

|| Pandithaha Samadarshinaha ||



**The Annual Quality Assurance Report
(AQAR)
2016 – 17**

SUBMITTED TO

**The Director,
National Assessment and Accreditation Council (NAAC),
P. O. Box 1075, Nagarabhavi,
Bangalore – 560072.**

D V S COLLEGE OF ARTS AND SCIENCE,

Sir M. V. Road, Basaveshwara Circle,

SHIVAMOGGA – 577201, Karnataka.

(Reaccredited by NAAC – UGC with B Grade (CGPA : 2.81))

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The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year

2016 - 17

I. Details of the Institution

1.1 Name of the Institution

DVS COLLEGE OF ARTS AND SCIENCE

1.2 Address Line 1

Post Box No. 81

Address Line 2

Sir. M. V. Road, Basaveshwara Circle,

City/Town

Shivamogga

State

Karnataka

Pin Code

577201

Institution e-mail address

principal.dvscollege@gmail.com

Contact Nos.

08182 – 278455

Name of the Head of the Institution:

Prof. Chandrashekhar. S. K.
Principal

Tel. No. with STD Code:

081852 – 278455

Mobile:

9620948466

Name of the IQAC Co-ordinator:

Dr. H. T. Krishnamurthy

Mobile:

9449573440

IQAC e-mail address:

principal.dvscollege@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

KAC0GN10097

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC(SC)/04/RAR/81

1.5 Website address:

www.dvsdegreecollege.org

Web-link of the AQAR:

<http://www.dvsdegreecollege.org/wp-content/uploads/2017/05/IQAC-Report-of-2016-17.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	3 Star		2001	2006
2	2 nd Cycle	B ⁺		2007	2012
3	3 rd Cycle	B	2.81	2014	2019
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

14-08-2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC *(for example AQAR 2010-11 submitted to NAAC on 12-10-2011)*

- i. AQAR 2014 – 15 submitted to NAAC on 22/02/2016 (DD/MM/YYYY)
- ii. AQAR 2015 – 16 submitted to NAAC on 22/04/2017 (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University *(for the Colleges)*

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="5"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>
2.3 No. of students	<input type="text" value="3"/>
2.4 No. of Management representatives	<input type="text" value="2"/>
2.5 No. of Alumni	<input type="text" value="2"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="2"/>
2.9 Total No. of members	<input type="text" value="18"/>

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

-) Internal Exam Reform
-) Quality review of academic and co-curricular activities was done and suggestion made for improvement.
-) Orientation Programme for 1st Semester Students
-) IQAC extended support to faculty for drafting research project for submission to various funding agencies.
-) Exit meeting for 6th semester students
-) ICT applications in teaching, learning and evaluation has been improved.
-) Career Guidance and Placement Cell strengthened.
-) Feedback remedial measures implemented to improve teachers performance.
-) To initiate conduct a National level seminar in the discipline of humanities.
-) Various subject associations and units like: NSS, Sports Red Cross – organised varieties of useful programmes under the guidance of IQAC.
-) Ensured documentation in Departments and Office

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
J Academic calendar	Enclosed as Annexure 2.15
J Academic audit of teachers.	Implemented
J Continuous evaluation	Implemented
J E Attendance	Partially Implemented
J E Content uploading	Partially Implemented
J E feedback of students.	Partially Implemented
J College Golden Jubilee Celebration	Under Progress
J Publications	
J Value added Programs	
J Industry Visits	
J Environmental Programme like Seed ball farming, botanical garden green house	Botanical garden and green house are maintained.

* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The annual AQAR for the academic year 2016 – 17 is prepared by each department and compiled by IQAC and Consolidated report has been submitted to the NAAC.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	3	0	2	0
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	3	0	2	0
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options :

Options offered by the Kuvempu University.

Note : Elective options for VI Semester BA Economics.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	3
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

Please refer Annexure 1.3 for details

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision of syllabus introduced by the Kuvempu university regularly and same is adopted.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
22	03	19	00	00

2.2 No. of permanent faculty with Ph.D.

07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	0	6	0	0	0	0	0	6

2.4 No. of Guest and Visiting faculty and Temporary faculty

		34
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	3	20	14
Presented papers	3	7	3
Resource Persons	0	7	1

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Teaching through Theatre activities, Films and National Science Day Celebration, ICT initiatives, Bridge Course, Remedial Class, Science Quizzes, Assignments, Video Tutorials, Group Discussion, Seminars, Lab Manuals, field visits, projects. The Kuvempu university for which the college is affiliated as initiated and implemented many reforms in examination and evaluation in the recent past same is followed by the college.

2.7 Total No. of actual teaching days during this academic year

198

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The college is following the university examination system because radical reformation in examination system, college is required to take prior permission from the University. The college is an affiliated college.

Example : The Blue books are provided by the university evaluation section.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

13	3	2
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2.10 Average percentage of attendance of students

90%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	327	24	76	43	153	90.51
BSc	585	79	297	41	142	95.55
BCA	134	22	64	25	36	95.45

Above Result statistics of 2016 – 17

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

-) IQAC provides tips and guidelines for an effective delivery of lectures.
-) It gives guidelines on combining moral and ethical issues during deliver of lectures.
-) It takes the lead in implementing digital technology in teaching learning process.
-) IQAC collects the feedback from Students, Alumni, Parents.

2.13 Initiatives undertaken towards faculty development 14

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	2
HRD programmes	0
Orientation programmes	1
Faculty exchange programme	0
Staff training conducted by the university	2
Staff training conducted by other institutions	2
Summer / Winter schools, Workshops, etc.	5
Others	2

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13	12	0	2
Technical Staff	6	7	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

-)] IQAC co-ordinator himself conducted one minor project in last four years
-)] Motivated the teacher to take major and minor projects and to take M. Phil and Ph.D. degrees.
-)] It propagate various research grants available at UGC as well as other agencies
-)] Motivated to take part guideship.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1			
Outlay in Rs. Lakhs	1,42,000.00			

3.4 Details on research publications

	International	National	Others
Peer Review Journals	11		
Non-Peer Review Journals			
e-Journals		1	
Conference proceedings	1	4	2

3.5 Details on Impact factor of publications:

Range 5.3 Average 5.3 h-index 15 Nos. in SCOPUS 700

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2 years	UGC	242000.00	187000.00
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)		ICHR	100000.00	100000.00
Total			342000.00	287000.00

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		2			
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year
 International National Any other

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

-) Under the sponsorship of NSS, NCC, Red-Cross blood donation camps were organized where large number of students and teacher took part.
-) NSS annual camp
-) Planting of trees
-) Youth day celebration
-) Traditional day celebration
-) Cultural day celebration.
-) Seed ball farming
-) Women Empowerment Programme

Criterion – IV**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2327 Sq mts	0	0	2327 Sq mts
Class rooms	37	0	0	37
Laboratories	9	0	0	9
Seminar Halls	3	0	0	3
No. of important equipments purchased (1-0 lakh) during the current year.	15	1	0	15
Value of the equipment purchased during the year (Rs. in Lakhs)	0	0	0	0
Others	0	0	0	0

4.2 Computerization of administration and library

Updating of automation in administration and library
--

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	11363	56362.00	-	-	11363	56362.00
Reference Books	30428	2994283.00	160	40225.00	30588	3034508.00
e-Books	-	-	-	-	-	-
Journals	11	29700.00	3	8000.00	14	37700.00
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	50	03	50 PCs	01	01	5	15	0
Added	10	-	10	-	-	-	-	-
Total	60	03	60 PCs	01	01	5	15	0

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Technical assistance is given by computer science faculty regarding Internet, and others programme in technology related.

4.6 Amount spent on maintenance in lakhs :

i) ICT	<input type="text"/>
ii) Campus Infrastructure and facilities	207594.00
iii) Equipments	74526.00
iv) Others	<input type="text"/>
Total :	282120.00

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Conducting orientation programme for fresh students
2. Exit meeting for sixth semester students
3. Parent teacher meeting
4. Conducting various types of workshops, seminar, competition to the students.
5. Support for low learners
6. Publication of student magazine.
7. Skill development programme (spoken English, Computer education)
8. Wall magazine

5.2 Efforts made by the institution for tracking the progression

1. Self appraisal
2. Students counselling
3. Feedback from students
4. Suggestion Box
5. Career guidance
6. Prathibha Puraskara
7. Conducting bridge and remedial class

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1145	0	0	0

(b) No. of students outside the state

1

(c) No. of international students

0

No	%
625	54

Women

No	%
520	46

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
135	161	41	731	-	1068	401	165	119	744	1	1145

Supriya – BA – Blind Student

Demand ratio : 1:3 Dropout % : 3.1

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

-) Some Senior faculty members conduct counselling for competitive examinations.
-) Placement cell and career guidance, Bio clubs, Literary clubs – Invited lectures related to competitive examinations by subject experts are arranged.

No. of students beneficiaries

Around 75

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT

IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

1. Workshop on communication skill
2. Guidance to face competitive examination
3. Aptitude test
4. Workshop on communication English
5. Three workshops on career guidance
6. The students in need of psychological counselling or any other type of social counselling are also properly attended

No. of students benefitted

320

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
3	60	7	2

5.8 Details of gender sensitization programmes

- | |
|---|
| <ol style="list-style-type: none"> 1. Activities of Women study centre 2. Concentration for women empowerment 3. Scope for improvements of women |
|---|

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution / staff	108	38280.00
Financial support from government	197	1045264.00
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: The SWO has addressed one of personal grievance of the female student studying in Final BSc and resolved the problem so as to persue her course in the College.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision :

-) To strive to become an institution of excellence in the field of High Education, to provide value – based, career orientation education to ensure integrated development of human potential for the service of mankind.

Mission :

-) Our mission is to realise our vision through
-) Promoting and facilitating education in conformity with the statutory and regulatory requirements.
-) Planning and establishing necessary infrastructure and learning resources.
-) Supporting faculty development programmes and continuing education programmes.
-) Initiating and sustaining meaningful research activity.
-) Promoting institution – industry interaction and collaboration at all levels.
-) Ensuring harmonious and mutually rewarding relationships among all stake holders of the institution.

6.2 Does the Institution has a Management Information System

Partial implementation of MIS.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

-) Implementing BOS recommendation
-) Conducting workshop
-) Workbook for Language and Writing Skill Development
-) Lab Manuals
-) Faculty involvement in formulating university syllabus (BOE and BOS)

6.3.2 Teaching and Learning

-) ICT, Internet, Digital Books etc.,
-) As the coordinator of IQAC is in contact with each department, teachers and students, he is able to analyze and understand the need of institution, teachers and students

6.3.3 Examination and Evaluation

-) Computerized
-) Internal Assessment Time table is hosted on our website from time to time.
-) Internal evaluation
-) Absentees in examination is reported online
-) Internal marks and practical marks entry is done online.

6.3.4 Research and Development

Support to students for paper presentation at various level.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Enhanced

6.3.6 Human Resource Management

-) Various committees for human resource management
-) Continuous monitoring by college management

6.3.7 Faculty and Staff recruitment

Appointed by Management through selection committee

6.3.8 Industry Interaction / Collaboration

Student interacted with the resource persons at Astronomical Observation Centre, Gowribiddanur for Radio telescope studies

6.3.9 Admission of Students

Roaster cum Merit basis as per Government Policy and University norms. Admission notice is well published. College has Admission Committee.

6.4 Welfare schemes for

Teaching and Non – Teaching Staff	<ul style="list-style-type: none">) Recognition of Staff for Good Performance.) ESIC and PF are provided for Management Appointees) Safety Insurance) Festival Advances are provided by the Management for Non Teaching Staff.) Casual Leave and RH is provided.) Maternity and Paternity Leave Provided) OOD or SPCL for participation in various seminars / conference / workshops) TA and DA facilities are provided to attend various seminars / conference / workshops for Management Faculty.
Students	<ul style="list-style-type: none">) Safety Insurance) Central and State Government Scholarships) Endowments and Poor Students Fund.) Best Student Award) Reference Materials / Digitized Study Materials) Student’s Redressal Cell) Student’s Welfare Officer) Women Empowerment Cell) Anti – ragging Cell) SC / ST Grievances Cell) Placement and Career Guidance Cell

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	LIC	Yes	Principal / IQAC
Administrative	Yes	CCE	Yes	Principal / College Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- J Workshops are organized for Principals, Staff members to train them about reforms in examination.
- J The answer scripts are made fool proof with the introduction of digitized holograms.
- J Central valuation centre for UG has been established to monitor effective supervision and smooth conduct of valuation.
- J To monitor daily account of question papers, answer scripts and other irregularities, the observers and flying squad are appointed.
- J In IC and ES MCQs and OMR answers sheets are introduced.
- J Barcoding, Tabulation and declaration of results are fully automated by computerization for expedition of examination process.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

- J Alumni helps in career guidance, guest lectures and admissions.
 - J Annual Alumni meet organized by the institution to share campus related information.
 - J Created a Link to register Alumni association in our college website.
 - J Feedback from Alumni is collected.

6.12 Activities and support from the Parent – Teacher Association

- J Parents – Teachers meeting is organized.
 - J Parents are actively participating in the College activities.
 - J Feedback and suggestions from Parents about college for the growth of institution.
 - J Parent gives feedback about the issues related to students and helps the management to take corrective action.

6.13 Development programmes for support staff

-) Orientation Programme
-) Record maintenance training
-) Free Yoga classes
-) Free Internet and Wi fi facilities
-) Computer and Internet Training
-) Language proficiency programme
-) Road Safety Awareness Programme

6.14 Initiatives taken by the institution to make the campus eco-friendly

-) Eco friendly campus
-) Rain Water harvesting
-) Installation solar lights
-) LED and CFL bulbs are used

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

-) Mentoring system for all the students by class teachers.
-) Remedial classes for slow learners.
-) Hard copy of previous year question papers.
-) Question Banks are given for students by some departments.
-) Three Cafeteria
-) Upgradation of CCTV cameras for security.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

-) Activities are conducted as per the academic calendar of events.
-) Orientation and Induction programme for Fresher Students and newly appointed faculty members.
-) The institution has taken several steps to enhance the admissions by installing banners, distributing leaflet at various points and also publicity is given through social media like facebook and whatsapp and also by sending text messages.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Film and Literary Summit Meet
2. Student Counselling

Please refer Annexure i, ii for details

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

1. Rain water harvesting
2. Installation of Solar lights
3. Green campus
4. Zero Plastic Zone
5. No Spitting Zone
6. Field visits to adjoining forests

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT ANALYSIS

Strengths :

-) Providing quality education to all eligible students including minority, rural, peasants, and economically weaker section of the society.
-) Wide range of programmes offered in Arts, Science and Computer applications streams at the graduate level by the committed and competent faculty having maximum desirable qualification.
-) Location of the college at the heart of the city, two acres of land available with sufficient infrastructure, spacious class room, students-centered learning facilities, well equipped laboratories and library facilities, eco-friendly and safe environment.
-) Our college is proud to have a well equipped Multi Gymnasium useful for sports loving students.
-) More number of girl students getting enrolled in spite of complete fee exemption for girl students in the nearby Government colleges as they find safe and conducive environment for learning in the college.
-) Provision for ICT based learning facilities.
-) Our Management is highly cooperative and encourages all activities of the college in all aspects.
-) Facilities to take part in Co-curricular and Extra-curricular activities such as NSS, NCC, Sports, Cultural and there is scope for wide exposure to become responsible, responsive and productive global citizen.
-) Facilities to undertake Project Work, comparative study of languages, scope to participate in their seminars, workshops and to develop rapport with eminent personalities in their field.
-) Scope for career guidance and placement opportunities through on and off campus recruitment, self employment and entrepreneurship.

SWOT ANALYSIS

Weaknesses :

-) Hostel facilities are not provided in the college.
-) No financial assistance from the Government for starting new courses or for the staff who teach such classes. It adds to our financial constraints.
-) Carbon Audit is affected by increasing number of auto vehicles in the campus.

Opportunities :

-) Enhancing On/Off Campus Selection facilities for students.
-) Scope for learning other than academic curriculum
-) Training students to pursue higher education / competitive exams / employment / entrepreneurship
-) Providing research centres and P. G. courses.

Threats :

-) Introduction of curricular oriented semester pattern has adversely affected participation of students in extra-curricular activities.
-) The vacancies arising out of retired personal are not filled which puts more financial burden on Management of the college for taking up developmental activities.
-) Government First Grade Colleges have come up in the city and they offer the same courses with no course fee for students. This incentive from Government colleges discourages students to seek admission in our college.
-) Government First Grade Women College has come up in the city and they offer the same courses with no fee for students.

8. Plans of institution for next year

-) Preparation to open B.Com and PG Course.
-) Preparation for Golden jubilee celebration valedictory
-) More seminar and conference to be conducted
-) Motivating faculty to attend seminars / conferences / workshops consistently.
-) Motivating faculty to present and publish research papers and posters consistently.
-) Renovation and upgradation of infrastructure with aid of ICT.
-) To highlight the achievements of staff, alumni and students on the college website

Annexure :**Annexure 2.15 (Part A) – Academic Calendar****Academic year : 2016 – 17**

Events	Date
<i>Odd Semester : 2016 – 17 (First Term)</i>	
Admission Process :	10-05-2016 to 30-05-2016
Date of Notification	10-05-2016
Date of Issue and Return of application	10 Days From the date of notification
Last Date of Admission	30-05-2016
College Reopen Date	06-07-2016
Induction Program for First BA, B.Sc, BCA	Third week of July – 2016
I Internal Assessment Test	Last week of August – 2016
II Internal Assessment Test	Last week of September – 2016
III Internal Assessment Test	Second week of October – 2016
Practical Examination Dates	Last week of October – 2016
Term Days Closing Date	02-11-2016
Examination, Valuation and Midterm Vacation	03-11-2016 to 14-12-2016
<i>Even Semester : 2016 – 17 (Second Term)</i>	
College Reopen Date	15-12-2016
Golden Jubilee Function Inauguration	Second Week of January – 2017
NSS Camp	Second week of February – 2017
I Internal Assessment Test	Last week of February – 2017
Women's Day	Second Week of March – 2017
Cultural Day	Second Week of March – 2017
Prathibha Puraskar	Third Week of March – 2017
Women Sports Meet – University Level	Fourth Week of March – 2017
II Internal Assessment Test	Fourth week of March – 2017
III Internal Assessment Test	Second week of April – 2017
Practical Examination Dates	12-04-2017 to 22-04-017
Term Days Closing Date	15-04-2017
Examination, Valuation and Vacation	17-04-2017 to 25-06-2017

Annexure 1.3 (Part – B) - Teacher's Evaluation Feed Back Format



॥ ಪಂಡಿತಾಃ ಸಮದರ್ಶಿನಃ ॥
D.V.S. COLLEGE OF ARTS & SCIENCE, SHIMOGA.
INTERNAL QUALITY ASSURANCE CELL

STUDENT FEEDBACK ON TEACHERS

Instructions to Student:

1. It is mandatory on your part to evaluate the teaching ability and performance of your teachers impartially, objectively and without any bias.
2. Mark 'A' if the teacher's performance is excellent, mark 'B' if it is good, mark 'C' if it is satisfactory and mark 'D' if it is not satisfactory.

Semester: _____ **Combination:** _____ **Academic year:** _____ **Teachers**

Name : _____ **Department :** _____

Sl. No	Evaluating Items	A Excellent	B Good	C Satisfactory	D Not-satisfactory
01.	Command Over Teaching Subject				
02.	Teaching Method				
	a) Mode of Teaching (Tone modulation etc)				
	b) Clarity				
	c) Body Language				
	d) Efficiency in communicating the content				
	e) Creates interest in the subject				
	f) Commitment to the profession				

Continued . . .

03.	Time Management				
04.	Does he/she clarify your doubts in the class / practical hall / college premises?				
05.	Motivating Factor: How does he/she motivate the students?				
06.	Guiding the Students in the Lab				
07.	Regarding completion of portion in the semester				
08.	For effective teaching : Use of blackboard/LCD/audio-visual techniques				

Opinion about your teachers in two or three sentences:

1. _____

2. _____

3. _____



: ಪಂಡಿತಾಃ ಸಮದರ್ಶಿನಃ :

D. V. S. College of Arts & Science
Sir M.V. Road, P.B.No.81, SHIMOGA – 577201

FEEDBACK FROM STUDENTS ABOUT THE CURRICULUM

Name of the Student:

Date:

Class:

Combination:

Subject / Text	Particulars	Opinion of the Student
	1. Relevance of the syllabus	Relevant / Not Relevant
	2. Theme / Content	Very Good / Good / Not So Good
	3. Beneficial to higher learning	Yes No
	4. Empowers with employable skills	Yes No
	5. Promote Scientific Temper and Creativity	Yes No
	6. Useful to life skills	Yes No
	7. Helpful in developing practical knowledge	Yes No

: SUGGESTIONS:

1.

2.

Annexure – i

Best Practice 1 :

Title : Film and Literary Summit Meet as Learning Tools

Goal : The institution firmly believes that our students to have exposure to modern trends and opportunities. They should be transformed into employable and empowered personalities. Hence this practice has been initiated by the Department of English for the past ten years. Following are the main objectives of the above practice :

- J to provide a forum for students to discuss literary texts both prescribed and non prescribed texts.
- J to promote inter, disciplinary approach using films and theatre.
- J to assist students to study one discipline through other media.
- J to give platform to students to express their creative talents using theatre techniques.
- J to empower the students for job opportunities in the media world.
- J to facilitate teaching – learning process other than chalk and talk method.
- J to help students develop communication skills
- J to motivate the students to expand their horizon of knowledge and learning experience.

Context :

Film and Literary Summit activities are gaining importance both in the academic and non academic world in the present context. Since media is playing a dominant role in every aspect of our life, the institution feels that Film and Theatre which are the parts of media studies should be studied and nurtured in all earnestness by us. Therefore, the Film Club and Literary Summit have been started in our institution to promote the student involvement in these new fields.

Participation in these activities leads to personality development. It helps them gain mastery over communication skills. Though the students of mofussil area are talented they cannot compete with the urban elite as they suffer from inferiority complex and stage fear with regard to their competency in communication skills. Literary Summit and Film discussions provide them an excellent opportunity to hone their hidden skills.

The Practice and Evidence of Success :

For the so many years the Film Club and Literary Summit have chalked out various programmes to materialize the objectives of this best practice.

For literature students watching and interpreting films makes perfect sense to bring them into the language class room and also makes the language learning process more entertaining and enjoyable. The impact of this activity is that the meaning of the text is enriched and the space is available for various interpretations. Learning through this approach becomes participatory and joyful for students.

The institution has carved niche for itself in exposing our students to National and International film classics. Of late, Film Study and Popular Culture have been included in curriculum as a discipline. Our institution recognized its importance and decided to move with the trend. Hence the Film Club has been organizing Film screening and Film Study courses in our college. The literary texts have been studied through the film medium also which leads to new kind of discourse on text and adaptation issues. Through this approach various dimensions of the texts are explored and studied which lead to deeper understanding of the text. This further promotes clear and better understanding of the texts prescribed for study.

Literary summit is one of the best practices in our college from past few years. Every year our college student attend the literary summit in various places. Literary summit helps them to enhance their awareness of the relationship between literature and society. Visiting places like Kuppalli, a place of Jananapeeta Awardee Kuvempu and also Kaginele, one of the most remarkable places of Kanaka Dasaru, a pioneer saint, poet of Kannada who lived during 16th century. By visiting these places students enrich their knowledge about literature and also exposed themselves to a new world of literature and also help them to know the importance of place.

Problems Encountered and Resources Required : The institution is facing some challenges in the process of implementing this best practice. Separate library for film club will be an added advantage. The Management needs to extend Financial support to enhance the quality of the practice. Though the teachers and students are eager to get involved actively in this practice, the pressure of the semester scheme imposes restrictions. In spite of these hurdles we are doing our best to continue this practice as a part of teaching learning programme.

Annexure – ii

Best Practice : 2

Title : Computerization of all the administrative services, Account Branch, Library Services and Examination System

Goal : The college planned to convert to a completely automated environment wherein services like establishment, accounts, examination section and library services have been computerized for better and faster rendering of these services.

-) The staff presently working in their respective branches were working on a manual system for years and were computer illiterate.
-) The primary objective, in addition to the necessary infrastructure installation, was to train the staff to serve in the new automated environment.
-) They were encouraged to get equipped with the basic technical skills needed to work in the new environment and also to develop a positive attitude towards new work culture.

Context :

Non-teaching staff of the college had been working for years in a set pattern of manual way of doing things and were familiar with fixed way of maintaining records. When the college planned to impart training to them in the computer oriented skills, it has to overcome the resistance shown by them to change due to fear to retrenchment as a result of computerization, to learn computers at the fag end of careers, lack of self confidence etc. The college is successful in changing the attitude of non teaching staff to switch over from manual to automated system.

The Practice : In the beginning, the staff was assured that the new system was in the best interest of all the stakeholders. The positive attitude was made to develop among them by providing training in phases, first for those who volunteered to get trained and then to all. In the first phase, accounts section staffs were successful in computerizing salary section, fee collection, daily maintenance of accounts etc. Once they started using computers for the work allotted to them, their colleagues started to feel confident about their potential and adapted to the automation in their section. In the second phase, the examination section staffs were successfully trained to set up database for preparation of nominal role, IA time table, table marking, assigning register numbers, seating arrangements, staff allotment, IA marks list and all related services.

In the third phase, the compulsory training of the library staff was undertaken. The college has installed the requisite hardware and software for library automation.

The Computer Orientation Training for non - teaching staff was organized with the assistance of the Computer Science staff of the college providing personal attention and guidance taking into consideration caliber of person being trained and nature of work to be carried out. Both teaching and technical staff of Computer Science department have extended their support in making the training programme successful.

Evidence of Success :

The college by computerising the Accounts, Examination section, Library services has successfully got rid of many hurdles. This has resulted in making the system smooth. The Accounts section has switched over to computerized salary generation system from manual system. Examination section has successfully computerized conducting of Internal Assessment tests, on line services for collection of examination fees, revaluation, generation of admission tickets. This has resulted in minimizing the paper work. Library staff started using computers for issue of books, stock checking, etc. in a phased manner along with manual system. The Karnataka Government has put a ban on appointments. The college is already facing the dearth of man power. By computerizing the system, the college has successfully overcome the shortage of staff and a new system has resulted in the improvement of efficiency of the staff.

Problems Encountered : The college had certain problems in the process of switching over to an automated environment. Staff was to be encouraged and trained to gain confidence to make them feel less intimidated by using regional language to overcome the phobia of computers and English language. This has resulted in almost all staff being equipped with necessary skills to work in the new automated environment.

Name : Dr. H. T. Krishnamurthy

Name : Prof. S. K. Chandrashekhara

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

