dept Staff Room

Signature

HOD

Dept of Computer Science

**Name of the Department :** Computer Science

**Date:**21/08/2021

**Venue:** Dept Staff Room

**Time:** 11:00 AM

**Agenda:** 1. HOD Meeting held with principal on 19/08/2021

2. Affiliation Visit

3. Conducting 2<sup>nd</sup> and 4<sup>th</sup> semester classes

4. Completion of NAAC pending Work

5. Submission of II IA Question Paper

### **PROCEEDINGS:**

In the beginning of the meeting department head welcome all the faculty of the department, and briefed the agenda of the meeting. Department head convey the details of meeting held with principal, faculty profile and dept profile will be documented for affiliation, criteria wise completion of dept work and question paper for II IA submitter before 26/08/2021.

**RESOLUTION:** All the faculties agreed to the above meeting proceedings.

Members Attended:

1. Nethravathi H
2. Basavaraj C M
3. Megharaj D S
4. Mangesh S Pai
5. Syed Asim K
6. Rakshitha H j
7. Priyanka G M
8. Nikhitha S
9. Manjula S

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### **Department of Computer Science**

Ref: CS/08/2020-21

Notice for conducting department meeting for the academic year 2020-21

Dear Sir/Madam,

The department meeting for the academic year 2020-21 is scheduled as per the details given below. All are hereby informed to attend the meeting without fail.

Date: 24-09-2021

Time: 11:00 A M

Venue: Dept Staff Room

Signature

HOD

Dept of Computer Science

**Name of the Department :** Computer Science

**Date:**24/09/2021

**Venue:** Dept Staff Room

**Time:** 11:00 AM

**Agenda:** 1. Affiliation visit to the College on 27/09/2021

2. Commencement of practical examination

3. IA Marks Entry

4. Completion of 3<sup>rd</sup> IA theory and practical

### **PROCEEDINGS:**

In the beginning of the meeting department head welcome all the faculty of the department, and briefed the agenda of the meeting. Affiliation Committee Visit to the department on 27/09/2021, III IA for practicals and theory will be scheduled on 1/10/2021, IA Marks entry will be completed within 8/10/2021 and practical exams commences from 25/09/2021.

### **Members Attended:**

1. Nethravathi H
2. Basavaraj C M
3. Megharaj D S
4. Mangesh S Pai
5. Syed Asim K
6. Rakshitha H j
7. Priyanka G M
8. Nikhitha S
9. Manjula S

Date: 08-07-2016

Venue: Dept staff room

Time: 4 PM

Agenda: Distribution of syllabus.

Others with the permission of HOD

PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed about Microcontroller to be purchased, syllabus and time table distribution among the faculty members.

Resolution: as above discussions all the faculty members agreed to teach the allotted topics in this academic year.

Members attended:

- 1) B.N SUNANDA
- 2) S.D. UMESHA
- 3) SAMPATH KUMAR RAO

Name of the Department: Electronics

Type of meeting: Official

Date: 8-7-2016

Time: 4PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To distribute syllabus and time table among the faculty  
Members.

Approval of last meeting: 8-7-2016

Motion : Decided to distribute the syllabus

Vote: All members are agreed for the above decisions

Resolved : As per the discussions all the faculty members are agreed to teach the  
Allotted topics in this academic year.

Date: 10-08-2016

Venue: dept staff room

Time: 4 PM

Agenda: To organize seminar by ISRO scientist

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed about progress of syllabus and the modifications to be done in practical procedure.

Discussed about organizing seminar by ISRO scientist Dr. B.N Suresh.

Members attended:

- 1) B.N SUNANDA
- 2) S.D. UMESHA
- 3) SAMPATH KUMAR RAO

Name of the Department: Electronics

Type of meeting: Official

Date:10-8-2016

Time: 4PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To organize a seminar by ISRO Scientist.

Approval of last meeting: 10-8-2016

Motion : Decided to organize a seminar as per the agenda

Vote: All members are agreed for the above decisions

Resolved : discussed about to organize a seminar by ISRO Scientist Dr.B.N.Suresh

Date : 12-09-2016

Venue: dept staff room

Time: 4 PM

Agenda: To take special classes

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further decided to take extra classes for poor performing students and to take special classes to complete the syllabus.

Decided to engage classes for solving questions papers and viva questions.

Members attended:

- 1) B.N SUNANDA
- 2) S.D. UMESHA
- 3) SAMPATH KUMAR RAO

Name of the Department: Electronics

Type of meeting: Official

Date:12-9-2016

Time: 4PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To conduct special classes.

Approval of last meeting: 12-9-2016

Motion : Decided to take some special classes

Vote: All members are agreed for the above decisions

Resolved : As per the discussions all the faculty members are agreed to take  
Some special classes to the students.

Date: 4-10-2016

Venue: dept staff room

Time: 4-30 PM

Agenda: To prepare for practical exam

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further decided to prepare online batch preparation, time table for practical examination.

The responsibility of online entry of IA marks given to S.D Umesha.

Members attended:

- 1) B.N SUNANDA
- 2) S.D. UMESHA
- 3) SAMPATH KUMAR RAO

Name of the Department: Electronics

Type of meeting: Official

Date: 4-10-2016

Time: 4-30PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To get prepare for the practical exam

Approval of last meeting: 4-10-2016

Motion : Decided to get prepared for practical exam

Vote: All members are agreed for the above decisions

Resolved : As per the discussions all the faculty members are agreed to prepare  
Batches for the practical exams.

Date: 2-1-2017

Venue: Dept staff room

Time: 4-30 PM

Agenda: Distribution of II IV and IV SEM syllabus

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed about the activities to be conducted in current semester.

Time table and syllabus are distributed among the faculty members.

Members attended:

- 1) B.N SUNANDA
- 2) S.D. UMESHA
- 3) SAMPATH KUMAR RAO

Name of the Department: Electronics

Type of meeting: Official

Date: 2-1-2017

Time: 4-30PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To distribute syllabus and time table among the faculty  
Members.

Approval of last meeting: 2-1-2017

Motion : Decided to distribute the syllabus

Vote: All members are agreed for the above decisions

Resolved : As per the discussions all the faculty members are agreed to teach the  
Allotted topics in this academic year.

Date: 8-02-2017

Venue: Dept staff room

Time: 4 PM

Agenda: To conduct seminars by the students

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further decided to conduct seminars by students about some relevant topics.

Decided to check the project and the reports prepared by final year students

The final date of submission of project report and demo is fixed on or before 15<sup>th</sup> march.

Members attended:

- 1) B.N SUNANDA
- 2) S.D. UMESHA
- 3) SAMPATH KUMAR RAO

Name of the Department: Electronics

Type of meeting: Official

Date:8-2-2017

Time: 4PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To conducts seminars by the students

Approval of last meeting: 8-2-2017

Motion : Decided to conduct seminars by giving some topic to the students

Vote: All members are agreed for the above decisions

Resolved : As per the discussions decided to give some topics to the students for  
Seminars.

Date: 10-03-2017

Venue: Dept staff room

Time: 4-30 PM

Agenda: To conduct special classes

PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed about progress in syllabus, decided to conduct special classes for the completion of syllabus.

Discussed about question paper preparation.

Members attended:

- 1) B.N SUNANDA
- 2) S.D. UMESHA
- 3) SAMPATH KUMAR RAO

Name of the Department: Electronics

Type of meeting: Official

Date:10-3-2017

Time: 4-30PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To conduct special classes.

Approval of last meeting: 10-3-2017

Motion : Decided to take some special classes

Vote: All members are agreed for the above decisions

Resolved : As per the discussions all the faculty members are agreed to take  
Some special classes to the students.

Date: 03-04-2017

Venue: Dept staff room

Time: 4 PM

Agenda: To prepare for practical examinations,

To take remedial classes for poor performers

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed about experiments to be setup for practical examination and time table.

Discussed about remedial classes to be taken for poor performing students.

Online entry of IA marks responsibility given to B.N Sunanda.

Members attended:

- 1) B.N SUNANDA
- 2) S.D. UMESHA
- 3) SAMPATH KUMAR RAO

Name of the Department: Electronics

Type of meeting: Official

Date: 3-4-2017

Time: 4PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To get prepared for the practical examinations and to take  
Remedial classes for poor students.

Approval of last meeting: 3-4-2017

Motion : Decided to take some remedial classes

Vote: All members are agreed for the above decisions

Resolved : As per the discussions all the faculty members are agreed to take  
Some remedial classes to the poor students and decided to get  
Prepared for the practical examinations in all manners.

Date: 03-07-2017

Venue: Dept staff room

Time: 4-30 PM

Agenda: Distribution of I III and V SEM syllabus

To conduct welcome program for first year students

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed to welcome first year students on behalf of the department.

Decided to help the poor students and to motivate them to use library.

Time table and syllabus is distributed among staff members.

Members attended:

- 1) B.N SUNANDA
- 2) S.D. UMESHA
- 3) SAMPATH KUMAR RAO

Name of the Department: Electronics

Type of meeting: Official

Date: 3-7-2017

Time: 4-30PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To distribute syllabus and time table among the faculty  
Members and to conduct welcome programs for fresher's.

Approval of last meeting: 3-7-2017

Motion : Decided to distribute the syllabus.

Vote: All members are agreed for the above decisions

Resolved : As per the discussions all the faculty members are agreed to teach the  
Allotted topics in this academic year and date also selected for  
Welcome function.

Date: 10-08-2017

Venue: Dept staff room

Time: 4 PM

Agenda: To discuss progress in syllabus

PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed about the progress in syllabus.

Discussed about question paper to be given to first IA test.

Members attended:

- 1) B.N SUNANDA
- 2) S.D. UMESHA
- 3) SAMPATH KUMAR RAO

Name of the Department: Electronics

Type of meeting: Official

Date:10-8-2017

Time: 4PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To discuss progress in syllabus

Approval of last meeting: 10-8-2017

Motion : discussed about the syllabus progression

Vote: All members are agreed for the above decisions

Resolved : discussed about the questions that should be given to the first IA and  
Also discussed about the progressions in syllabus.

Date: 07-09-2017

Venue: Dept staff room

Time: 4 PM

Agenda: To conduct counseling of students

PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed about the syllabus.

Discussed about the counseling of students to give a proper guidance to students who have some problems.

Members attended:

- 1) B.N SUNANDA
- 2) S.D. UMESHA
- 3) SAMPATH KUMAR RAO

Name of the Department: Electronics

Type of meeting: Official

Date: 7-9-2017

Time: 4PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To conduct counseling to the students.

Approval of last meeting: 7-9-2017

Motion : Decided to conduct counseling to the students

Vote: All members are agreed for the above decisions

Resolved : As per the discussions decided to give a proper guidance to students  
Who have some problems.

Date: 03-10-2017

Venue: Dept staff room

Time: 4-30 PM

Agenda: To prepare for practical examinations.

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed about the practical exam time table, batch preparation etc, to be done.

Decided to check all the components and equipments requires for the practical examination.

The responsibility of online IA marks entry given to S.D Umesh.

Members attended:

- 1) B.N SUNANDA
- 2) S.D. UMESHA
- 3) SAMPATH KUMAR RAO

Name of the Department: Electronics

Type of meeting: Official

Date: 3-10-2017

Time: 4-30PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To get prepared for the practical examination.

Approval of last meeting: 3-10-2017

Motion : Decided to get prepared for the practical examinations

Vote: All members are agreed for the above decisions

Resolved : As per the discussions all the faculty members are agreed to get  
Prepared for the practical examinations in all manners.

Date: 02-01-2018

Venue: Dept staff room

Time: 4-30 PM

Agenda: Distribution of II IV and VI SEM syllabus

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further syllabus and time table are distributed among the faculty members.

Decided to allot projects for final year students- batch wise

Discussed about activities to be conducted by the department in the current semester.

Members attended:

- 1) B.N SUNANDA
- 2) S.D. UMESHA
- 3) SAMPATH KUMAR RAO

Name of the Department: Electronics

Type of meeting: Official

Date: 2-1-2018

Time: 4-30PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To distribute syllabus and time table among the faculty  
Members.

Approval of last meeting: 2-1-2018

Motion : Decided to distribute the syllabus.

Vote: All members are agreed for the above decisions

Resolved : As per the discussions all the faculty members are agreed to teach the  
Allotted topics in this academic year.

Date: 05-02-2018

Venue: Dept staff room

Time: 4-30 PM

Agenda: To prepare for the first IA

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed about question paper preparation for first IA test.

Discussed about progress in syllabus

Decided to check the progress in project models and reports and also decided to give last date of submission of project as 20<sup>th</sup> march.

Members attended:

- 1) B.N SUNANDA
- 2) S.D. UMESHA
- 3) SAMPATH KUMAR RAO

Name of the Department: Electronics

Type of meeting: Official

Date: 5-2-2018

Time: 4-30PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To prepare for the first IA.

Approval of last meeting: 5-2-2018

Motion : .

Vote: All members are agreed for the above decisions

Resolved : As per the discussions all the faculty members are agreed to teach the  
Allotted topics in this academic year and date also selected for  
Welcome function.

Date: 06-03-2018

Venue: Dept staff room

Time: 4-30 PM

Agenda: To take remedial classes

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed about UPS to be replaced.

Discussed about taking special classes to complete the syllabus and also noticed that most of the students have finished project models and preparing the report.

Members attended:

- 1) B.N SUNANDA
- 2) S.D. UMESHA
- 3) SAMPATH KUMAR RAO

Name of the Department: Electronics

Type of meeting: Official

Date: 6-3-2018

Time: 4-30 PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To take Remedial classes for poor students.

Approval of last meeting: 6-3-2018

Motion: Decided to take some remedial classes

Vote: All members are agreed for the above decisions

Resolved: As per the discussions all the faculty members are agreed to take  
Some remedial classes to the poor students..

Date: 03-04-2018

Venue: Dept staff room

Time: 4-30 PM

Agenda: To prepare for practical examinations.

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed about completion of the syllabus.

Practical batches and time table should be prepared and announced in time.

Prepare the lab for practical examination.

Members attended:

- 1) B.N SUNANDA
- 2) S.D. UMESHA
- 3) SAMPATH KUMAR RAO

Name of the Department: Electronics

Type of meeting: Official

Date: 3-4-2018

Time: 4-30PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To get prepared for the practical examination.

Approval of last meeting: 3-4-2018

Motion: Decided to get prepared for the practical examinations

Vote: All members are agreed for the above decisions

Resolved: As per the discussions all the faculty members are agreed to get  
Prepared for the practical examinations in all manners.

Date: 26-07-2018

Venue: Principal chamber

Time: 11-30AM

PROCEEDING:

On behalf of principal presence S.D Umesha has taken the charge as a HOD of Electronics by B.N Sunanda at principal chamber.

Members attended:

- 1) S.K Chandrashekar. principal
- 2) B.N Sunanda
- 3) S.D Umesha

Date: 10-08-2018

Venue: Dept staff room

Time: 4 PM

Agenda: To prepare marks list of each semester.

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed about evaluating first IA answer scripts and preparing the marks list of each SEM.

Discussed about the progress of syllabus.

Decided to take the special classes for all the sem.

Members attended:

- 1) S.D. UMESHA
- 2) B.N.SUNANDA
- 3) SAMPATH KUMAR RAO

Name of the Department: Electronics

Type of meeting: Official

Date:10-8-2018

Time: 4 PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To prepare marks list of each sem

Approval of last meeting: 10-8-2018

Motion : Decided to prepare marks list of each sem

Vote: All members are agreed for the above decisions

Resolved : As per the discussions all the faculty members are agreed to prepare  
first internal marks list of the each sem.

Date: 29-08-2018

Venue: Dept staff room

Time: 4 PM

Agenda: To prepare for the second IA.

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed about the preparation of second IA question papers.

Decided to take special class for poor performing students.

Discussed about the seminars to be conducted by the students.

Members attended:

- 1) S.D. UMESHA
- 2) B.N.SUNANDA
- 3) SAMPATH KUMAR RAO

Name of the Department: Electronics

Type of meeting: Official

Date: 29-8-2018

Time: 4 PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To get prepared for the second IA.

Approval of last meeting: 29-8-2018

Motion : Decided to get prepared for the second IA

Vote: All members are agreed for the above decisions

Resolved : As per the discussions all the faculty members are agreed to get  
Prepared for the practical examinations in all manners.

Date: 19-09-2018

Venue: Dept staff room

Time: 11-30 AM

Agenda: To get prepared for the practical examinations.

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further decided to take special classes to complete the syllabus.

Discussed about the preparation for practical exam which begins from 25-09-2018

Members attended:

- 1) S.D. UMESHA
- 2) B.N.SUNANDA
- 3) SAMPATH KUMAR RAO

Name of the Department: Electronics

Type of meeting: Official

Date: 19-9-2018

Time: 11-30AM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To get prepared for the practical examination.

Approval of last meeting: 19-9-2018

Motion: Decided to get prepared for the practical examinations

Vote: All members are agreed for the above decisions

Resolved: As per the discussions all the faculty members are agreed to get  
Prepared for the practical examinations in all manners.

Date: 10-12-2018

Venue: Dept staff room

Time: 11 AM

Agenda: To get prepared for the platinum jubilee celebrations and for the closing ceremony of the golden jubilee of DVS COLLEGE OF ARTS AND SCIENCE .

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed about the platinum jubilee celebration functions and closing ceremony of golden jubilee function of DVS college of arts and science.

Discussed about the preparation for the platinum jubilee exhibition from the electronics department.

Inviting the students to prepare electronics projects for exhibition.

Members attended:

- 1) S.D. UMESHA
- 2) B.N.SUNANDA
- 3) SAMPATH KUMAR RAO

Name of the Department: Electronics

Type of meeting: Official

Date: 10-12-2018

Time: 11AM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To get prepared for Platinum jubilee exhibition.

Approval of last meeting: 10-12-2018

Motion: Decided to get prepared platinum jubilee function

Vote: All members are agreed for the above decisions

Resolved: As per the discussions all the faculty members are agreed to get  
Prepared for the platinum jubilee celebrations in all manners.

Date: 01-01-2019

Venue: dept staff room

Time: 4-30 PM

Agenda: Distribution of syllabus .

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further syllabus has been distributed among the faculty members and time table also distributed.

Discussed about to take the special labs.

Members attended:

- 1) S.D. UMESHA
- 2) B.N.SUNANDA
- 3) SAMPATH KUMAR RAO

Name of the Department: Electronics

Type of meeting: Official

Date:1-1-2019

Time: 4-30PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To distribute syllabus and time table among the faculty  
Members.

Approval of last meeting: 1-1-2019

Motion : Decided to distribute the syllabus.

Vote: All members are agreed for the above decisions

Resolved : As per the discussions all the faculty members are agreed to teach the  
Allotted topics in this academic year.

Date: 02-02-2019

Venue: Dept staff room

Time: 12-30 PM

Agenda: To conduct special classes.

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed about the progress in syllabus and preparing question paper for first IA.

Decided to conduct special class for the completion of syllabus.

Decided to conduct special labs for the completion.

Members attended:

- 1) S.D. UMESHA
- 2) B.N.SUNANDA
- 3) SAMPATH KUMAR RAO

Name of the Department: Electronics

Type of meeting: Official

Date: 2-2-2019

Time: 12-30PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To conduct special classes.

Approval of last meeting: 2-2-2019

Motion : Decided to take some special classes

Vote: All members are agreed for the above decisions

Resolved : As per the discussions all the faculty members are agreed to take  
Some special classes to the students.

Date: 25-2-2019

Venue: dept staff room

Time: 4 PM

Agenda: Preparation for second IA .

PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed about the progress in syllabus

Preparation of question paper for second IA.

Discussed about the students counseling and give proper guidance.

Members attended:

- 1) S.D. UMESHA
- 2) B.N.SUNANDA
- 3) SAMPATH KUMAR RAO

Name of the Department: Electronics

Type of meeting: Official

Date: 25-2-2019

Time: 4 PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To get prepared for the second IA.

Approval of last meeting: 25-2-2019

Motion : Decided to get prepared for the second IA

Vote: All members are agreed for the above decisions

Resolved : As per the discussions all the faculty members are agreed to get  
Prepared for the practical examinations in all manners.

Date: 15-03-2019

Venue: dept staff room

Time: 4 PM

Agenda: To prepare for the practical examinations.

#### PROCEEDING :

In the beginning of the meeting department head welcome all the faculty of the department, further discussed about the practical exam preparation and time table should be announced within the time.

Discussed about the lab preparations for practical examinations and also IA marks entry.

#### Members attended:

- 1) S.D. UMESHA
- 2) B.N.SUNANDA
- 3) SAMPATH KUMAR RAO

Name of the Department: Electronics

Type of meeting: Official

Date: 15-3-2019

Time: 4 PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To get prepared for the practical examination.

Approval of last meeting: 15-3-2019

Motion: Decided to get prepared for the practical examinations

Vote: All members are agreed for the above decisions

Resolved: As per the discussions all the faculty members are agreed to get  
Prepared for the practical examinations in all manners.

Date: 17-06-2019

Venue: Dept staff room

Time: 11 AM

Agenda: Distribution of syllabus and time table.

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further syllabus has been distributed among the faculty members and time table also distributed.

Decided to welcome first year students on behalf the department.

Decided to make Practical batches preparations and announcement and to get prepared for the practical.

Members attended:

- 1) S.D. UMESHA
- 2) ANUSHA H S
- 3) SAMPATH KUMAR RAO

Name of the Department: Electronics

Type of meeting: Official

Date:17-6-2019

Time: 11AM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To distribute syllabus and time table among the faculty  
Members.

Approval of last meeting: 17-6-2019

Motion : Decided to distribute the syllabus.

Vote: All members are agreed for the above decisions

Resolved : As per the discussions all the faculty members are agreed to teach the  
Allotted topics in this academic year.

Date: 10-07-2019

Venue: Dept staff room

Time: 3 PM

Agenda: To take counseling for the students.

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed to motivate the students to use liberty and internet facility of the department.

Discussed about the syllabus progress.

Decided to give proper guidance to the students who have some problems.

Members attended:

- 1) S.D. UMESHA
- 2) ANUSHA H S
- 3) SAMPATH KUMAR RAO

Name of the Department: Electronics

Type of meeting: Official

Date:10-7-2019

Time: 3PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To conduct counseling to the students.

Approval of last meeting: 10-7-2019

Motion : Decided to conduct counseling to the students

Vote: All members are agreed for the above decisions

Resolved : As per the discussions decided to give a proper guidance to students  
Who have some problems.

Date: 26-07-2019

Venue: dept staff room

Time: 4 PM

Agenda: To be prepared for first IA.

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed about the syllabus progression and question paper preparation for first IA.

Decided to make the shortage of attendance list for each semester.

Members attended:

- 1) S.D. UMESHA
- 2) ANUSHA H S
- 3) SAMPATH KUMAR RAO

Name of the Department: Electronics

Type of meeting: Official

Date: 26-7-2019

Time: 4 PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To get prepared for the First IA.

Approval of last meeting: 26-7-2019

Motion : Decided to get prepared for the first IA

Vote: All members are agreed for the above decisions

Resolved : As per the discussions all the faculty members are agreed to get  
Prepared for the internal assessments in all manners.

Date: 21-8-2019

Venue: dept staff room

Time: 12-1 PM

Agenda: Discussion about the evaluation and marks entry.

PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed about the first IA evaluation and marks entry into the marks list.

Discussed about the syllabus to be covered for the second IA.

Members attended:

- 1) S.D. UMESHA
- 2) ANUSHA H S

Name of the Department: Electronics

Type of meeting: Official

Date:21-8-2019

Time: 12-1 PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: discussion about evaluation and marks entry

Approval of last meeting:21-8-2019

Motion : decided to evaluated papers in correct manner

Vote: All members are agreed for the above decisions

Resolved : As per the discussions all the faculty members are agreed to evaluate  
The first internal question papers and also to enter the marks in IA  
Marks list.

Date: 06-09-2019

Venue: dept staff room

Time: 12-1 PM

Agenda: To get prepared for second IA.

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed about the syllabus to be covered in current semester.

Decided to give the proper guidance to the students those who have some problems and to make the shortage of attendance list that should be given to IA test committee.

Members attended:

- 1) S.D. UMESHA
- 2) ANUSHA H S

Name of the Department: Electronics

Type of meeting: Official

Date:6-9-2019

Time: 12-1PM

Meeting Facilitator: Head of Department

Members invited: 02

Roll call: All members are present

Members attended: 02

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To get prepared for the Second IA.

Approval of last meeting: 6-9-2019

Motion : Decided to get prepared for the second IA

Vote: All members are agreed for the above decisions

Resolved : As per the discussions all the faculty members are agreed to get  
Prepared for the internal assesments in all manners.

Date: 20-09-2019

Venue: dept staff room

Time: 12-1 PM

Agenda: Practical batches preparations.

Further with the permission of HOD

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed about the completion of the syllabus and about the evaluation of second IA test papers.

Decided to make practical batches and time table should be prepared and announced in time and to be prepared for the practical examination in the lab.

Decided to service the UPS (Distilled water)

Members attended:

- 1) S.D. UMESHA
- 2) ANUSHA H S

Name of the Department: Electronics

Type of meeting: Official

Date:20-9-2019

Time: 12-1PM

Meeting Facilitator: Head of Department

Members invited: 02

Roll call: All members are present

Members attended: 02

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To prepare batches for practical examinations.

Approval of last meeting: 20-9-2019

Motion : Decided to make batches for practical examinations

Vote: All members are agreed for the above decisions

Resolved : As per the discussions all the faculty members are agreed to get  
Prepare batches and time table for practical examinations .

Date: 05-10-2019

Venue: dept staff room

Time: 2-3 PM

Agenda: To upload IA Marks to Kuvempu university examination website.

Further with the permission of HOD

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed about the second IA paper evaluation.

Decided to upload average IA marks into the Kuvempu university examination website.

Members attended:

- 1) S.D. UMESHA
- 2) ANUSHA H S
- 3) SADASHIVA B S

Name of the Department: Electronics

Type of meeting: Official

Date:5-10-2019

Time: 2-3PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To upload IA marks to KU examination board.

Approval of last meeting: 5-10-2019

Motion : Decided to upload IA marks to KU examination board

Vote: All members are agreed for the above decisions

Resolved : As per the discussions all the faculty members are agreed to get  
Upload the IA marks to the kuvempu university examination board  
As per the HOD's direction.

Date: 16-10-2019

Venue: dept staff room

Time: 10-30AM

Agenda: Distribution of syllabus and time table.

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed about the distribution of syllabus of 2<sup>nd</sup>, 4<sup>th</sup> and 6<sup>th</sup> sem.

Discussed about the activities to be conducted by the department in the next semester.

Decided to allot projects for final year.

Members attended:

- 1) S.D. UMESHA
- 2) ANUSHA H S
- 3) SADASHIVA B S

Name of the Department: Electronics

Type of meeting: Official

Date:16-10-2019

Time: 10-30AM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To distribute syllabus and time table among the faculty  
Members.

Approval of last meeting: 16-10-2019

Motion : Decided to distribute the syllabus.

Vote: All members are agreed for the above decisions

Resolved : As per the discussions all the faculty members are agreed to teach the  
Allotted topics in this academic year

Date: 01-2-2020

Venue: dept staff room

Time: 12PM

Agenda: Syllabus discussion for first IA.

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed about the syllabus for the first internal assessment what are the concepts that should be covered in IA question paper.

Discussed about the progression in the syllabus and about the project work.

Members attended:

- 1) S.D. UMESHA
- 2) ANUSHA H S
- 3) SADASHIVA B S

Name of the Department: Electronics

Type of meeting: Official

Date:01-02-2020

Time: 12PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To discuss about IA syllabus and progression in the projects.

Approval of last meeting: 01-02-2020

Motion : Decided to cover the required concepts in first IA question paper.

Vote: All members are agreed for the above decisions

Resolved : As per the discussions all the faculty members are agreed to check the progression in the syllabus.

Date: 29-2-2020

Venue: dept staff room

Time: 12PM

Agenda: Syllabus discussion for second IA and to take special classes.

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed about the syllabus for the second internal assessment and what are the concepts that should be covered in IA question paper.

Decided to take special classes to complete the syllabus, further discussed about the progression in project work.

Members attended:

- 1) S.D. UMESHA
- 2) ANUSHA H S
- 3) SADASHIVA B S

Name of the Department: Electronics

Type of meeting: Official

Date:29-02-2020

Time: 12PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To discuss about IA syllabus and special classes.

Approval of last meeting: 29-02-2020

Motion : Decided to cover the required concepts in second IA question paper and to take the special classes.

Vote: All members are agreed for the above decisions

Resolved : As per the discussions all the faculty members are agreed to take the special classes as per the decision taken in the meeting.

Date: 01-09-2020

Venue: dept staff room

Time: 10AM

Agenda: To conduct Induction program for first year PME students.

Distribution of I, III and V sem syllabus

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed about the distribution of syllabus among the faculty members, as per the HoD instruction decided to start preparations for the Induction program for first year students.

Discussed about the online platform to take classes for the students, decided to conduct online quiz for the second and final year students.

Members attended:

- 1) S.D. UMESHA
- 2) ANUSHA H S
- 3) SADASHIVA B S

Name of the Department: Electronics

Type of meeting: Official

Date:01-09-2020

Time: 10AM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To conduct Induction program for the first year students.

Approval of last meeting: 01-09-2020

Motion : Decided to get prepare for the Induction program and also for the online classes .

Vote: All members are agreed for the above decisions

Resolved : As per the discussions all the faculty members are agreed to conduct Induction program for the first year students and also decided to conduct online quiz for the second and final year students.

Date: 12-09-2020

Venue: dept staff room

Time: 4-30PM

Agenda: To give awareness about the covid-19 pandemic for the final year students before theory examinations.

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed about to prepare the students before the theoretical examinations for the final year students .

Discussed about upload the recorded practical videos for the final year google classroom.

Members attended:

- 1) S.D. UMESHA
- 2) ANUSHA H S
- 3) SADASHIVA B S

Name of the Department: Electronics

Type of meeting: Official

Date:12-09-2020

Time: 4-30PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To create awareness about covid-19 pandemic through google meet.

Approval of last meeting: 12-09-2020

Motion : Decided to post recorded practical videos for the final year student classroom .

Vote: All members are agreed for the above decisions

Resolved : As per the discussions all the faculty members are agreed to conduct a google meet with the students and also decided to send recorded practical classes.

Date: 15-09-2020

Venue: dept staff room

Time: 11AM

Agenda: To conduct One day international Webinar.

PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed about to organize a international webinar by the department.

Members attended:

- 1) S.D. UMESHA
- 2) ANUSHA H S
- 3) SADASHIVA B S

Name of the Department: Electronics

Type of meeting: Official

Date:15-09-2020

Time: 11AM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To conduct one day International webinar

Approval of last meeting: 15-09-2020

Motion : Decided to conduct one day international webinar with all preparations .

Vote: All members are agreed for the above decisions

Resolved : As per the discussions all the faculty members are agreed to get  
prepare to conduct one day International webinar.

Date: 05-10-2020

Venue: dept staff room

Time: 11AM

Agenda: To conduct One day international Webinar.

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed about the preparation taken for the one day international webinar and also decided to conduct trial via FCC with the speaker Ranganath.

Members attended:

- 1) S.D. UMESHA
- 2) ANUSHA H S
- 3) SADASHIVA B S

Name of the Department: Electronics

Type of meeting: Official

Date:05-10-2020

Time: 11AM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To conduct one day International webinar

Approval of last meeting: 05-10-2020

Motion : Decided to make a video call with speaker through FCC app .

Vote: All members are agreed for the above decisions

Resolved : As per the discussions all the faculty members are decided to conduct one day International webinar on 09/10/2021.

Date: 10-10-2020

Venue: Dept staff room

Time: 11AM

Agenda: To get prepared for the practical examinations.

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further decided to take special classes to complete the syllabus.

Discussed about the preparation for practical exam which begins from 15-10-2020

Members attended:

- 1) S.D. UMESHA
- 2) ANUSHA H S
- 3) SADASHIVA

Name of the Department: Electronics

Type of meeting: Official

Date: 10-10-2020

Time: 11AM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To get prepared for the practical examination.

Approval of last meeting: 10-10-2020

Motion: Decided to get prepared for the practical examinations

Vote: All members are agreed for the above decisions

Resolved: As per the discussions all the faculty members are agreed to get  
Prepared for the practical examinations in all manners.

Date: 17-11-2020

Venue: dept staff room

Time: 10-30 AM

Agenda: Reopening of college after covid-19 lockdown & distribution of syllabus as per the time table.

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed about the syllabus distribution among the faculty members and also discussed about what are the precautions to take when the college offline classes starts.

Members attended:

- 1) S.D. UMESHA
- 2) ANUSHA H S
- 3) SADASHIVA B S

Name of the Department: Electronics

Type of meeting: Official

Date: 17-11-2020

Time: 10-30 AM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: Distribution of syllabus among the faculty members.

Approval of last meeting: 17-11-2020

Motion: syllabus has been distributed among the faculty members.

Vote: All members are agreed for the above decisions

Resolved: As per the discussions all the faculty members are agreed to take the classes as per the allotted time table.

Date: 29-01-2021

Venue: dept staff room

Time: 4PM

Agenda: Syllabus discussion for first IA.

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed about the syllabus for the first internal assessment what are the concepts that should be covered in IA question paper.

Discussed about the progression in the syllabus and about the project work.

Members attended:

- 1) S.D. UMESHA
- 2) ANUSHA H S
- 3) SADASHIVA B S

Name of the Department: Electronics

Type of meeting: Official

Date: 29-01-2021

Time: 4PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To discuss about IA syllabus and progression in the projects.

Approval of last meeting: 29-01-2021

Motion : Decided to cover the required concepts in first IA question paper.

Vote: All members are agreed for the above decisions

Resolved : As per the discussions all the faculty members are agreed to check the progression in the syllabus.

Date: 27-02-2021

Venue: dept staff room

Time: 12PM

Agenda: Syllabus discussion for second IA.

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed about the syllabus for the second internal assessment what are the concepts that should be covered in IA question paper.

Discussed about the progression in the syllabus and about the project work.

Members attended:

- 1) S.D. UMESHA
- 2) ANUSHA H S
- 3) SADASHIVA B S

Name of the Department: Electronics

Type of meeting: Official

Date: 27-02-2021

Time: 12PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To discuss about IA syllabus and progression in the projects.

Approval of last meeting: 27-02-2021

Motion : Decided to cover the required concepts in second IA question paper.

Vote: All members are agreed for the above decisions

Resolved : As per the discussions all the faculty members are agreed to check the progression in the syllabus.

Date: 05-03-2021

Venue: dept staff room

Time: 11AM

Agenda: discussion about the Special classes.

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed about the syllabus completion by taking the special classes for the students and also about evaluation in second IA papers.

Discussed about the preparation for the practical examination starts from 17/4/2021 to 22/4/2021.

Members attended:

- 1) S.D. UMESHA
- 2) ANUSHA H S
- 3) SADASHIVA B S

Name of the Department: Electronics

Type of meeting: Official

Date:05-03-2021

Time: 11AM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To discuss about special classes and lab preparation .

Approval of last meeting: 05-03-2021

Motion : Decided to cover the syllabus by taking special classes

Resolved : As per the discussions all the faculty members are agreed to take the special classes and also decided to prepare for the practical examinations.

Date: 08-05-2021

Venue: dept staff room

Time: 3PM

Agenda: discussion about the Online classes.

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed about online platform for the purpose of classes and syllabus has been distributed among the faculty members.

Discussed about final year projects .

Members attended:

- 1) S.D. UMESHA
- 2) ANUSHA H S
- 3) SADASHIVA B S

Name of the Department: Electronics

Type of meeting: Official

Date:08-05-2021

Time: 3PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To discuss about the online classes preparations .

Approval of last meeting: 08-05-2021

Motion : Decided to take classes as per the time table

Resolved : As per the discussions all the faculty members are agreed to take the online classes as per the time table using google classroom platform and also decided to google meet with the final year students to discuss about the projects.

Date: 09-7-2021

Venue: Dept staff room

Time: 11AM

Agenda: To get prepared for the practical examinations.

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further decided to take special classes to complete the syllabus.

Discussed about the preparation for practical exam which begins from 16/7/2021 to 31/7/2021 and also discussed about the project progression

Members attended:

- 1) S.D. UMESHA
- 2) ANUSHA H S
- 3) SADASHIVA

Name of the Department: Electronics

Type of meeting: Official

Date: 09-07-2021

Time: 11AM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To get prepared for the practical examination.

Approval of last meeting: 09-7-2021

Motion: Decided to get prepared for the practical examinations

Vote: All members are agreed for the above decisions

Resolved: As per the discussions all the faculty members are agreed to get  
Prepared for the practical examinations in all manners.

Date: 30-7-2021

Venue: Dept staff room

Time: 11AM

Agenda: Syllabus Progression

PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed about the progression in syllabus, after the discussion decided to conduct practical for the second sem students from 3/8/2021, decided to start 4<sup>th</sup> and 6<sup>th</sup> sem practicals simultaneously

Discussed about the project progression.

Members attended:

- 1) S.D. UMESHA
- 2) ANUSHA H S
- 3) SADASHIVA

Name of the Department: Electronics

Type of meeting: Official

Date: 30-7-2021

Time: 11AM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: Discuss progression in the syllabus and projects.

Approval of last meeting: 30-7-2021

Motion: Decided to take practical classes .

Vote: All members are agreed for the above decisions

Resolved: As per the discussions all the faculty members are agreed to take practical classes for the students.

Date: 05-08-2021

Venue: dept staff room

Time: 11AM

Agenda: Syllabus discussion for first IA.

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed about the syllabus for the first internal assessment what are the concepts that should be covered in IA question paper.

Discussed about the progression in the syllabus and about the project work.

Members attended:

- 1) S.D. UMESHA
- 2) ANUSHA H S
- 3) SADASHIVA B S

Name of the Department: Electronics

Type of meeting: Official

Date:05-08-2021

Time: 11AM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To discuss about IA syllabus and progression in the projects.

Approval of last meeting: 05-08-2021

Motion : Decided to cover the required concepts in first IA question paper.

Vote: All members are agreed for the above decisions

Resolved : As per the discussions all the faculty members are agreed to check the progression in the syllabus.

Date: 24-08-2021

Venue: dept staff room

Time: 12PM

Agenda: Syllabus discussion for second IA.

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed about the syllabus for the second internal assessment what are the concepts that should be covered in IA question paper.

Discussed about the progression in the syllabus and about the project work.

Members attended:

- 1) S.D. UMESHA
- 2) ANUSHA H S
- 3) SADASHIVA B S

Name of the Department: Electronics

Type of meeting: Official

Date:24-08-2021

Time: 12PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To discuss about IA syllabus and progression in the projects.

Approval of last meeting: 24-08-2021

Motion : Decided to cover the required concepts in second IA question paper.

Vote: All members are agreed for the above decisions

Resolved : As per the discussions all the faculty members are agreed to check the progression in the syllabus.

21/1/15 ರಂದು ನಮ್ಮ ವಿಭಾಗದ ಅಧ್ಯಾಪಕರು ಸಭೆಯಲ್ಲಿ  
ಅಧ್ಯಯನ ಮತ್ತು ಸಂಶೋಧನಾ ಸಂಪನ್ಮೂಲಗಳ Syllabus ರಚನೆ  
ಮತ್ತು ಪರೀಕ್ಷೆ Time table ಹಾಗೂ ಅಧ್ಯಾಪಕರ ವರ್ಗ 15/1/15-20-  
- 20/1/15 ರಂದು ಪರೀಕ್ಷೆಗಳ ಅಧ್ಯಯನ ಮತ್ತು ನಡೆಸುವ ಸಂಬಂಧ  
ವಿವರಿಸುತ್ತಾ ನಡೆದ ಸಭೆಯಲ್ಲಿ.

T.S. ಅಧ್ಯಾಪಕರು: I<sup>st</sup> Semisester marathas, Shivaji Adm.  
of his life, battle of panipat, moghal Adm. Society,  
Art & Religion. ಇವುಗಳ ಅಧ್ಯಯನ ವರ್ಗ 15/1/15 ರಂದು  
II<sup>nd</sup> BA III<sup>rd</sup> Semisester Netaji Subhash Chandra Bose to  
Communism, Development of education, Ambedkar, Independent  
India, Political Shift. ಇವುಗಳ ಅಧ್ಯಯನ ವರ್ಗ 20/1/15 ರಂದು  
III<sup>rd</sup> BA VI<sup>th</sup> Semisester History of modern Asia ಇವು  
ಇವುಗಳ ಅಧ್ಯಯನ ವರ್ಗ 20/1/15 ರಂದು.

K.G. Venkatesh: I<sup>st</sup> BA II<sup>nd</sup> Semisester English medium  
The moghal dynasty ಹಾಗೂ ಅಧ್ಯಯನ  
II<sup>nd</sup> BA VI<sup>th</sup> Semisester History of Karnataka ಇವುಗಳ  
ಅಧ್ಯಯನ ವರ್ಗ 20/1/15 ರಂದು.

Hareesh Kumar: I<sup>st</sup> BA II<sup>nd</sup> Semisester Delhi  
Sultanate - Alauddin Khilji, Mohamud bin Tughlaq,  
contributions of Delhi Sultanate. Socio-Religious reforms  
and II<sup>nd</sup> BA IV<sup>th</sup> Semisester Factors rise of Nationalist  
movement, military Nationalist Garhien &  
ಇವುಗಳ ಅಧ್ಯಯನ ವರ್ಗ 20/1/15 ರಂದು.

ಪದ್ಧತಿ T.S. Gopal

Dr

ಪದ್ಧತಿ K.G. Venkatesh

Dr



೨. 16/3/15 ರಂದು ನಮ್ಮ ವಿಭಾಗದ ವಿದ್ಯಾರ್ಥಿಗಳಿಗೆ II<sup>nd</sup> Test  
 question paper ಹಂಚಿಕೆಯಾದುದು paper valuator  
 - ಡಾ. ಕೆ.ಎಂ.ಎಸ್.ಎಸ್. ಹೆಚ್.ಎಸ್.ಎಸ್.ಎಸ್. 1<sup>st</sup> BA ನಂತರ 2<sup>nd</sup>  
 Supervisor & Babar, Alwar, Farangzeb, Mughal Ad-  
 alah Question paper ಹಂಚಿಕೆಯಾದುದು II<sup>nd</sup> BA ನಂತರ  
 3<sup>rd</sup> BA ಗಾಂಧಿಯವರ Era & Education Reform  
 4<sup>th</sup> BA Question paper ಹಂಚಿಕೆಯಾದುದು III<sup>rd</sup> BA &  
 5<sup>th</sup> BA History of Karnataka & Rediti-  
 Armed Resistance against British and freedom  
 movement 6<sup>th</sup> BA Question paper ಹಂಚಿಕೆಯಾದುದು.  
 7<sup>th</sup> BA History of modern India. 8<sup>th</sup> BA  
 History of Japan & Whole of Japan &  
 question paper ಹಂಚಿಕೆಯಾದುದು. 9<sup>th</sup> BA  
 & 10<sup>th</sup> BA Top Test topics & ಪರೀಕ್ಷೆಯಾದುದು.

History Dept

16/3/15

T.S. Gopal  
 M.G. Venkatesh

  
 T.S. Gopal

1/1/16 2015 2015 2015 syllabus distribution  
2015 2015 2015 II, IV, VI<sup>th</sup> Semester  
Syllabus distribution of 2015  
- 2015

T.S. Gopal: - III<sup>rd</sup> BA<sup>th</sup> Whole of History of  
modern India. 2015 2015  
III<sup>rd</sup> BA<sup>th</sup> with both combination English &  
Kannada medium, from Hattaji Subas  
Chandra Bose to Subodha, Mahan,  
Educational Council, Jayaprakash Narayan of  
2015 2015

I<sup>st</sup> BA<sup>th</sup> Delhi Sultanate contributions of Delhi  
Sultanate, Socio-Religious revival of  
Marathas, 2015 2015

K.G. Venkatesh: - III<sup>rd</sup> BA<sup>th</sup> Whole of Karnataka  
History

III<sup>rd</sup> BA<sup>th</sup> from factors for rise of Nationalist  
National movement, Nationalist, Extremists  
Radicals, 2015 2015

I<sup>st</sup> BA<sup>th</sup> 2015 2015

2015 30/2016 2015 2015 2015  
National Seminar 2015 2015 principal 2015  
2015 2015 Recent Movement & Indian  
Nationalist civilisation topic 2015 2015  
2015

Prof. T.S. Gopal

Prof. K.G. Venkatesh

2015

2015

5. 4/7/16 ರಂದು ಸಂಜೆ 23:00ರಲ್ಲಿ ನಡೆಯಿತು

Departmental meeting ನಲ್ಲಿ ನಡೆಯಿತು. ಇದರಲ್ಲಿ  
department ಕಾರ್ಯದರ್ಶಿಯವರು 25/12/2015ರಲ್ಲಿ  
Syllabus ನಲ್ಲಿ ಹಾಕಬೇಕಾದ ಕೆಲವು ಸುಲಭವಾಗಿರಬೇಕೆಂದು  
ಜನಪ್ರಿಯವಾಗಿರುತ್ತದೆ. ಇಂತಹ 5 ರ ಕೆಲಸಗಳು Syllabus  
ಹಾಕಬೇಕೆಂದು ನಿರ್ದೇಶಿಸಿದರು.

T-S. Gopal :- I<sup>st</sup> Sem<sup>al</sup> Mauryas, Kushans,  
Guptas, Vardhanas, Sangam, Pallava & Chola ರಲ್ಲಿ, ಇಲ್ಲಿ  
II<sup>nd</sup> Sem<sup>al</sup> Education development, Acts under  
British rule, Socio-Religious reforms. ಇಲ್ಲಿ  
# V<sup>th</sup> Sem<sup>al</sup> Whole of Karnataka History as  
far Syllabus from Earliest to 1750 AD ಎಂಬ  
ಈ ಪಾಠಗಳು ಹಾಕಬೇಕೆಂದು ನಿರ್ದೇಶಿಸಿದರು

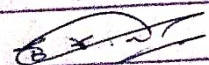
K.G. Venkatesh :- I<sup>st</sup> Sem<sup>al</sup> Geographical  
features, Sources, Harappan culture, Vedic  
culture. ಇಲ್ಲಿ, III<sup>rd</sup> Sem<sup>al</sup> Advent of Europeans  
~~K.G. Venkatesh~~. Expansion of British Empire,  
Land Revenue Settlement ಇಲ್ಲಿ V<sup>th</sup> Sem<sup>al</sup>  
as far Syllabus # to The whole of European  
History from 1789-2000 AD ಈ ಪಾಠಗಳು ಹಾಕಬೇಕೆಂದು  
ನಿರ್ದೇಶಿಸಿದರು

Naveen Kumar :- I<sup>st</sup> Sem<sup>al</sup> Social Reforms,  
Arabs, Turks ಇಲ್ಲಿ, III<sup>rd</sup> Sem<sup>al</sup> Resistance  
to colonial rule, revolt of 1857, Queen's  
proclamation ನಲ್ಲಿ ಇಲ್ಲಿ ಹಾಕಬೇಕೆಂದು ನಿರ್ದೇಶಿಸಿದರು

Prof. T-S. Gopal



Prof. K.G. Venkatesh





prof T.S. Gopal  
prof M.G. Venkatesh  
Dr. R. Mahesh



15/6/17 TOSU New syllabus was discussed at 9.00.

Syllabus was discussed at first meeting at 9.00  
Prof. T.S. Gopal, K.G. Venkatesh, R. Mahesh  
were present.

Syllabus by T.S. Gopal for 1st BA & 1st Sem  
The Gupta & their contributions # Vardhaman of  
Jainism & their contributions, Sangam  
Literature, cultural contributions of Pallavas.

& Cholas, Arabs & Turks # Vardhaman  
for 1st BA & 1st Sem growth of Education, Regulating  
Act & Pitt's India Act Social reforms, # Vardhaman  
for 1st BA History of Karnataka from earliest to  
1750.

K.G. Venkatesh for 1st BA & 1st Sem chapters of source  
(1) Geographical features (2) Harappan culture # Vardhaman  
for 1st BA (1) Tribal movement, (2) 1857 revolt. # Vardhaman  
# for 1st BA The whole Europe History from  
1789 - 2000 A.D.

R. Mahesh for 1st BA & 1st Sem vedic culture,  
Jainism & Buddhism & Mauryas & Kushans.  
for 1st BA Advent of Europeans expansion of British  
Empire, Syllabus was discussed  
# Time table by TOSU was discussed  
# Vardhaman.

prof. T.S. Gopal

prof. K.G. Venkatesh

Dr. R. Mahesh

Be  
[Signature]

2/8/17 ರಂದು ನಡೆದ ಅಧ್ಯಯನ ಸಭೆಯ ವಿವರ

ದಿನದ ವಿಶೇಷ ಕಾರ್ಯಕ್ರಮವಾಗಿ ನಡೆದ ಸಭೆಯಲ್ಲಿ  
ಅಧ್ಯಯನದ ವಿವಿಧ ಬಳಕೆಗಳನ್ನು ವಿವರಿಸಿದ ಕಾರ್ಯಕ್ರಮಗಳ  
Geographical features, sources, A Gupta's work  
ಅಧ್ಯಯನ. ಕಾಲೋದ್ದೇಶದ ವಿವರಿಸಿದ ಕಾರ್ಯಕ್ರಮ.

II ಬಳಕೆಯಲ್ಲಿ ಉದ್ದೇಶಪೂರ್ವಕವಾಗಿ, Growth of  
Education in India ಅಧ್ಯಯನದ ವಿವರಿಸಿದ ಕಾರ್ಯಕ್ರಮ.

III ಬಳಕೆಯಲ್ಲಿ French Revolution, Rise of  
Nationalism in Europe, History of India  
Sources, Geographical features, Kodambalur of  
Bharavasi, Chalukyas of Badami ಅಧ್ಯಯನದ ವಿವರಿಸಿದ ಕಾರ್ಯಕ್ರಮ.  
ಅಧ್ಯಯನದ ವಿವರಿಸಿದ ಕಾರ್ಯಕ್ರಮ. A quarter paper committee  
ಅಧ್ಯಯನ.

prof. T.S. Gopal

prof. K.G. Venkatesh

Dr. R. Mahesh

8/9/17 ರಂದು ನಡೆದ ಅಧ್ಯಯನ ಸಭೆಯ ವಿವರ

ಸಭೆಯಲ್ಲಿ ನಡೆದ ಕಾರ್ಯಕ್ರಮದಲ್ಲಿ ವಿವರಿಸಿದ I ಬಳಕೆಯಲ್ಲಿ

of Harappan culture, Vedic culture, post Vedic

of Thera culture, ಅಧ್ಯಯನದ ವಿವರಿಸಿದ ಕಾರ್ಯಕ್ರಮ.

II ಬಳಕೆಯಲ್ಲಿ Admiration of Europe, battle of platts

of Bayern, Subsidiary Alliance, revolt of 1857 ಅಧ್ಯಯನದ ವಿವರಿಸಿದ ಕಾರ್ಯಕ್ರಮ.

ಅಧ್ಯಯನದ ವಿವರಿಸಿದ ಕಾರ್ಯಕ್ರಮ.

III ಬಳಕೆಯಲ್ಲಿ European history, first world

war, Russian Revolution, Second world war

ಅಧ್ಯಯನದ ವಿವರಿಸಿದ ಕಾರ್ಯಕ್ರಮ.

Karnataka History, Rastakuta, Kalyani

Chalukyas, Hysala, Vijayanagara ಅಧ್ಯಯನದ ವಿವರಿಸಿದ ಕಾರ್ಯಕ್ರಮ.

ಅಧ್ಯಯನದ ವಿವರಿಸಿದ ಕಾರ್ಯಕ್ರಮ.

prof. T.S. Gopal

prof. K.G. Venkatesh

Dr. R. Mahesh

11/10/17 ರಂದು 3ನೇ 8ನೇ ವರ್ಷದವರನ್ನು ಕುರಿತು ಪ್ರಶ್ನೆಕೋಶ  
 ವಿಭಾಗದವರೇ ಮಾಡಿ. marks 9A. marks list ನ್ನು  
 ವಸಂತನು.ವರದಿ 2ನೇ 45ನೇ ಪೇಜಿನಲ್ಲಿ 6. 20870 12/10/17  
 ರಂದು 9A marks list ನ್ನು ವಸಂತನು. ಎ.ಎ  
 website re upload ಮಾಡಲಾಯಿತು.

prof. T.S. Gopal  
 prof. K.G. Venkatesh  
 Dr. R. Mahesh


7/12/17 resd. 6th Semister 2018-19 meeting conducted.

T.S. Gopal resd. 1st BA Social-Religious movement  
Marathas & 2nd battle of Panipat  
II BA development of education, Ambedkar, Nehru,  
political shift. For III BA resd. The Whole  
Asia as per syllabus

K.G. Venkatesh resd. 1st BA History for

For 1st BA Mughal dynasty

II BA Gandhian Era

III BA Karnataka History from 1750-1982

R. Mahesh resd. for 1st BA Delhi Sultanate, and  
contributed Delhi Sultanate

For II BA for factors responsible for  
rise of Nationalism in India (2) National movement

~~2018-19~~ ~~2018-19~~

2018-19 2018-19

prof. T.S. Gopal

Dr. K.G. Venkatesh

Dr. R. Mahesh.



16/1/18.

ಇತಿಹಾಸ ವಿಭಾಗದ ವಿದ್ಯಾರ್ಥಿಗಳು ಮತ್ತು ವಿದ್ಯಾರ್ಥಿನಿರ್ಮಾಣ


- ಇಲ್ಲಿ ಪರಿಚಯಿಸಲಾಗುವ question paper ಪಾಠ್ಯ ಪುಸ್ತಕ  
paper valuation, ಪರಿಚಯಿಸಲಾಗುವ ಪಾಠ್ಯ ಪುಸ್ತಕ  
ಇವುಗಳ ನಡುವೆ - ಇಲ್ಲಿ question paper  
ಪಾಠ್ಯ ಪುಸ್ತಕ ಪರಿಚಯಿಸಲಾಗುವ for 11th semester  
ಅಭ್ಯಾಸಗಳೆ. Allauddin Khilji; Kabir, Gurusnana  
& Sufism, Babar & establishment of Moghal Empire  
and rise of Mughals & Shivaji; ಇಲ್ಲಿ ಪಾಠ್ಯ  
question paper ಪಾಠ್ಯ ಪುಸ್ತಕ  
for 12th semester ನಡುವೆ, factors for rise of  
Nationalism Gandhi methods, Non-cooperation  
Education Development, and Ambedkar Social  
reform ಇಲ್ಲಿ question paper ಪಾಠ್ಯ ಪುಸ್ತಕ  
for 13th Sem History of Karnataka ರಾಜ  
Hyder Ali and Tipu Sultan, Wodeyars  
of Mysore and Commissioner's rule ಇಲ್ಲಿ  
question paper ಪಾಠ್ಯ ಪುಸ್ತಕ ಪರಿಚಯಿಸಲಾಗುವ  
14th Sem History of modern Asia ರಾಜ  
Whole China part ಇಲ್ಲಿ question paper  
ಪಾಠ್ಯ ಪುಸ್ತಕ ಪರಿಚಯಿಸಲಾಗುವ.

Prof T.S. Gopal

Dr K. G. Venkatesh

Dr R. Mahesh





४४. R. mahash

4/6/1800AD ನಮ್ಮ 23ನೇ ವರ್ಷದ ವರ್ಷದ  
 ಸಂವತ್ಸರ ವ.ವ. Syllabus ಕ್ಕೆ ಅನುಸಾರವಾಗಿ  
 ಈ ಕೆಳಕಂಡ ವಿಷಯದ ಪಾಠ್ಯಕ್ರಮವನ್ನು ಕೊಡಲಾಗಿದೆ

ಪ್ರಾ. T.S. Gopal ಹಾಗೂ 1<sup>st</sup> BA chapters of VI, VII,  
 VIII, IX, X ಮತ್ತು ಪಾಠ್ಯಕ್ರಮಗಳು.  
 2<sup>nd</sup> BAಯವರ chapters of V, VI, VII and  
 VIII ಮತ್ತು ಪಾಠ್ಯಕ್ರಮಗಳು  
 3<sup>rd</sup> BAಯವರ whole of Karnataka History  
 from earliest period to 1750 AD ವರೆಗೆ  
 ಪಾಠ್ಯಕ್ರಮಗಳು.

Dr. K.G. Venkatesh ಹಾಗೂ  
 1<sup>st</sup> BA chapters of I, II, III, IV, V ಮತ್ತು  
 ಪಾಠ್ಯಕ್ರಮಗಳು.  
 2<sup>nd</sup> BAಯವರ chapters of I, II, III, IV ಮತ್ತು  
 ಪಾಠ್ಯಕ್ರಮಗಳು.  
 3<sup>rd</sup> BAಯವರ chapters of whole of  
 European History from 1789-2000 AD ವರೆಗೆ  
 ಪಾಠ್ಯಕ್ರಮಗಳು.

Signatures

ಪ್ರಾ. T.S. Gopal  
 Dr. K.G. Venkatesh



7. 100A 1/8/18 ರೂ 4/8/18 ರೂಗಳ ಸಹಿತ ಸಹಿತ  
ಮಾನ್ಯರ ಕೆಲಸವಾಗಿ- 8/10 ಮತ್ತು 16/7/18 ರೂಗಳ Question  
paper ಪೂರ್ಣಗೊಳಿಸಿ ನಾಳೆ ಅಂದರೆ 28/8/18 ರು ಶೇಖರಣೆಯಾಗುವ  
- ಹೀಗೆ ಮೇಲೆ Question paper ಪೂರ್ಣಗೊಳಿಸಿ ಪೂರ್ಣಗೊಳಿಸಿ-  
- ಲಭ್ಯವಿರುವ ಪ್ರಶ್ನೆಗಳು BA ಮಟ್ಟದ ವಿಷಯಗಳನ್ನು ಆಧರಿಸಿದ್ದು,  
ನೀಡಲ್ಪಟ್ಟ, ಮಾನ್ಯರ ನಾಳೆ Question ಶೀಘ್ರವಾಗಿ ಪೂರ್ಣಗೊಳಿಸಿ  
ಅಂದರೆ 100A ಎಂಬುದಕ್ಕೆ Admont of European  
Growth of Education, Act under British Rule ನಾಳೆ  
Question paper ಪೂರ್ಣಗೊಳಿಸಿ ಪೂರ್ಣಗೊಳಿಸಿ.  
For the third BA ಎಂಬುದಕ್ಕೆ European History ನಾಳೆ  
Q French Revolution Rise of Nationalism  
ನಾಳೆ Question paper ಪೂರ್ಣಗೊಳಿಸಿ ಪೂರ್ಣಗೊಳಿಸಿ  
Karnataka History ನಾಳೆ Geographical features  
Sources, Kadambas of Banavasi Chalukyas of  
Badami ಹೀಗೆ ನಾಳೆ Question paper ಪೂರ್ಣಗೊಳಿಸಿ  
ಪೂರ್ಣಗೊಳಿಸಿ.

## Signatures

prof. T.S. Gopal  
Dr. K.G. Venkatesh.

*[Handwritten signature]*

37. 23/1/1980 నాల్గవ వర్గమున 4/2/19  
80 వర్గమున వర్గమున 80 వర్గమున 80 వర్గమున  
question papers వర్గమున 80 వర్గమున 80 వర్గమున  
వర్గమున 80 వర్గమున 80 వర్గమున 80 వర్గమున

Alauddin Khilji, Mohammad-Bin-Tughlaq,  
Babur & Sher Shah & the question of  
the British: Factors for responsible of  
national movement, Establishment of National  
Congress, aims & objectives of Congress,  
moderates, extremists, Non-cooperation  
band march, Education & development

II) BA అంకం 5 నాణ్య History అవు

Haider Ali & Tipu Sultan, Krishna Raja Wodeyar III, Dewan Purnaiyah, Nagar upprisi.

## History modern Asia Qn

~~as~~ The whole of China past & present question  
papers's ತುಳುಕಿಸಲಾಯಿತು

Singapore.

proof of TSCG

Dr. K. G. Venkatesh

~~1~~



## Department Staff Meeting

Date: 20/2/20

Venue: Staff Room

Time: 12.00

Agenda: Discussing about 2nd I A paper setting

### Proceeding.

In the beginning of the meeting Dept. Head welcome all faculty of the dept. further discussed about the portions covered for the 2nd I A in all the semesters to the faculty members.

And later we discussed paper settings for 2nd I A. our HOD considered the opinion of all the members & finally I A paper is settled.

### Members attended.

HOD

- Dr. K. G. Venkatesh

Faculty members → Navin K. M

→ Swathi R

## Departmental Staff Meeting

Date - 18/3/2020

Venue - Dept. Staff room

Time - 11.00 Am

Agenda: Preparation of timetable for 3rd interim

Proceeding.

In the beginning of the meeting Dept Head welcome all the faculty of the dept further discussed about.

\* conducting 3rd test for the students.

Finally all the members agreed to the time table and everyone involve in practicals preparation.

Members Attended

HOD - Dr. K. G. Venkatesh

Faculty members - Navleen.Kumar.K.M

- Swathi.R





**DVS COLLEGE OF ARTS AND SCIENCE**  
Sir M.V. Road, P.B.No.81, SHIVAMOGGA-577201, Karnataka

2, 4, 6 ನೇ ಸೆಮಿಸ್ಟರ್ 2016-17  
22

ದಿನಾಂಕ - 26/12/2016

ಈ ದಿನ ಲೆಕ್ಕಾಚಾರ ಪಾಠ್ಯ ಪಠ್ಯಗಳನ್ನು  
ಮಾಡುತ್ತಿರುವುದು ಲೆಕ್ಕಾಚಾರ ಪಾಠ್ಯ, ರಾಜ್ಯ ತರಗತಿ  
ರೂಪದಲ್ಲಿ ಲೆಕ್ಕಾಚಾರ ಪಾಠ್ಯಗಳನ್ನು ಮಾಡುತ್ತಿರುವುದು.

- 1) ಇನ್ನೂ 2017 ನೇ ಇಸವಿ ತರಗತಿಗಳನ್ನು ಮಾಡುತ್ತಿರುವುದು.
- 2) ಲೆಕ್ಕಾಚಾರ ಪಾಠ್ಯಗಳನ್ನು ಮಾಡುತ್ತಿರುವುದು ತರಗತಿಗಳನ್ನು.

ಸಹಿ -

1. ಡಾ. ಎ.ಎನ್. ವೆಂಕಟ

2. ಡಾ. ಎಚ್.ಎ. ಕೃಷ್ಣಮೂರ್ತಿ

ಅಧ್ಯಾಪಕರು

3. ಡಾ. ಎಚ್.ಎ. ಕೃಷ್ಣಮೂರ್ತಿ

ದಿನಾಂಕ - 2/01/2017 ಸೋಮವಾರ ಮ. 3-4.

ಈ ದಿನ ಲೆಕ್ಕಾಚಾರ ಪಾಠ್ಯ ಪಠ್ಯಗಳನ್ನು ಮಾಡುತ್ತಿರುವುದು ಲೆಕ್ಕಾಚಾರ ಪಾಠ್ಯ, ರಾಜ್ಯ ತರಗತಿ  
ರೂಪದಲ್ಲಿ ಲೆಕ್ಕಾಚಾರ ಪಾಠ್ಯಗಳನ್ನು ಮಾಡುತ್ತಿರುವುದು.

1. ಇನ್ನೂ 2017 ನೇ ಇಸವಿ ತರಗತಿಗಳನ್ನು ಮಾಡುತ್ತಿರುವುದು.
2. 05/1/17 ರ ಸೋಮವಾರ ಡಾ. ವೆಂಕಟ ರಾಜ್ಯ ತರಗತಿ  
ಮಾಡುತ್ತಿರುವುದು ಲೆಕ್ಕಾಚಾರ ಪಾಠ್ಯ.
3. ಮುಂದಿನ ತರಗತಿ ನಡೆಸುವುದು ಲೆಕ್ಕಾಚಾರ ಪಾಠ್ಯ, ರಾಜ್ಯ ತರಗತಿ  
ರೂಪದಲ್ಲಿ ಲೆಕ್ಕಾಚಾರ ಪಾಠ್ಯಗಳನ್ನು ಮಾಡುತ್ತಿರುವುದು.
4. ಲೆಕ್ಕಾಚಾರ ಪಾಠ್ಯ (ಲೆಕ್ಕಾಚಾರ ಪಾಠ್ಯ) ಮಾಡುತ್ತಿರುವುದು ಲೆಕ್ಕಾಚಾರ ಪಾಠ್ಯ, ರಾಜ್ಯ ತರಗತಿ  
ರೂಪದಲ್ಲಿ ಲೆಕ್ಕಾಚಾರ ಪಾಠ್ಯಗಳನ್ನು ಮಾಡುತ್ತಿರುವುದು.

ಸಹಿ -

1. ಡಾ. ಎ.ಎನ್. ವೆಂಕಟ

2. ಡಾ. ಎಚ್.ಎ. ಕೃಷ್ಣಮೂರ್ತಿ

3. ಡಾ. ಎಚ್.ಎ. ಕೃಷ್ಣಮೂರ್ತಿ

4. ಡಾ. ಎಚ್.ಎ. ಕೃಷ್ಣಮೂರ್ತಿ

5. ಡಾ. ಎಚ್.ಎ. ಕೃಷ್ಣಮೂರ್ತಿ

ಅಧ್ಯಾಪಕರು

6. ಡಾ. ಎಚ್.ಎ. ಕೃಷ್ಣಮೂರ್ತಿ

7. ಡಾ. ಎಚ್.ಎ. ಕೃಷ್ಣಮೂರ್ತಿ

20

ದಿನಾಂಕ - 2/1/16 - ಸೋಮವಾರ ಮ. 3-4.

ಈ ದಿನ ಲೆಕ್ಕಾಚಾರ ಪಾಠ್ಯ ಪಠ್ಯಗಳನ್ನು ಮಾಡುತ್ತಿರುವುದು ಲೆಕ್ಕಾಚಾರ ಪಾಠ್ಯ, ರಾಜ್ಯ ತರಗತಿ  
ರೂಪದಲ್ಲಿ ಲೆಕ್ಕಾಚಾರ ಪಾಠ್ಯಗಳನ್ನು ಮಾಡುತ್ತಿರುವುದು.

1. ಇನ್ನೂ 2017 ನೇ ಇಸವಿ ತರಗತಿಗಳನ್ನು ಮಾಡುತ್ತಿರುವುದು.
2. (ಲೆಕ್ಕಾಚಾರ) ಲೆಕ್ಕಾಚಾರ ಪಾಠ್ಯ, ರಾಜ್ಯ ತರಗತಿ  
ರೂಪದಲ್ಲಿ ಲೆಕ್ಕಾಚಾರ ಪಾಠ್ಯಗಳನ್ನು ಮಾಡುತ್ತಿರುವುದು.
3. ಮುಂದಿನ ತರಗತಿ ನಡೆಸುವುದು ಲೆಕ್ಕಾಚಾರ ಪಾಠ್ಯ, ರಾಜ್ಯ ತರಗತಿ  
ರೂಪದಲ್ಲಿ ಲೆಕ್ಕಾಚಾರ ಪಾಠ್ಯಗಳನ್ನು ಮಾಡುತ್ತಿರುವುದು.

ಸಹಿ -

1. ಡಾ. ಎ.ಎನ್. ವೆಂಕಟ

2. ಡಾ. ಎಚ್.ಎ. ಕೃಷ್ಣಮೂರ್ತಿ

3. ಡಾ. ಎಚ್.ಎ. ಕೃಷ್ಣಮೂರ್ತಿ

ಅಧ್ಯಾಪಕರು

4. ಡಾ. ಎಚ್.ಎ. ಕೃಷ್ಣಮೂರ್ತಿ

5. ಡಾ. ಎಚ್.ಎ. ಕೃಷ್ಣಮೂರ್ತಿ

21

ದಿನಾಂಕ - 03/10/16 - ಸೋಮವಾರ ಮ. 3-4.

ಈ ದಿನ ಲೆಕ್ಕಾಚಾರ ಪಾಠ್ಯ ಪಠ್ಯಗಳನ್ನು ಮಾಡುತ್ತಿರುವುದು ಲೆಕ್ಕಾಚಾರ ಪಾಠ್ಯ, ರಾಜ್ಯ ತರಗತಿ  
ರೂಪದಲ್ಲಿ ಲೆಕ್ಕಾಚಾರ ಪಾಠ್ಯಗಳನ್ನು ಮಾಡುತ್ತಿರುವುದು.

1. ಇನ್ನೂ 2017 ನೇ ಇಸವಿ ತರಗತಿಗಳನ್ನು ಮಾಡುತ್ತಿರುವುದು.
2. (ಲೆಕ್ಕಾಚಾರ) ಲೆಕ್ಕಾಚಾರ ಪಾಠ್ಯ, ರಾಜ್ಯ ತರಗತಿ  
ರೂಪದಲ್ಲಿ ಲೆಕ್ಕಾಚಾರ ಪಾಠ್ಯಗಳನ್ನು ಮಾಡುತ್ತಿರುವುದು.
3. ಮುಂದಿನ ತರಗತಿ ನಡೆಸುವುದು ಲೆಕ್ಕಾಚಾರ ಪಾಠ್ಯ, ರಾಜ್ಯ ತರಗತಿ  
ರೂಪದಲ್ಲಿ ಲೆಕ್ಕಾಚಾರ ಪಾಠ್ಯಗಳನ್ನು ಮಾಡುತ್ತಿರುವುದು.

ಸಹಿ -

1. ಡಾ. ಎ.ಎನ್. ವೆಂಕಟ

2. ಡಾ. ಎಚ್.ಎ. ಕೃಷ್ಣಮೂರ್ತಿ

3. ಡಾ. ಎಚ್.ಎ. ಕೃಷ್ಣಮೂರ್ತಿ

ಅಧ್ಯಾಪಕರು

4. ಡಾ. ಎಚ್.ಎ. ಕೃಷ್ಣಮೂರ್ತಿ

5. ಡಾ. ಎಚ್.ಎ. ಕೃಷ್ಣಮೂರ್ತಿ





**DVS COLLEGE OF ARTS AND SCIENCE**  
**Sir M.V. Road, P.B.No.81, SHIVAMOGGA-577201, Karnataka**

<p align="center">12</p> <p>01/03/16 ಮಂಗಳವಾರ          ಬಿಸಿಲು ಬೆಳಿಗ್ಗೆ 11-12</p> <p>01/03/16 ಕಂದು ಬ್ರೂಕರ್‌ನ ಪುಸ್ತಕ ನೋಡಲು ಹೋದೆ.</p> <ol style="list-style-type: none"> <li>1. ಕೊಡು ಕಂಪನಿ ಪುಸ್ತಕ, ವೈಯಕ್ತಿಕವಾಗಿ ಪಕ್ಕದಲ್ಲಿ ಹಾಕಿಕೊಂಡಿರುವುದು ನಮೂನೆ.</li> <li>2. 'ಪ್ರೀತಿ' ಅಥವಾ 'ಪ್ರೀತಿ' ಪುಸ್ತಕ ಎಂಬುದು ಬ್ರೂಕರ್‌ನ ಪುಸ್ತಕವಾಗಿದೆ.</li> <li>3. 'ಕಲಾಕಾರರ' ಎಂಬುದು ಪುಸ್ತಕವಾಗಿದೆ.</li> </ol> <p>ಈ ಕಂಪನಿ ಬ್ರೂಕರ್‌ನ ಪುಸ್ತಕವಾಗಿದೆ.</p> <ol style="list-style-type: none"> <li>1. ಈ ಕಂಪನಿ ವಾಣಿಜ್ಯ ಪುಸ್ತಕವಾಗಿದೆ.</li> <li>2. ಕಲಾಕಾರರ (ಪ್ರೀತಿ) ಪುಸ್ತಕವಾಗಿದೆ.</li> <li>3. ವೈಯಕ್ತಿಕವಾಗಿ ಬ್ರೂಕರ್‌ನ ಪುಸ್ತಕವಾಗಿದೆ.</li> <li>4. ಕೊಡು ಕಂಪನಿ ಪುಸ್ತಕವಾಗಿದೆ.</li> </ol> <p>ನೋಡು -</p> <p>ಬ್ರ.ಎ.ಎಸ್. ಪುಸ್ತಕ -</p> <p>ಕೆ.ಎಸ್. ಪುಸ್ತಕ -</p>	<p align="center">13</p> <p>ವಿಶ್ವವಿದ್ಯಾಲಯ, ಬೆಂಗಳೂರು.</p> <p>5-3-16 ಕಂದು ಬ್ರೂಕರ್‌ನ ಪುಸ್ತಕ ನೋಡು.</p> <ol style="list-style-type: none"> <li>1. ಕೊಡು ಕಂಪನಿ ಪುಸ್ತಕ, ವೈಯಕ್ತಿಕವಾಗಿ ಪಕ್ಕದಲ್ಲಿ ಹಾಕಿಕೊಂಡಿರುವುದು ನಮೂನೆ.</li> <li>2. ಕಲಾಕಾರರ (ಪ್ರೀತಿ) ಪುಸ್ತಕವಾಗಿದೆ.</li> <li>3. ವೈಯಕ್ತಿಕವಾಗಿ ಬ್ರೂಕರ್‌ನ ಪುಸ್ತಕವಾಗಿದೆ.</li> <li>4. ಕೊಡು ಕಂಪನಿ ಪುಸ್ತಕವಾಗಿದೆ.</li> <li>5. ಕಲಾಕಾರರ (ಪ್ರೀತಿ) ಪುಸ್ತಕವಾಗಿದೆ.</li> <li>6. ಕೊಡು ಕಂಪನಿ ಪುಸ್ತಕವಾಗಿದೆ.</li> <li>7. ಕಲಾಕಾರರ (ಪ್ರೀತಿ) ಪುಸ್ತಕವಾಗಿದೆ.</li> </ol> <p>ನೋಡು -</p> <p>ಬ್ರ.ಎ.ಎಸ್. ಪುಸ್ತಕ -</p> <p>ಕೆ.ಎಸ್. ಪುಸ್ತಕ -</p>
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<p align="center">10</p> <p>01/03/16 ಮಂಗಳವಾರ          ಬಿಸಿಲು ಬೆಳಿಗ್ಗೆ 11-12</p> <p>01/03/16 ಕಂದು ಬ್ರೂಕರ್‌ನ ಪುಸ್ತಕ ನೋಡಲು ಹೋದೆ.</p> <ol style="list-style-type: none"> <li>1. ಕೊಡು ಕಂಪನಿ ಪುಸ್ತಕ, ವೈಯಕ್ತಿಕವಾಗಿ ಪಕ್ಕದಲ್ಲಿ ಹಾಕಿಕೊಂಡಿರುವುದು ನಮೂನೆ.</li> <li>2. 'ಪ್ರೀತಿ' ಅಥವಾ 'ಪ್ರೀತಿ' ಪುಸ್ತಕ ಎಂಬುದು ಬ್ರೂಕರ್‌ನ ಪುಸ್ತಕವಾಗಿದೆ.</li> <li>3. 'ಕಲಾಕಾರರ' ಎಂಬುದು ಪುಸ್ತಕವಾಗಿದೆ.</li> </ol> <p>ಈ ಕಂಪನಿ ಬ್ರೂಕರ್‌ನ ಪುಸ್ತಕವಾಗಿದೆ.</p> <ol style="list-style-type: none"> <li>1. ಈ ಕಂಪನಿ ವಾಣಿಜ್ಯ ಪುಸ್ತಕವಾಗಿದೆ.</li> <li>2. ಕಲಾಕಾರರ (ಪ್ರೀತಿ) ಪುಸ್ತಕವಾಗಿದೆ.</li> <li>3. ವೈಯಕ್ತಿಕವಾಗಿ ಬ್ರೂಕರ್‌ನ ಪುಸ್ತಕವಾಗಿದೆ.</li> <li>4. ಕೊಡು ಕಂಪನಿ ಪುಸ್ತಕವಾಗಿದೆ.</li> </ol> <p>ನೋಡು -</p> <p>ಬ್ರ.ಎ.ಎಸ್. ಪುಸ್ತಕ -</p> <p>ಕೆ.ಎಸ್. ಪುಸ್ತಕ -</p>	<p align="center">11</p> <p>01/03/16 ಮಂಗಳವಾರ          ಬಿಸಿಲು ಬೆಳಿಗ್ಗೆ 11-12</p> <p>01/03/16 ಕಂದು ಬ್ರೂಕರ್‌ನ ಪುಸ್ತಕ ನೋಡಲು ಹೋದೆ.</p> <ol style="list-style-type: none"> <li>1. ಕೊಡು ಕಂಪನಿ ಪುಸ್ತಕ, ವೈಯಕ್ತಿಕವಾಗಿ ಪಕ್ಕದಲ್ಲಿ ಹಾಕಿಕೊಂಡಿರುವುದು ನಮೂನೆ.</li> <li>2. ಕಲಾಕಾರರ (ಪ್ರೀತಿ) ಪುಸ್ತಕವಾಗಿದೆ.</li> <li>3. ವೈಯಕ್ತಿಕವಾಗಿ ಬ್ರೂಕರ್‌ನ ಪುಸ್ತಕವಾಗಿದೆ.</li> <li>4. ಕೊಡು ಕಂಪನಿ ಪುಸ್ತಕವಾಗಿದೆ.</li> </ol> <p>ಈ ಕಂಪನಿ ಬ್ರೂಕರ್‌ನ ಪುಸ್ತಕವಾಗಿದೆ.</p> <ol style="list-style-type: none"> <li>1. ಈ ಕಂಪನಿ ವಾಣಿಜ್ಯ ಪುಸ್ತಕವಾಗಿದೆ.</li> <li>2. ಕಲಾಕಾರರ (ಪ್ರೀತಿ) ಪುಸ್ತಕವಾಗಿದೆ.</li> <li>3. ವೈಯಕ್ತಿಕವಾಗಿ ಬ್ರೂಕರ್‌ನ ಪುಸ್ತಕವಾಗಿದೆ.</li> <li>4. ಕೊಡು ಕಂಪನಿ ಪುಸ್ತಕವಾಗಿದೆ.</li> </ol> <p>ನೋಡು -</p> <p>ಬ್ರ.ಎ.ಎಸ್. ಪುಸ್ತಕ -</p> <p>ಕೆ.ಎಸ್. ಪುಸ್ತಕ -</p>
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1-1-2016

for staff meeting is conducted on 1-1-2016 at 11 AM in the department of physics, discussing about syllabus distribution and time table. As per the permanent time table given the class work is distributed among staff members. It is decided to start the practical classes from next week and theory classes from 4/1/2016.

Name of the Staff members	Signature
1) J. C. Papanna	<u>J.C.</u>
2) Venkatesh Murthy	<u>Venkatesh Murthy</u>
3) Rajashree K.C	<u>Rajashree</u>
4) Ravi Sars	<u>R.</u>
5) Vijay H.S	<u>Vijay H.S</u>
6) Paritha. L.P	<u>L.P.</u>

19

4-2-16

Staff meeting is conducted on 4/2/16  
at 4.30 PM in the Department of physics.  
Discussing about the Syllabus coverage  
during the last month and IIA Test Question  
Papers prepared for II, IV and VI Sem.

Name of the Staff members

1) J. C. Papanna

Signature  
J.C.

(2) Venkatesh Murthy

(3) Vijay. H.S

4) Rajasheer. K.C

5) Parithi. S.P

Venkatesh Murthy  
Signature  
Rajasheer  
S.P.

5-3-18

The meeting staff is held today at 1-30 pm in the department of physics, discussing about the syllabus covered during Semesters I I.A. ~~papers~~ <sup>Test papers</sup> of II, IV and VI Semesters are valued and identified the slow learners and decided to conduct special classes. I I.A. Test papers are prepared II I.A. Question papers are prepared

Name of the Staff members

Signature

1) J. C. Popanna



2) Venkatesh Murthy

Venkatesh Murthy

(3) Vijay. H.S

Vijay H.S

4) Rajashree. K.G

Rajashree

5) Pavithra. S.P

S.P. Pavithra

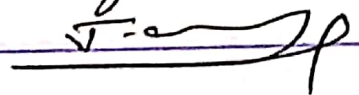
1.4.16

The Staff meeting is conducted on 1.4.16 at 5.30 PM in the department of physics. Discussing about syllabus covered for even Semesters II IA Topt papers are valid and prepared the marks list, University practical time table prepared and send to practical coordinator for approval. Decided to set up the Experiments for practical examination. Finally I.A marks list finalized and verified.

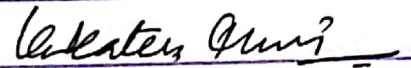
Name of the Staff members

Signature

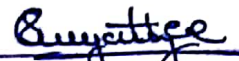
1) J. C. Papanna



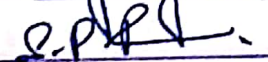
2) Venkatesh Murthy



3) Vijay H.S



4) Paritha S.P

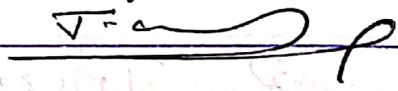
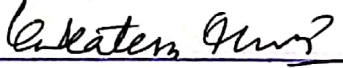
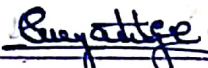
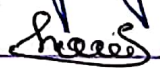



Year 2016 - 2017

25

Department of physics staff meeting 30-6-2016

The meeting of the staff members is held today at 11 AM in the department of physics. The probable work load of the department was calculated. The work distribution is also taken up. As per the permanent time table given the class work is distributed among the staff members. It is decided to start the practical classes from 11-7-2016. It was decided to request the principal to provide two full time lecturers.

Name of the staff	Signature
1) J. C. Popanna	
2) Venkatesh Murthy	
(3) VIJAY. H.S	
4) Rajasheer. K.C	
5) S.P. Saritha..	

STAFF MEETING

Date: 9.7.16, Saturday  
12 Noon

AGENDA: Planning and work distribution  
for the year 2016-17.

PARTICIPANTS:

1) Prof. J.C. Papanna

*J.C. Papanna*

2) Prof. Venkatesh Murthy

*V. Murthy*

3) JAGADISHA. A.S

*J. Jagadisha*

(4) Nitya. H.S

*N. Nitya*

(5) Pavithra. S.P

*P. Pavithra*

Discussion and decisions taken:

- 1) Distribution of Syllabus
- 2) Allotment of Time Table
- 3) Commencement of Practical classes

V & III Sem from 11.7.16  
I Sem from 18.7.16

4) Project / Dissertation -

Topics were finalised

Study groups are to be formed batchwise  
and Subjects are to be assigned.

5) Monitoring of Student attendance.Teachers:

I BSc - SPP + J.C. JG.

II BSc - KCR + Ramya

III BSc - ASJ + HSR.

6) Study classes: Problems in theory classes  
were discussed and suitable  
remedies initiated

7) Attendance Registered:

To be prepared urgently.






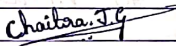
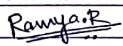
8) Diary to be entered.

STAFF MEETING

Date: 9.8.16  
Tuesday, 4 PM

AGENDA: Progress Review + Planning.

Participants:

- 1) Prof. J.C. Papanna 
- 2) Prof. Venkatesh Muntay 
- 3) A.S. Jagadish 
- 4) H.S. Vijay 
- 5) Rajashree K.C. 
- 6) Chaitra J.G. 
- 7) Ramya R. 

Discussions and Decisions taken

- ① Result Statistics - To be collected and submitted to IQAC in the specified format.
- ② Attendance Sheetage - List is to be prepared and the Students are to be informed.
- ③ Practical class: It was suggested to (Teachers) get acquainted with all the experiments and be ready to engage any class in case of emergency.

④ New expt - Some new expts are to be set up as per new syllabus for VI Sem. List of probable expt was prepared.

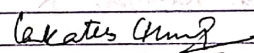
⑤ Student Seminars - Teachers are advised to arrange Student Seminars and keep the record in this respect.

⑥ Project / dissertation - Prepare the <sup>batch wise</sup> List of Students and the Subjects allotted for each group. - Progress reviewed.

⑦ Manual preparation - Resolved to prepare Lab manuals for the new experiments.

⑧ e-Content - Teachers were advised to upload e-Content of respective Subjects taught in their classes.

⑨ Remedial class: Suggested to arrange for Remedial class for Slow Learners, especially who were failed in the previous semester examination.

  
9.8.16

STAFF MEETING

Date: 10.9.16

AGENDA: Program Review and preparation of Q. paper for II Internal Test

Participants:

- |                          |                         |
|--------------------------|-------------------------|
| ① Prof. Venkatesh Murthy | <u>Venkatesh Murthy</u> |
| ② Prof. J. C. Papanna    | <u>J. C. Papanna</u>    |
| ③ Mr. H. S. Vijay        | <u>H. S. Vijay</u>      |
| ④ Mr. A. S. Jagadish     |                         |
| ⑤ Miss Pavitra S.P.      | <u>S.P.</u>             |
| ⑥ Mrs. Rajashree. K.C.   | <u>Rajashree</u>        |
| ⑦ Mrs. Chaitra J.G.      | <u>Chaitra</u>          |
| ⑧ Miss Ramya. R.         | <u>R.</u>               |

Discussion and Decision Taken:

- ① Q. paper Preparation: Resolved to prepare the question paper for II IA Test before 12<sup>th</sup> of Sept. Prepare the soft copy and submit to the Exam Committee

- ② Practical class: decided to complete the classes before 3.10.16

- ③ Entry of I IA Test Marks: To be entered before 17.9.16

- ④ Remedial class: Engage the class and keep the records

- ⑤ Project / dissertation - Program reviewed. Resolved to complete the process i.e. preparation of project record before 5.10.16. Decided to prepare the "Certificates" for project record at the earliest and distributed to the students

- ⑥ Practical Exam Time-Table:- Decided to prepare the provisional Time-Table in the last week of this month. Examinations may be Scheduled from 18.10.16

Venkatesh Murthy  
10.9.16

STAFF MEETING

Date: 03.11.2016

AGENDA: Distribution of Syllabus  
~~for~~ and plan of action  
 for the II half of academic year.

Participants:

- |                           |                         |
|---------------------------|-------------------------|
| 1) Prof. Venkatesh Mantry | <u>Venkatesh Mantry</u> |
| 2) Prof. J.C. Papanna     | <u>J.C. Papanna</u>     |
| 3) Mr. H.S. Vijay         | <u>H.S. Vijay</u>       |
| 4) Mr. A.S. Jagadish      | <u>A.S. Jagadish</u>    |
| 5) Miss Paritha .S.P      | <u>Paritha .S.P</u>     |
| 6) Miss Rajashree .K.C    | <u>Rajashree .K.C</u>   |
| 7) Miss Chaitra J.G       | <u>Chaitra J.G</u>      |
| 8) Miss Ramya .R.         | <u>Ramya .R.</u>        |

Discussion and Decision taken:

- ① Syllabus Distribution: Theory - Distributing Syllabus were distributed among the Teachers and decided to engage the classes as per the Time table

- ② Plan of action: Setting new experiments.  
 It was decided to set 09 new experiments required for VI Semester paper VIII and two tasks have been distributed among the teachers.
- ③ E-attendance: All the teachers are informed to upload the attendance of the students as soon as the class is engaged.
- ④ Practical classes: Decided to start practical classes from 05.01.17 as per the time table.
- ⑤ Decided to motivate the VI Semester students to take up Seminars. Teachers are suggested to ~~give~~ help the the students to in selecting the Seminars Topics.

Venkatesh Mantry

18.02.2017

AGENDA: Progress Review and plan of action.

Participants:

- |                           |                      |
|---------------------------|----------------------|
| 1) Prof. Venkatesh Murthy | <u>Venkat Murthy</u> |
| 2) Prof. J.C. Papanna     |                      |
| 3) Vijay. H. S            | <u>Vijay</u>         |
| 4) JAGADISHA. A.S         | <u>Jagadisha</u>     |
| 5) Pavithra. S.P.         | <u>SP</u>            |
| 6) Ramya. R               | <u>R</u>             |
| 7) Chaitra. J. G          | <u>Ch</u>            |

Discussion and decision taken:

- (1) Theory classes: Decided to engage Special classes to make good the Short fall.
- (2) Practical classes: Decided to complete the <sup>Practical classes</sup> before 15th of March so that examination may be commenced from 1st week of April.

It is also decided to give demo class in 2nd paper of VI Semester after the completion of the classes.

Also taken the decision to ~~not~~ duplicate the new exp<sup>t</sup> introduced in this semester.

3) Class Seminars and assignments:

Decided to encourage the students to give class seminars and to write assignment work.

4) Student participation in Seminars:-

Decided to motivate the students to participate in National Seminars conducted by other institutions.

Venkat Murthy  
18.2.17

Date: 21.06.2017.

AGENDA: Plan of action for the academic  
year 2017-18 (I half).

Name:

Signature:

1) Venkatesh murtu

By:

2) Prof. J.C. Papanna

3) H.S. Vijay

Bumpatee

4) A.S. Jagadeesh

AS Jagadeesh

5) S.P. Paritha

SP

6) Chaitra : J.G

JK

7) Ramya . R.

R

8) Meghana. G.H

Meghana

Discussion and  
Decisions taken:

- ① Time table: Department time table  
is allotted and informed to the teachers.  
Teachers are advised to take computer  
copy of their individual time table and  
submit in duplicate to the HOD.

2) Syllabus: Syllabus of I, II and III Sem are distributed among the teachers and they are suggested to engage the classes accordingly, and class attendance is to be maintained neatly.

3) Practical class: It is decided to commence practical classes for III Sem and I Sem from 27.6.17 and I Sem and II Sem project lab from 3.7.17.

All the teachers are advised to get acquainted with all the experiments for different classes.

It is resolved that not to allow the students who do not attend theory classes. In such cases are to be referred to the H.O.D.

4) Project topics: To improve the performance of the students in project curriculum, the following decisions were taken.

a) Encourage the students to take "Project model" instead of dissertation work.

b) Project / dissertation are to be presented before the Examiners in the examination using LCD projector instead of oral presentation.

c) Motivate the students to take field survey and to visit various other reputed institutions to collect the required data.

d) Progress of the students is to be monitored every week and recorded by the respective teachers.

e) & Take the inputs from the students while selecting the topics for project.

5) Student Seminar/Assignment:

Teachers are advised to encourage the students to give class room seminars and write assignments.

6) Progress Report: Progress of the dept. during the year 2016-17 is to be recorded and a report is to be prepared and submit it to IQAC.

7) Daily: All the teachers are informed to maintain work diary and get attestation from HOD at the end of each month.


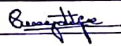
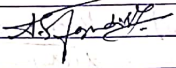

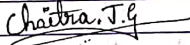

8) Bridge course: Teachers are advised to do Bridge course for the students at the beginning of the semester.

Signature \_\_\_\_\_  
21.06.2017

Date: 18.9.2017  
Monday

AGENDA: Progress review and preparation for practical examination, Question paper setting for II internal test.

Name: Signature

- 1) Venkatesh Murtugy 
- 2) Prof. J.C. papanna
- 3) H.S. Vijay 
- 4) A.S. Jagadins 
- 5) Pavitra. S.P. 
- 6) Chaitra. a.J.G. 
- 7) Ramya. R. 
- 8) Meghana. G.H.

### Discussion and decision taken:

- (1) Progress reviewed with reference to theory classes, syllabus covered and practical classes.  
It is also decided to make good the short fall in theory classes by engaging Spl. classes on the Sunday & Holidays.

- 2) Practical examination: As per the University schedule practical exam is to be commenced from 3rd week of October. Hence it is decided to complete the practical classes and dissertation / project work before 10th of October.

- 3) Q-paper Setting: Setting of Q-paper for II internal test - work is distributed. Computer soft copy is to be sent to the Principal's e-mail.

- 4) It is also decided to conduct 'Remedial classes' after the evaluation of II test.

Venkatesh Murtugy

Date: 12.12.19

AGENDA: Plan of action for the current semester (Dec- April 2018)

Name:

Signature

1) Venkatesh Menhdy Lakshmi

2) J.C. Papanna

3) H.S. Vijay

Signature

4) A.S. Jagadees

Signature

5) S.P. Patil

Signature

6) Chaithe .S.G

Signature

7) Ramya .R

Signature

8) Meghana .G.H.

Decision taken / Discussions

1) Syllabus of various classes were distributed among the staff members.

2) It is decided to start the Practical classes from Monday 18.12.19.

(3) After discussion it was decided to add one new exp't to paper VIII

(4) It is resolved to prepare lab manual sheet for the exp'ts to be conducted in the current semester.

(5) It is decided to arrange some 'Special lecture' program for the students.

(6) Resolved to present the principle to provide a digital balance scales as necessary for doing I B.Sc exp's.

(7) Conduct the Remedial classes after I interval.

Lakshmi

Staff meeting

Date: 17.02.18.

AGENDA: Progress Review, Question paper setting for II Internal Test, Student's performance in I Test etc.

Name: Signature

- 1) Venkatesh Murthy  
HOD. Venkat Murthy
- 2) Prof. J.C. Papanna
- 3) H.S. Vijay H.S. Vijay
- 4) Jagadish. A.S. Jagadish
- 5) Pavithra S.P. P.S.P.
- 6) Chaitra J.G. Chaitra J.G.
- 7) Ramya. R. Ramya
- 8) Meghana. G.H. Meghana

Discussion & Decisions

- 1) Work doing → Work doing of the Staff members were attested by the H.O.D.
- 2) Test marks entry → Test marks of I Internal Test is to be entered in the List provided. This work is entrusted to Miss Meghana Ramya and Chaitra,

3) Review of Progress in Theory classes:

Inputs were given by the Faculty and were advised to complete the theory classes before 10th of march.

- 4) Practical classes: After discussion it was decided to complete the practical classes before 5th of march and certification of Records before 10th march.

- 5) Remedial classes It was decided to conduct Remedial classes for those whose performance in I test is not satisfactory.

- 6) Practical Exam: As per the University's circular, it was decided to schedule the practical examination from 19.03.18 to 05.04.18. Preparation of Lab for the examination is to be done in the 1st week of march.

- 7) Stock Register: It was also decided to write a new Stock Register of the department. This job is entrusted to Prof. Venkatesh Murthy and Prof. H.S. Vijay.

Venkat Murthy  
17.02.18

Date: 17.03.2018

Saturday, 12.30 PM

AGENDA: Progress Review, Practical Examination - IIA - Preparation & Conducting.

IIA Marks Entry

Name	Signature
1) Prof Venkatesh Murthy	Venkatesh Murthy
2) Prof. J.C. Papanna	
3) H.S. Vijay	
4) Jagadish. A.S.	
5) Pavithra. S.P.	S.P.
<del>6) Ranga. R.</del>	
7) Meghana. G.H	Megha

### Discussion & Decisions

- (1) Know doing → of the staff were attended by the HOD.
- (2) IIA Marks Entry → IIA marks - Average of the test is to be calculated and entered on-line to the University's Records. - This task is entrusted

to Mr. Ranga R. and Meghana G.H.

The work is to be completed before 24.03.18.

- (3) Practical Examination: Expts and related equipment were checked in the previous meet. Practical exam Time table is displayed on the notice board. Approved time table is approved by the coordinated is filed.

Practical examinations are scheduled from 19.03.2018 to 05.04.2018. The teachers are requested to follow the University's Expt. Guidelines while conducting the examination.

It is also decided to provide the lunch and Tea for the Examiners and attenders.

- 4) Vote of Thanks: All the Staff members were thanked by H.O.D. for their cooperation & help. It is to be given before the dept. meets at the year.

Venkatesh Murthy

Head of the Department  
Department of Physics  
O.V.S. College of Arts and Science  
Shivamogga-577-201

## Staff meeting

Date: 04-06-2018

AGENDA: Plan of action for the current Semester (June 2018 - October-2018)

Name:

Signature:

(1) Vijay. H. S.

(2) Pooja. A. C. Papanna.

8

(3) H. S. Jaggaish.

(4) Ramya. R.

(5) Megha. G. H.

(6) Latha. S.

(7) Meghana. S.

(8) .Swathi. T. K.

Discussion

(1) Syllabus of various classes were distributed among the staff members.

(2) Staff members decided to start practical classes from Monday 18-06-2018

(3) Staff members decided to start Theory classes from Monday 11-06-2018.

(4) Decided to encourage the students for searching dissertation topic in this Semester

(5) All the teacher lectures are informed to maintain Work-Diary and get attestation from HOD at the end of month.

(6) Lectures are advised to do bridge course for the students during one or two classes at the beginning.

(7) Progress of the dept. during the Year 2018-19 is to be recorded and prepare it to be prepared and submitted to IATC.

(8) To improve the performance of the students in the Project assignment, motivate the students to take field survey and to visit other reputed institution to collect require data.

Signature

Head of the Department

Department of Physics

D.V.S.-College of Arts and Science

Date: 14.08.2018


Tuesday: 12.30 P.M.

AGENDA: Progress Review, Question paper Setting

for II Internal test, Student Performance

in I test, etc.

Name: Signature

(1) Vijay. H. S. (2) Jagadisha. A. S. (3) Rama. R. (4) Megha. G. H. (5) Latha. S. (6) Suvasni. T. K. (7) Megha. A. S. 

(i) Test Marks Entry: Test marks of I Internal

is to be entered in the list provided

This work is assigned to Mr. Vijay. H. S.

for Paper IV Miss Ranya. for Paper VI

Miss Megha. G. H. &amp; Suvasni. T. K. for Paper III

Miss Latha. S. &amp; Megha. A. S. for Paper I

(ii) Review of Progress in Theory class

Staff members are decided to Speed-up

this portion and also complete

before Sept-17-2018

(iii) Practical classes: III B.Sc Monday &amp; Tuesday

batches complete 9 Expts on 14.08.2018

Remaining batches from III B.Sc to I B.Sc

must complete before 05-Sep-2018

(iv) Remedial classes: it was decided to conduct

Remedial classes for those whose performance

in I Internal is not satisfactory

(v) Question paper Setting: Question paper Setting

for II Internal work is to be distributed

Staff members are decided to prepare

Soft copy, and it is sent to Principal mail

Qualified

Head of the Department.

Department of Physics

WVS, College of Arts and Sciences

Sriharanga 5717201.

Date: 10-12-2018

Monday: 3:30 pm

AGENDA: Plan of action for Assistant Semesters

(Dec-2018 - April-2019)

Name:

Signature

(1) Vijay. H. S

Gurajjala

(2) Prof. J. C. Papanna

(3) A. S. Jagadeisha

(4) Emma. R

(5) Megha. G. H

(6) Latha. S

(7) Medhura. S

(8) Swathi. T. K

Discussion

(1) Synopsis of various classes were discussed among the staff members

(2) Staff members are divided to start practical lab from Monday 24-12-2018

(3) Staff members are decided to start theory classes from Tuesday 11-12-2018

(4) In this meeting decided to modify Paper-8. Experiment 'I.C. modify formula, ckt construction E.T.C

(5) All the lecturers are informed to maintain Book-Binary and get correction from HOD at the end of the month

(6) Lecturers are advised to do bridge course for the students during one or two classes at the beginning

(7) To improve performance of the students, arrange special class, providing ICT facilities, conduct Seminars related to topic,

(8) Many of the staff members more than 4-5, unable to perform 9-Expt Cycle from I B.Sc-II B.Sc in this meeting. Senior Prof. J. C. Papanna suggest to provide all practicals before starting the lab.

Gurajjala

Head of the Department

Department of Physics

D.V.S. College of Arts and Science

Srinagar, 577201

STAFF MEETING

Date: 10.06.2019

Monday: 10:30 AM

AGENDA: Plan of action for Current Semester  
(June-2019 - Oct-2019)

NameSignature

(1) Vijay. H. S

Bhupatya

(2) Dr A. S. Jagadisha

(3) Ramya. R

(4) Sangeeta. S

(5) Anusha. B.M

(6) Inchana. D.R

(7) Nandan. K.N

(8) Shailaya. H.H

(9) Crayator. B.S

Discussion

(1) Syllabus of various classes were distributed among staff members

(2) Staff members are decided to start II B.Sc & III B.Sc Practical lab from Monday 24.06.2019 & I B.Sc lab commence on 1-07-2019

(3) Staff members are decided to start theory classes from 17-06-2019

(4) All staff members take 1 week for Lab preparation

(5) Staff members submit Work diary to Head of the department for every month

(6) New staff members prepare notes for allotted topics

Bhupatya  
Head of the Department  
Department of Physics  
D.V.S. College of Arts and Sciences  
Sylhet-787 201

Date: 16.08.2019  
Friday, 4:30 pm

Agenda: Review of Department of Physics progress

Discussion:



(1) faculties of Department of Physics along with principal decided enhance student academic progress.

(2) Conclusions of the meeting are as follows:








- \* assignments have to be given to the student, those who have scored less than 40% marks in previous semester
- \* Seminars have to be conducted from the students from 1st B.Sc to 3rd B.Sc and Records have to be maintained
- \* Staff members have to list out the students having Backlogs in previous semester
- \* Staff members have to list out the name of the toppests in physics subject from past 5 years
- \* Principal insisted to conduct workshop on special lecturers from physics department.

Name \_\_\_\_\_ Signature \_\_\_\_\_

- (1) Dr. H. S. Krishnamurthy  
(2) Vijay . . . . .  
(3) Dr. A. S. Jagadeesha . . . . .

- (4) Ramya . R  
(5) Sargutta . S  
(6) Anusha . B . M  
(7) Indira . D . B  
(8) Narsan . K . N  
(9) Gayatri . B . B  
(10) Shailaga .

Date: 02/11/2020

Tuesday: 4:00pm

Agenda: Work questionnaire for NAC

## Discussion:

From Spred up the NAC where, Department members gathered as mentioned above date & day. Discussions are made as listed below

\* According to checker, totaling 35 nos are list our - from each department -

\* Total 35 nos are Equivaly distributed among the members of department -

\* Individual work assignment as given below

Name: Signature Characteristics  
 \* Nilay - 11.5 Equ \* Individual Course title

\* Steele

\* Sample T.A. Question paper  
 16-17, 17-18

\* Synthesis copy and Question  
 Paper - full

\* Lab manual & List of Equipment purchased later.  
 - For year & updated day book \* res. - training  
 Start practice

Name: Signature

Check list items

\* Boys Signature \* Sample T.A. Question  
 Paper 2014-15, 2015-16

\* Time-table 2014-15 - 2015-2016

\* Course - five individual

\* Calendar Events 2014-15 - 2015-2016

\* Issue ledger of department library

\* Sangueta \* Vision & mission

decept \* Programme outcome

\* Department practice

\* Individual Course title

\* Divya S. Atsray \* 1 Department meeting &  
 2 Proceedings & execution

I will not willing to do \* 2 List of best student  
 performance

the work as allotted

by HOD as we don't have \* 3, 5 year Pass student

sufficient data of given \* Individual Course title

value, study by Divya S. Atsray - not accepted.

\* Ananta B.M \* Individual Course title

\* disrupted the assigned work \* Remedial & Bridge  
 course

disrupted

\* Dr. A. S. Jagdish \* Individual Course title

\* Question Bank

Date: 17.11.2020

AGENDA: Plan of action for urgent Semester  
Commence from 17-11-2020

Name

Signature

(1) Vijay. H. S.

Suryappa

(2) Dr. A. S. Jagadisha

S. Jagadisha

(3) Sangeetha. S.

S. Sangeetha

(4) Anusha. B. M.

Anusha B.M.

(5) Akshay Prabhu

Akshay Prabhu

Discussion/Decisions

(1) Work diary of the staff members were submitted to H.O.B. Every weekend, and attended by H.O.B. at the end of the month

(2) Every staff members must maintain online attendance for each engaged session

(3) Syllabus of various classes were distributed among the staff members as follows

Syllabus for offline classes 79

→ Vijay. H. S.: - for III B.Sc. e/n or Electromagnetic Structure, Optical Spectra, Molecular Spectra, Laser Vector beam model Total 30 hrs 6 classes per week

→ Dr. Jagadish: - for III B.Sc. Astrophysics, Cosmology, Special theory of relativity, General theory of relativity Total 30 hrs 6 classes per week

→ Sangeetha. S.: - for III B.Sc. Wave mechanics Total 15 hrs 1 classes per week

→ Anusha. B.M.: - for III B.Sc. Wave mechanics Total 15 hrs 1 classes per week

→ Akshay Prabhu: - for III B.Sc. Wave mechanics Total 15 hrs 1 classes per week

Syllabus for online classes

→ Vijay. H. S.: - for I B.Sc. Viscosity, Surface Tension - force or measurement, Total 15 hrs 1 online session per week

→ Dr. Jagadish. H. S.: - for II B.Sc. Geometrical optics, Optical instruments, Electric dipole 1 online session per week

→ Sangeetha. S.: - for II B.Sc. Wave theory, Interference, 1 online session per week

→ Anusha. B.M.: - for I B.Sc. Electricity. Gravitation, 1 online session per week

→ Akshay Prabhu: - for II B.Sc. Electric Potential Head of Physics Department

Name of the Department: ZOOLOGY

Date : 01-01-16

Venue: Dept staff room

Time : 4-30PM

Agenda: to discuss syllabus distribution

Time table, work allotment

Department activity, plan for bridge course

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, further discussed about syllabus allotment to the faculty, time table also distributed among the faculties and also discussed about activities to be done by department.

Resolution: as above discussions all the faculty members agreed to teach the allotted topics in this academic year.

Members attended:

- 1) Dr Geetha
- 2) Prof kumaraswamy
- 3) Prof Pruthvi K J

Name of the Department: ZOOLOGY

Type of meeting: Official

Date: 20-1-2016

Time: 4-30PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Call of the order: Head of the department invited all the teaching and non  
Teaching faculty members.

Meeting agenda: To discuss reorganization of lab, seminars to be assigned for I and II BSc , distribution of the results obtained in I, II, III

Approval of last meeting: 20-1-2016

Motion : Reorganization of lab

Vote: All members are agreed for the above decisions

Resolved : As per the discussions all the faculty members are agreed to assign seminars and for the result distribution.

Members attended:

1)Dr Geetha

2)Prof kumaraswamy

3)Prof Pruthvi K J

Name of the Department: ZOOLOGY

Date : 1-2-2016

Venue: Dept staff room

Time : 4 PM

Meeting Facilitator: Head of Department

Agenda: new faculty Ms Bi Bi Hajra MSc joined the department

Work load redistribution and further activities of department

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, Ms Hajira joined and reported to duty in the department of zoology and sharing work load distribution between four staff

Members attended:

1)Dr Geetha

2)Prof kumaraswamy

3)Prof Pruthvi K J

4) Bi Bi Hajira

Name of the Department: ZOOLOGY

Date : 18-2-2016

Venue: Dept staff room

Time : 4 PM

Meeting Facilitator: Head of Department

Agenda: question paper setting for I IA , discussion of the stock verification formate, launching of E attendance and E content

Campus interview discussion

#### PROCEEDING:

In the beginning of the meeting department head welcome all the faculty of the department, question paper for the I IA was formed, discussion about the launching of E attendance and registering the names of lecturers, practiced with trail and error method for the time table formate.

Members attended:

- 1)Dr Geetha
- 2)Prof kumaraswamy
- 3)Prof Pruthvi K J
- 4) Bi Bi Hajira

Name of the Department: ZOOLOGY

Date : 15-3-2016

Venue: Department staff room

Time : 4 PM

Meeting Facilitator: Head of Department

Agenda: question paper setting for II IA , planned about the practicals to be finished before II IA, practical exam requirements and planned for mock practical test III IA

Resolved:

In the beginning of the meeting department head welcome all the faculty of the department, question paper for the II IA was formed. Planned for the semester practical exam and discussing the remedial classes. necessary requirements were done

Members attended:

- 1)Dr. Geetha
- 2)Prof kumaraswamy
- 3)Prof Pruthvi K J
- 4) Bi Bi Hajira

Name of the Department: ZOOLOGY

Type of meeting: Official

Date:02-07-2016

Time: 4-30PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Meeting agenda: to discuss syllabus distribution, time table and work allotment , department activity. Seminar topics to be distributed among students. Projects assigned to the students and their detail discussion.

Resolved: In the beginning of the meeting department head welcome all the faculty of the department, syllabus and periods were distributed. New plans and programs for the academic year were discussed.

Members attended:

1)Dr Geetha

2)Prof kumaraswamy

3)Prof Pruthvi K J

Name of the Department: ZOOLOGY

Type of meeting: Official

Date:09-09-2016

Time: 4-30PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Meeting agenda: progress and review of the portions covered. Preparations of IA test papers. Review of the seminar classes. preparation of lab for practical examination.

Resolved: In the beginning of the meeting department head welcome all the faculty of the department, listing of materials required and assigning the time for the remaining portion.

Members attended:

1)Dr Geetha

2)Prof kumaraswamy

3)Prof Pruthvi K J

Name of the Department: ZOOLOGY

Type of meeting: Official

Date:02-01-2017

Time: 4-30PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Meeting agenda: new start of the semester. Workload distribution. Preparing the lab equipment and setting for the lab. Seminar topics assigned to the students. discussion of the results obtained in the last semester

Resolved: In the beginning of the meeting department head welcome all the faculty of the department, syllabus and periods were distributed and new plans and programs for the semester were discussed.

Members attended:

1)Dr. Geetha

2)Prof. kumaraswamy

3)Prof. Pruthvi K J

Name of the Department: ZOOLOGY

Type of meeting: Official

Date: 02-04-2017

Time: 4-30PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Meeting agenda: Review of the portions covered. Preparation of internal test papers. Preparation of lab for practicals. Planning for the mock practical test and repetition of the lab. Planned for solving old question papers.

Resolved: In the beginning of the meeting department head welcome all the faculty of the department, review or the portions and schedules of the time for covering of the syllabus.

Members attended:

1)Dr Geetha

2)Prof kumaraswamy

3)Prof Pruthvi K J

4)Ms Ranjitha N

Name of the Department: ZOOLOGY

Type of meeting: Official

Date: 15-06-2017

Time: 4-30PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Meeting agenda: new start of the semester, syllabus discussion, workload distribution and allotment. Discussion about the departmental activity. Planning of the seminars to be distributed.

Resolved: syllabus discussed and planned for the new type of practicals. Preparing slides and videos.

Members attended:

1)Dr Geetha

2)Prof kumaraswamy

3)Prof Pruthvi K J

Name of the Department: ZOOLOGY

Type of meeting: Official

Venue: Department staff room

Date:17-08-2017

Time: 4-30PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Meeting agenda: review of the syllabus covered, preparation of the question paper for the I test. Discussion about the practicals left over. Discussed about the improvising of the seminar classes

Resolved: review of the portion covered and discussed about the portion to be covered for the next test.

Members attended:

1)Dr Geetha

2)Prof kumaraswamy

3)Prof Pruthvi K J

Name of the Department: ZOOLOGY

Type of meeting: Official

Venue: Dept staff room

Date:03-10-2017

Time: 4-30PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Meeting agenda: end of the semester. Review of the portion covered for this semester, extra practical classes for the students who joined late. Mock practical for the students. corrections and discussion of the internal marks. Preparing for the lab exams.

Resolved: review of the portion covered and discussed about the portion to be covered for the next test.

Members attended:

1)Dr Geetha

2)Prof kumaraswamy

3)Prof Pruthvi K J

Name of the Department: ZOOLOGY

Type of meeting: Official

Venue: Department staff room

Date: 06-12-2017

Time: 4-30PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Meeting agenda: new start of the semester, syllabus discussion, workload distribution and allotment. Discussion about the departmental activity. Planning of the seminars to be distributed.

Resolved: syllabus and time table were distributed. Planned for new experiments in the departments.

Members attended:

1)Dr Geetha

2)Prof kumaraswamy

3)Prof Pruthvi K J

Name of the Department: ZOOLOGY

Type of meeting: Official

Venue: Department staff room

Date:17-02-2018

Time: 4-30PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Meeting agenda: portions to be covered before the first internal test. Questions to be given for the first test in the different part of the syllabus.preparing probable questions for the students. Practicals to be planned before the test.

Resolved: explaining the students about the answering of questions.

Members attended:

1)Dr. Geetha

2)Prof. N kumaraswamy

3)Prof. Pruthvi K J

Name of the Department: ZOOLOGY

Type of meeting: Official

Venue: Dept staff room

Date:04-03-2018

Time: 4-30PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Meeting agenda: portions to be covered before the second internal test. Questions to be given for the first test in the different part of the syllabus.preparing probable questions for the students. Practicals to be planned before the test.

Resolved: explaining the students about the answering of questions.

Members attended:

1)Dr Geetha

2)Prof kumaraswamy

3)Prof Pruthvi K J

Name of the Department: ZOOLOGY

Type of meeting: Official

Venue: Dept staff room

Date:05-06-2018

Time: 4-30PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Meeting agenda: new start of the semester, syllabus discussion, workload distribution and allotment. Discussion about the departmental activity. Planning of the seminars to be distributed.

Resolved: Discussion about seminar, PPT making.

Members attended:

1)Dr Geetha

2)Prof kumaraswamy

3)Prof Pruthvi K J

Name of the Department: ZOOLOGY

Type of meeting: Official

Venue: Department staff room

Date:21-1-2019

Time: 4-30PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Meeting agenda: new start of the semester, syllabus discussion, workload distribution and allotment. Discussion about the departmental activity. Question paper setting for first internals. Meeting arrangement for affiliation visit sorted out.

Resolved: Documents were prepared and arranged for affiliation

Members attended:

1)Dr Geetha

2)Prof kumaraswamy

3)Prof Pruthvi K J

Name of the Department: ZOOLOGY

Type of meeting: Official

Venue: Department staff room

Date: 26-2-2019

Time: 4-30PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Meeting agenda: Syllabus yet to be covered before exams . Preparation of NAAC work. Preparing for the next coming exams both practical and theory. Planning for the IIT JAM exams. Evaluating the internal Papers.

Resolved: Necessary arrangement for the syllabus to be covered were sorted out.

Members attended:

1) Dr Geetha

2) Prof kumaraswamy

3) Prof Pruthvi K J

Name of the Department: ZOOLOGY

Type of meeting: Official

Venue: Department staff room

Date:14-3-2019

Time: 4-30PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Meeting agenda: Plans for the practical exams. Planned for the NAAC work after practical exams. Remedial classes were conducted for slow learners. Planned for the insights and reflection Programm for the final year students.

Resolved: Necessary arrangement for the syllabus to be covered were sorted out. Necessary materials for the practical exams are sorted out and prepared for the program.

Members attended:

1)Dr Geetha

2)Prof kumaraswamy

3)Prof Pruthvi K J

Name of the Department: ZOOLOGY

Type of meeting: Official

Venue: Department staff room

Date:10-6-2019

Time: 4-30PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Meeting agenda: New start of the semester. Bridge class was planned. Syllabus discussion and distribution. List of projects and planning for it. Departmental activity of this semester. Time table and seminar classes were planned. Plans for the next practicals to be conducted

Resolved: Bridge class was planned and taken for the students.

Members attended:

1)Dr Geetha

2)Prof kumaraswamy

3)Prof Pruthvi K J

Name of the Department: ZOOLOGY

Type of meeting: Official

Venue: Dept staff room

Date:14-8-2019

Time: 4-30PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Meeting agenda: First internal test. Discussion of questions to be given for the first internal test. Practicals were covered within the schedule time.

Resolved: Remedial class was conducted and project improvisation

Members attended:

1)Dr Geetha

2)Prof kumaraswamy

3)Prof Pruthvi K J

Name of the Department: ZOOLOGY

Type of meeting: Official

Venue: Department staff room

Date:19-9-2019

Time: 4-30PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Meeting agenda: Second internal test. Discussion of questions to be given for the Second internal test. Practicals were covered within the schedule time. Projects were planned for finalization. Assignment and field report were planned for collection

Resolved: Remedial class was conducted and project finalization.

Members attended:

1)Dr Geetha

2)Prof kumaraswamy

3)Prof Pruthvi K J

Name of the Department: ZOOLOGY

Type of meeting: Official

Venue: Department staff room

Date:23-10-2019

Time: 4-30PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Meeting agenda: IA marks finalization and uploading and freezing. Planned for the remedial classes taken for the slow learners. Discussion of the theory question paper. Restructuring the department profile, individual and course file. Distribution of NAAC work.

Resolved: work distribution among members in the process of NAAC

Members attended:

1)Dr Geetha

2)Prof kumaraswamy

3)Prof Pruthvi K J

Name of the Department: ZOOLOGY

Type of meeting: Official

Venue: Department staff room

Date:9-12-2019

Time: 4-30PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Meeting agenda: New start of the semester. Bridge class was planned. Syllabus discussion and distribution. List of projects and planning for it. Departmental activity of this semester. Time table and seminar classes were planned. Plans for the next practicals to be conducted

Resolved: Work allotment and bridge classes were conducted.

Members attended:

1)Dr Geetha

2)Prof kumaraswamy

3)Prof Pruthvi K J

Name of the Department: ZOOLOGY

Type of meeting: Official

Venue: Department staff room

Date:3-2-2020

Time: 4-30PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Meeting agenda: NAAC preparation and first IA discussion

Resolved: Different criteria was planned and assigned with work

Members attended:

1)Dr Geetha

2)Prof kumaraswamy

3)Prof Pruthvi K J

Name of the Department: ZOOLOGY

Type of meeting: Official

Venue: Department staff room

Date: 27-3-2020

Time: 4-30PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Meeting agenda: Science Day celebration and planned the second test. Guests and competition was planned. Practicals of certificate course was planned

Resolved: Remedial classes were conducted for the slow learners

Members attended:

1)Dr. Geetha

2)Prof. N kumaraswamy

3)Prof. Pruthvi K J

Name of the Department: ZOOLOGY

Type of meeting: Official

Venue: Department staff room

Date:4-5-2020

Time: 4-30PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Meeting agenda: Because of covid 19, the college remained closed, as per the MC order we are supposed to do online classes for students in this regard time table was prepared.

Resolved: Questions were prepared and whatsapp group was created for the remedial classes.

Members attended:

1)Dr Geetha

2)Prof kumaraswamy

3)Prof Pruthvi K J

Name of the Department: ZOOLOGY

Type of meeting: Official

Venue: Department staff room

Date: 1-7-2020

Time: 4-30PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Meeting agenda: Offline classes and review of classes on online mode. Planning of the syllabus distribution. Stock was checked

Resolved: planned for the internals to be conducted for the students. Online class review

Members attended:

1)Dr Geetha

2)Prof kumaraswamy

3)Prof Pruthvi K J

Name of the Department: ZOOLOGY

Type of meeting: Official

Venue: Department staff room

Date:1-7-2020

Time: 4-30PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Meeting agenda: Offline classes and review of classes on online mode. Planning of the syllabus distribution. Stock was checked

Resolved: planned for the internals to be conducted for the students. Online class review

Members attended:

1)Dr Geetha

2)Prof kumaraswamy

3)Prof Pruthvi K J

Name of the Department: ZOOLOGY

Type of meeting: Official

Venue: Department staff room

Date: 09-08-2021

Time: 4-30PM

Meeting Facilitator: Head of Department

Members invited: 03

Roll call: All members are present

Members attended: 03

Members absent: Nil

Meeting agenda: New appointment to the department. Workload redistribution. Practical classes were discussed and distributed. Independence day was celebrated with competition.

Resolved: Practical requirement was listed. Planned for the seminars.

Members attended:

1)Dr. Geetha

2)Prof. N kumaraswamy

3)Prof. Pruthvi K J

4) MS. Mangala D H











**D.V.S. College of Arts and Science, Shivamogga**  
**Sir M.V. Road, P.BNo.81, SHIVAMOGGA-577201**

<p>13/2/2016</p> <p>Department Meeting</p> <p>Agenda :-</p> <ul style="list-style-type: none"><li>i) Question paper setting for the I IA</li><li>ii) Discussion of the block verification format</li><li>iii) Launching of E-Attendance and E-Content</li><li>iv) Campus interview discussion</li></ul> <p>Resolutions:-</p> <p>Question paper for the I IA was framed. Discussion about the launching of E-Attendance and registering the names of lecturer, practical with trial and error method for the time table format.</p> <p>Staff Members:-</p> <p>Dr. Geetha Lakshmi</p> <p>N. Kumaraswamy</p> <p>Smt. Ponthi K.J</p> <p>Ms. B. B. Hajira</p>	<p>15/3/2016</p> <p>Department Meeting</p> <p>Agenda :-</p> <ul style="list-style-type: none"><li>i) Question paper setting for the II IA</li><li>ii) Planned about the practicals to be finished before II IA</li><li>iii) Practical exam requirements</li><li>iv) Planned for Mock practical test, III IA</li></ul> <p>Resolutions:-</p> <p>Question paper for the II IA was framed. Planned for the semester practical exam and discussing the remedial classes. Necessary requirements were done.</p> <p>Staff Members:-</p> <p>Dr. Geetha Lakshmi</p> <p>N. Kumaraswamy</p> <p>Smt. Ponthi K.J</p> <p>Ms. B. B. Hajira</p>
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<p>20/1/2016</p> <p>Department Meeting</p> <p>Agenda :-</p> <ul style="list-style-type: none"><li>i) To discuss inauguration of lab</li><li>ii) Seminars to be assigned for I &amp; II B.Sc</li><li>iii) Discussion of the results obtained in the I, III &amp; V Sem</li></ul> <p>Resolutions:-</p> <ul style="list-style-type: none"><li>i) Planned for the best ways for dealing the practicals</li><li>ii) Major portions were covered with the help of PPT was planned</li><li>iii) Discuss about the next sem results - About Ranks in the next sem.</li></ul> <p>Staff members Attended:-</p> <ul style="list-style-type: none"><li>1) Dr. Geetha Lakshmi</li><li>2) N. Kumaraswamy</li><li>3) Smt. Ponthi K.J</li></ul>	<p>1/2/2016</p> <p>Department Meeting</p> <p>Agenda :-</p> <ul style="list-style-type: none"><li>i) New faculty Ms. B. B. Hajira M.Sc joined the department</li><li>ii) Work load redistribution</li><li>iii) Future activities of department.</li></ul> <p>Resolutions:-</p> <p>Ms. B. B. Hajira M.Sc joined and reported to duty in the department of Zoology on 1/2/2016. Sharing work load distribution between four staff.</p> <p>Staff Members Attended:-</p> <ul style="list-style-type: none"><li>1) Dr. Geetha Lakshmi</li><li>2) N. Kumaraswamy</li><li>3) Smt. Ponthi K.J</li><li>4) B. B. Hajira</li></ul>
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01-01-2016.

Date / / 20

Dept. meeting :

Agenda:- To discuss syllabus distribution, time-table/work allotment, departmental activities and plan for bridge course.

Resolutions:

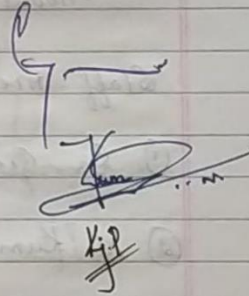
- 1) Bridge course were planned.
- 2) Time table distributed.
- 3) Syllabus
- 4) Deptl activities discussed.

Staff members attended:

① Dr. Geetha Samak

② N. Kumara Swamy

③ Smt. K.J. Pruthvi



K.S



**D.V.S. College of Arts and Science, Shivamogga**  
**Sir M.V. Road, P.BNo.81, SHIVAMOGGA-577201**

Date	Department Meeting	Date	Department Meeting
3/10/2017	<p><b>Agenda:- End of the semester</b></p> <p>Review of the portion covered for this sem ExtraPractical classes for the students who joined late. Mock Practicals for the degree students Corrections and discussions of the Internal Marks Preparing for the lab exams.</p> <p><b>Resolution:-</b> Remedial classes were planned and planned for the practical exams.</p> <p><b>Staff Members:-</b></p> <p>Dr. Geetha Samak</p> <p>Prof N Kumaraswamy</p> <p>Smt. Panthvi K.J.</p>	06/12/17	<p><b>Agenda:- New start of the semester</b></p> <p>Syllabus discussion Work load distribution and discussion. Planning for the next semester departmental activity Discusses about the last semester exams details.</p> <p><b>Resolution:-</b> Syllabus and time table were distributed. Planned for the new experiments in the department.</p> <p><b>Staff Members.</b></p> <p>Dr. Geetha Samak</p> <p>Prof N Kumaraswamy</p> <p>Smt. Panthvi K.J.</p>

Date	Department Meeting	Date	Department Meeting
15/06/2017	<p><b>Agenda:- New start of the semester</b></p> <p>Syllabus discussion Workload distribution and allotment Discussion about the departmental activity. Planning of the Seminars to be distributed.</p> <p><b>Resolution:-</b> Syllabus discussed and planned for the new type of practicals Preparing slides and videos.</p> <p><b>Staff Members:-</b></p> <p>Dr. Geetha Samak</p> <p>Prof N Kumaraswamy</p> <p>Smt. Panthvi K.J.</p>	17/06/2017	<p><b>Agenda:- Review of the Syllabus.</b></p> <p>Review of the syllabus covered. Preparation of the question paper for the I test Discussion about the practicals left over. Discussed about the same improvising of the seminar classes.</p> <p><b>Resolution:-</b> Review of portion covered and discussed about the portion to be covered for the next test.</p> <p><b>Staff Members:-</b></p> <p>Dr. Geetha Samak</p> <p>Prof N Kumaraswamy</p> <p>Smt. Panthvi K.J.</p>



2/1/2017

### Department Meeting - January-2017

Agenda :- New start of the sem  
Workload distribution  
Preparing the lab equipments  
and setting for the lab.  
Preparation of the solutions for  
experiments  
Seminar topics assigned to the  
students  
Discussion of the results obtained  
in the last sem

Resolution :- Syllabus and periods were  
distributed and new plans and programmes  
for the sem were discussed.

#### Staff members:

- ① Dr. Gretha Samak
- ② N. Kumaraswamy
- ③ Smt. K.J. Prithvi
- ④ Miss. Ranitha N.

2/4/2017

### Department Meeting

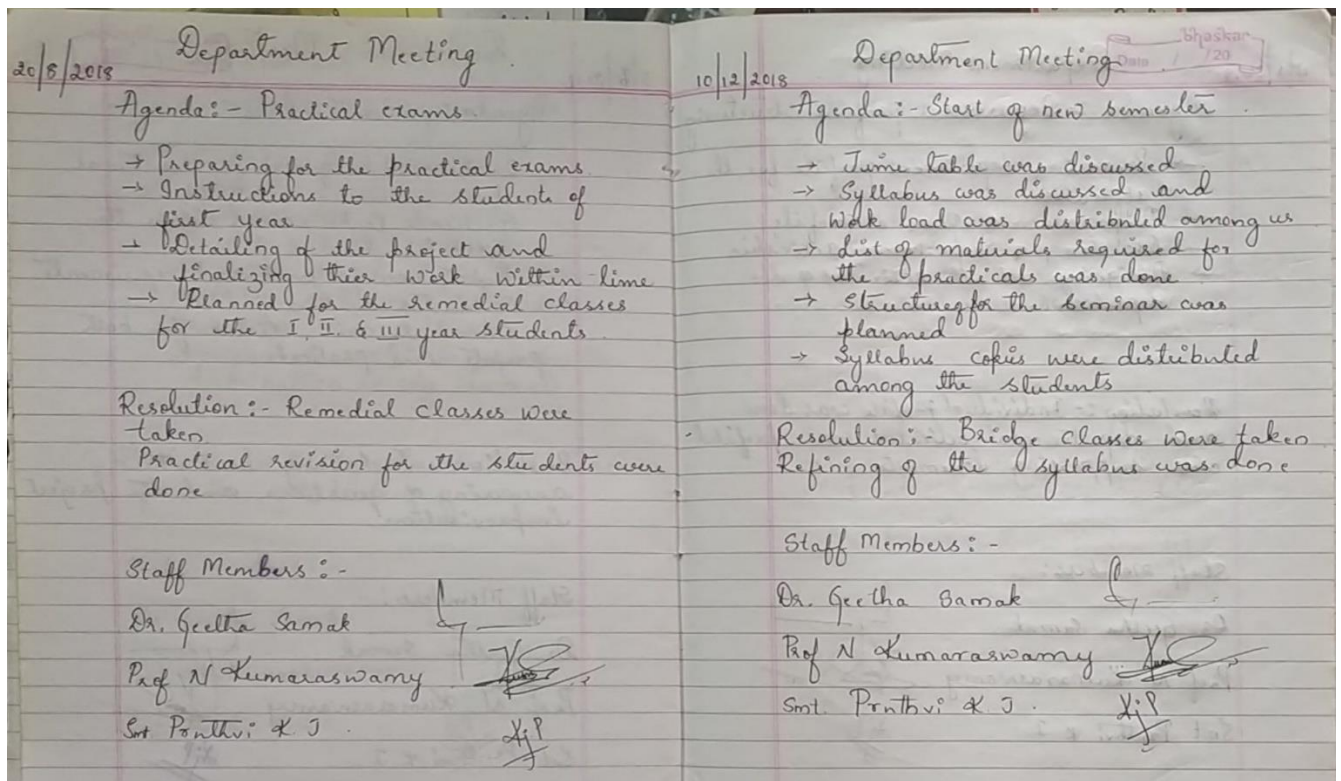
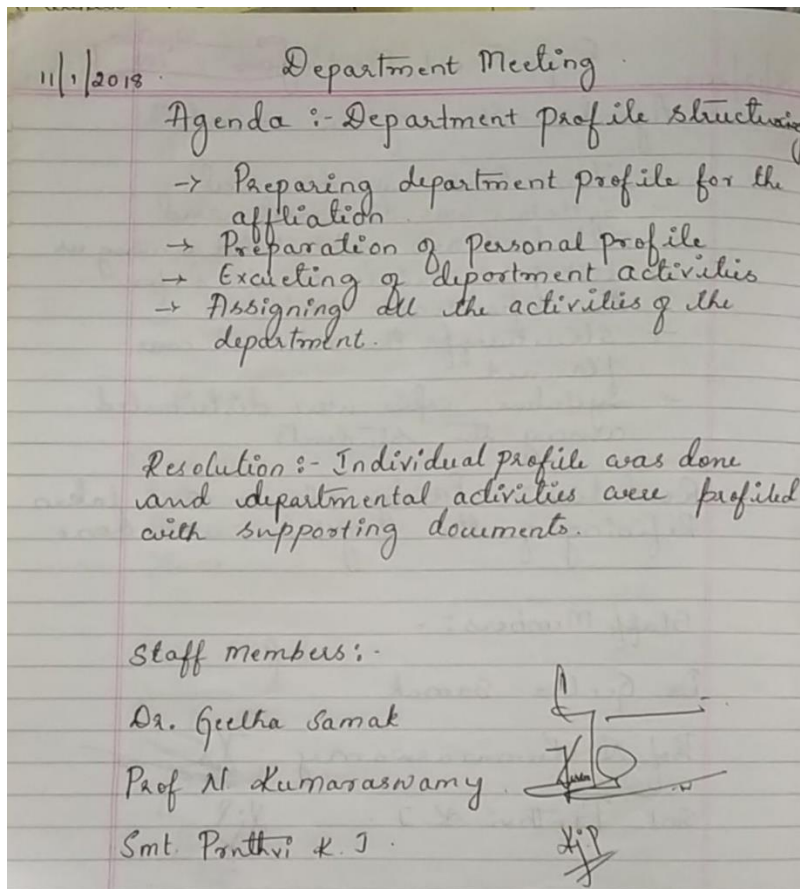
Agenda :- Review of the portions covered  
Preparation of internal test papers  
Preparation of lab for practical  
exams  
Planning for the Mock practical  
test and repetition of the lab  
Other departmental activities.  
Planned for the solving of old  
question papers.

#### Resolutions:-

Review of the portions and schedule  
of the time for the covering of the  
syllabus.

#### Staff members:-

- ① Dr. Gretha Samak
- ② N. Kumaraswamy
- ③ Smt. K.J. Prithvi
- ④ Miss. Ranitha N.





<p>5/6/2018</p> <p>Department Meeting</p> <p>Agenda :- New Start of Semester</p> <ul style="list-style-type: none"><li>Syllabus discussion</li><li>Work load discussion and distribution</li><li>Project to be taken by the students</li><li>Planning for the departmental activity of the next semester</li><li>Time table was planned.</li><li>Assignment was planned for the distribution among students</li></ul> <p>Resolution :- Bridge classes were taken for the students.</p> <p>Staff members :-</p> <p>Dr. Geetha Samak</p> <p>Prof. N. Kumaraswamy</p> <p>Smt. Panthvi K. J.</p>	<p>5/8/2018</p> <p>Department Meeting</p> <p>Agenda :- I internal test</p> <ul style="list-style-type: none"><li>Questions to be given for 1 internal test</li><li>Practicals to be covered within the scheduled time</li><li>Projects were planned and experiments were conducted and discussed</li><li>Chemicals were listed for both projects and practicals</li></ul> <p>Resolution :- Explaining about the answering of questions and the project improvisation.</p> <p>Staff Members :-</p> <p>Dr. Geetha Samak</p> <p>Prof. N. Kumaraswamy</p> <p>Smt. Panthvi K. J.</p>
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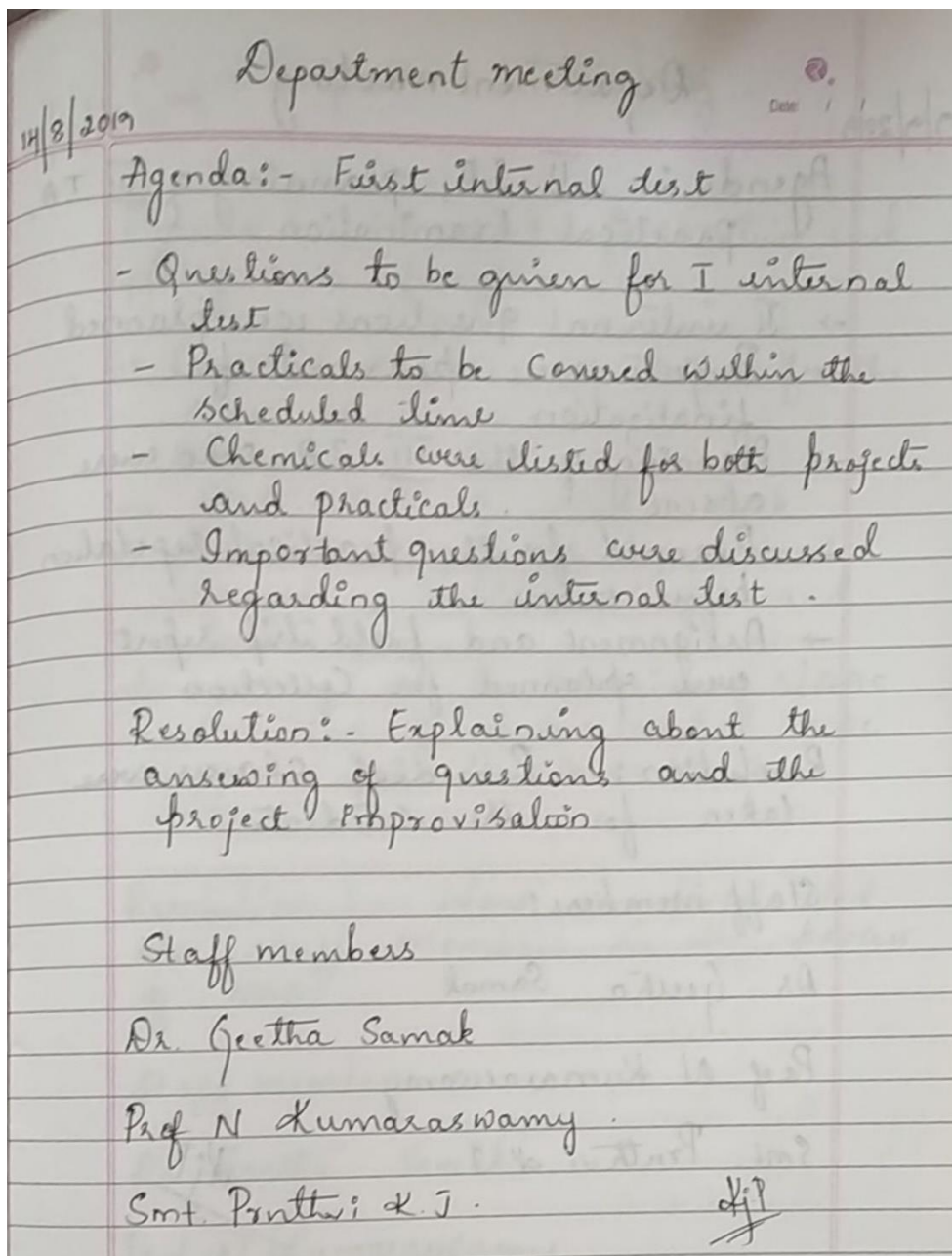
<p>17/2/2018</p> <p>Department Meeting</p> <p>Agenda :- I internal test</p> <ul style="list-style-type: none"><li>Portions to be covered before the first internal test</li><li>Questions to be given for the first test in different part of syllabus</li><li>Preparing probable questions for the students</li><li>Practicals to be planned before the test</li></ul> <p>Resolution :- Explaining the students about the answering of questions.</p> <p>Staff Members :-</p> <p>Dr. Geetha Samak</p> <p>Prof. N. Kumaraswamy</p> <p>Smt. Panthvi K. J.</p>	<p>4/3/2018</p> <p>Department Meeting</p> <p>Agenda :- New St II internal test</p> <ul style="list-style-type: none"><li>Portions to be covered before the 2nd internal test</li><li>Questions to be given for the first test in different part of syllabus</li><li>Mock test preparation was discussed for the forth coming exams</li><li>Practicals to be planned / Repeation of the lab</li></ul> <p>Resolution :- Review of Portions Covered and discussed</p> <p>Staff Members :-</p> <p>Dr. Geetha Samak</p> <p>Prof. N. Kumaraswamy</p> <p>Smt. Panthvi K. J.</p>
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**D.V.S. College of Arts and Science, Shivamogga**  
**Sir M.V. Road, P.No.81, SHIVAMOGGA-577201**

<p>9/12/2019 Department meeting</p> <p>Agenda :- Start of new semester</p> <ul style="list-style-type: none"><li>→ Syllabus distribution</li><li>→ Restructuring of UG syllabus</li><li>→ Planned for the work on criterion V and criterion III</li><li>→ Planned for the assignment topics distribution</li><li>→ Planned for the Certificate Course</li><li>→ Conducted formal the dept for the next coming semester</li><li>→ Planned for the bridge class and personal counselling</li></ul> <p>Resolution:- Bridge class was planned and taken for the students</p> <p>Staff members:-</p> <p>Dr. Geetha Samak</p> <p>Prof. Kumaraswamy</p> <p>Pruthvi K.J.</p> <p>XJP</p>	<p>3/02/2019 Department meeting</p> <p>Agenda :- Naac Preparation First IA discussion</p> <ul style="list-style-type: none"><li>→ Preparation of Naac documents for 4th cycle</li><li>→ Checklist according to the checklist given by IAAC planned to do it</li><li>→ Planned for the syllabus completion</li><li>→ Extra classes was planned</li></ul> <p>Resolution:- Different criteria was planned and many assigned with works.</p> <p>Staff members:-</p> <p>Dr. Geetha Samak</p> <p>Prof. Kumaraswamy</p> <p>Pruthvi K.J.</p> <p>XJP</p>
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<p>17/7/2019 Department meeting</p> <p>Agenda :- II IA, planning of III IA, Practical Examination</p> <ul style="list-style-type: none"><li>→ II internal questions were planned</li><li>→ Projects were planned for finalization</li><li>→ Planning of the III IA who were absent</li><li>→ Planned for the practical repetition before exams</li><li>→ Assignment and field trip report were planned for collection</li></ul> <p>Resolution:- Remedial classes were taken for the students</p> <p>Staff members:-</p> <p>Dr. Geetha Samak</p> <p>Prof. A. Kumaraswamy</p> <p>Smt. Pruthvi K.J.</p> <p>XJP</p>	<p>03/10/2019 Department meeting</p> <p>Agenda :- IA marks finalization and updating and freezing</p> <ul style="list-style-type: none"><li>→ Remedial classes were taken for the slow learners</li><li>→ Discussion of theory question</li><li>→ Distribution of NAAC work</li><li>→ Restructuring of the department profile, individual file and course file</li><li>→ Working on the criteria of NAAC</li><li>→ Collection of data needed to be given for the co-ordinator</li></ul> <p>Resolution:- Work was distributed b/w staff members in the process of NAAC</p> <p>Staff members:-</p> <p>Dr. Geetha Samak</p> <p>Prof. A. Kumaraswamy</p> <p>Smt. Pruthvi K.J.</p> <p>XJP</p>
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**D.V.S. College of Arts and Science, Shivamogga**  
**Sir M.V. Road, P.No.81, SHIVAMOGGA-577201**

10/6/2019 Department meeting

Agenda :- New start of semester

- Syllabus discussion
- Workload discussion and distribution
- List of projects and planning of it
- Departmental activity of this semester
- Time table and seminar classes were planned.
- Planned for the next practicals to be conducted

Resolution :- Bridge classes were taken for the students

Staff members :-

Dr. Geetha Samak

Prof. A. Kumaraswamy

Smt. Pruthvi K. J.

X.P.

26/2/2019 Department meeting

Agenda :- Syllabus yet to covered before exams + NAAC work

- Preparing for the next coming exams both practicals and theory.
- Planning for the IIT jam exams
- Evaluating the internal papers

Resolution :- Necessary arrangement for the syllabus to be covered were sorted out.

Staff members :-

Dr. Geetha Samak

Prof. A. Kumaraswamy

Smt. Pruthvi K. J.

X.P.

4/3/2019 Department meeting

Agenda :- Planned for the practical exams

- Planned for the NAAC work after practicals
- Plan for the Insight and Reflection program for the final year students

Resolution :- Necessary materials for the practical exam. are sorted out. Prepared for the program

Staff members :-

Dr. Geetha Samak

Prof. A. Kumaraswamy

Smt. Pruthvi K. J.

X.P.



**D.V.S. College of Arts and Science, Shivamogga**  
**Sir M.V. Road, P.No.81, SHIVAMOGGA-577201**

Department Meeting <sup>Bhaskar</sup> /20  
21/1/19.

Agenda - Department meeting to  
arrange - affiliation Meeting.  
& AP setting for IZA.

Necessary arrangements for affiliation  
Visit. Sorted out.

Staff - members

Dr. Geetha.

Prof. N. Kumaraswamy.

Smt. Senthil. K.J.

Department Meeting <sup>Bhaskar</sup> /20  
21/1/19.

Agenda - Department meeting to  
arrange - affiliation Meeting.  
& AP setting for IZA.

Necessary arrangements for affiliation  
Visit. Sorted out.

Staff - members

Dr. Geetha.

Prof. N. Kumaraswamy.

Smt. Senthil. K.J.



**D.V.S. College of Arts and Science, Shivamogga**  
**Sir M.V. Road, P.No.81, SHIVAMOGGA-577201**

4/5/2020 Department meeting

Agenda:- Video of Practicals  
Remedial classes

- Planned for the Video making of Practicals prescribed in syllabus.
- Detailing of Concepts to be discussed and planned for the action announced by govt of Karnataka.
- Stock was check and re-arranged
- Materials were prepared for the Video

Resolution:- Remedial classes were planned and distributed the Video classes among the faculties

Staff members:-

Dr. Geetha Samak

Prof Kumaraswamy

Mrs. Pruthvi K.S

23/3/2020 Department meeting

Agenda:- Science day Celebration  
II internal test

- Planned for science day celebrations with competition
- Guests were planned
- II internal test questions were planned
- Hospital Visit → Practicals of Certificate course was planned
- Valedictory function for the Certificate course was planned
- Remedial classes were conducted for the slow learners

Resolution:- Competition was conducted and question bank was prepared for the internal

Staff members:-

Dr. Geetha Samak

Prof Kumaraswamy

Mrs. Pruthvi K.S

4/5/2020 Department meeting

Agenda:- Online classes  
Assignments

- Because of COVID-19, the college remained closed
- As per management order, they are supposed to do online classes for students
- In this regard, the time table was prepared and questions were given to them
- Planned for the assignment distribution
- Whatsapp group was created for the students

Resolution:- Questions were prepared and whatsapp groups were created for the remedial class

Staff Members

Dr. Geetha Samak

Prof Kumaraswamy

Mrs. Pruthvi K.S



9/8/2021

## Department meeting

Date: 9/8/21

Agenda :- New appointment to the department

→ Work load distribution

→ Practical classes were discussed and distributed

→ Independence day was celebrated with Competition

### Resolution :-

Practical requirement was listed  
Planned for seminars  
Video classes were planned  
accordingly for the Completion  
of syllabus.

Staff members .

Dr. Geetha Samak

Prof Kumaraswamy N.

Mrs. Pranthi K.J.

K.P.

Ms. Mangala D.H.

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